

**RECORD OF PROCEEDINGS**  
**21<sup>ST</sup> REGULAR COUNCIL MEETING**  
**NOVEMBER 13, 2018**

The 21<sup>st</sup> Regular Council Meeting was called to order by Mayor James Waller after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present with the exception of Councilman Clapper.

Motion to approve the Minutes of the 20<sup>th</sup> regular Council Meeting held October 23, 2018 was made by Councilman Hannen seconded by Councilman Tarbet. All voted yea.

Motion to approve the financial statement for the month of October was made by Mayor Waller seconded by Councilman Hannen. All voted yea.

Administrator: Mr. Harp presented council with the proposed budget. Review of the budget will be November 27 @ 6PM. November 15 a meeting with the OPWC Committee regarding the funding for the N. Market St. water line project. Minerva's score was 58 points. Pre-bid meeting will be December 5<sup>th</sup> for the Pennsylvania Ave. Project. Mayor Waller & he did attend the OML Conference. Mr. Harp stated he made contact with NOPEC. They represent communities regarding gas aggregation. This would be a ballot issue to go before the village residents.

Service Director: JT handed out pictures of Saltsman Court. Mr. Reed home owner contacted JT regarding making the alley a one way due to cars driving on the bank. Street removed pear tree. Joe Evans will remove the maple tree when the ground is frozen. WWSP installing pumps. Trucks are ready for winter. Continuing to pick up leaves. The flowers will be changed in the down town area. Christmas decorations will be put up next Wednesday. LMRC pretrial is 11-19. He has replaced the roof at 208 Main. Minerva Dairy plead no contest and was fined \$250 on November 7. Going to install LED lights in Bicentennial Park. Tower site is finished and a culvert is being replaced.

Law Director: No report. Councilwoman Stoller asked for an update on the handbook. Atty. Battista stated he is waiting on a draft with the most recent changes. Although we have to have another call to wrap it up.

Mayor: Mayor Waller attended court school and is re-certified by the Ohio Supreme Court.

**Old/New Business**

Ordinance No. 40-18 an Ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by the internet auction pursuant to ORC Section 721.15. Second reading

Motion to hear second reading of Ordinance No. 40-18 was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Motion to approve second reading of Ordinance No. 40-18 was made by Mayor Waller seconded by Councilwoman Stoller. All voted yea.

Ordinance No. 41-18 an ordinance approving a delinquent debt collection agreement between the Ohio Attorney General and the Village of Minerva. First reading

Motion to hear first reading of Ordinance No. 41-18 was made by Councilman Hannen seconded by Councilwoman Stoller. All voted yea.

Motion to approve the first reading of Ordinance No. 41-18 was made by Councilman Tarbet seconded by Mayor Waller. All voted yea.

Ordinance No. 42-18 an ordinance amending the body of Ordinance No. 33-18 to provide that a Columbarium Niche can hold only one cinery remain, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 42-18 was made by Councilman Hannen seconded by Councilwoman Stoller. All voted yea.

Motion to approve first reading of Ordinance No. 42-18 was made by Councilman Tarbet seconded by Councilman Hannen. All voted yea.

Motion to suspend statutory rules of Ordinance No. 42-18 was made by Councilman Hannen seconded by Councilman Tarbet. All voted yea.

Motion to have second and third readings by title only of Ordinance No. 42-18 was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Motion to move the December 25<sup>th</sup> Meeting to December 18<sup>th</sup> due to the holiday was made by Mayor Waller seconded by Councilman Tarbet. All voted yea.

Motion to accept Councilman Dennis Clapper's resignation as of October 31, 2018 was made by Mayor Waller seconded by Councilman Tarbet. All voted yea.

Motion to have the Reorganizational Meeting January 3, 2019 @ 6:30 was made by Mayor Waller seconded by Councilman Tarbet. All voted yea.

Board of Appeals still has an opening that needs filled. Justin Davis, Tyler Jackson & John Shipman.

Mayor Waller stated as soon as possible Council will need to appoint a replacement for Denny's remaining 3-year term. If anyone is interested please submit a Letter of Interest submitted to Mayor Waller stated Councilman Tarbet by December 17, 2018.

Councilman Tarbet asked JT if he spoke with the Entre Nous Club regarding the Christmas flowers for the boxes. Justin has contacted them. The house on W. Line St. is now unsecured. The side door is open. The next door property owner is in the process of obtaining the property.

Councilwoman Stoller asked if a contract has been completed for the Resource officer. Atty. Battista has a sample and will contact Gary Chaddock. Clark asked Dave if he had the numbers all worked out with the school and he stated yeas. The siding on the chemical house is coming off. The siding is still not fixed on the back of the Lion's Den. They couldn't find an exact color match. The Saltsmans Alley can we make it one way. Councilman Tarbet stated is quite a corner. My question is do people cut through the church to get around. If we get the church to post "No thru Traffic" can we stop them due to violating the sign? JT stated I really don't know to be honest. Mayor Waller asked Becky if she was talking about the first block or the whole alley. The whole alley. It does not get any wider, it is only wide enough for one car. Which way to make it one way. North to South. Garbage pickup? Everyone should take a look at it. An ordinance will have to be drafted. One way the whole way!

Councilman Hannen stated he was approached by a couple individuals that work up town regarding the parking meters reliability. One will give you 40 minutes another an hour. The calibration may not be the way to go either. I was wondering what we thought of a parking pass? A yearly parking pass for business. Councilman Tarbet asked if he was talking about customers or employees. Councilman Hannen stated both. Councilman Tarbet stated I use to have a business uptown. My big beef was, that we never understood that the parking on the main street near the business should be for customers and not the employees. That's why we put extended meters on the back streets for the employees. So, I am not in favor of parking passes for employees to park on the main street. The front street should be for customers. Those spaces should not be occupied by the employees. Councilman Hannen stated but they are. That is because we do not go out and enforce the parking meters. And they are smart enough to know when the meter person is coming around. It is pretty predictable. Councilman Hannen stated that may how you know the meters are not giving you the full hour! Whether they give a full hour for a patron or employee they should give you the full hour stated Councilman Hannen. Councilman Tarbet stated the theory is the parking meters are for the customers. Mr. Harp will make sure Donna sends them in to be calibrated. Councilman Tarbet

Motion to adjourn was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Attest:

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Brenda Albaugh Clerk of Council

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James B. Waller Mayor