

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

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3RD REGULAR COUNCIL MEETING

February 12, 2019

The 3rd Regular Council Meeting was called to order by Mayor James Waller after the Lord's Prayer & the Pledge of Allegiance were said.

All Council Members present.

Guests: Aaron Stoller

Motion to approve the Minutes of the 2nd Regular Council Meeting held January 22, 2019 was made by Councilman Hannen seconded by Councilman Tarbet. All voted yea.

Motion to approve the financial statement for the month of January was made by Councilman Boldizar seconded by Mayor Waller. All voted yea.

Fire Chief Stoller reported 1379 runs down 90 from the previous year. There is a great need for the EMS service stated Aaron. Chief Stoller stated the grant that was receive for installing a new sprinkler system and bids are due February 27 to review and will be awarded in March. The village will be included in the contract due to being the property owner.

Administrator: Mr. Harp gave JT's report. Spring Clean-up is May 11. The village is accepting application for the Wastewater Department. A zoning meeting will be held on a vacating an alley off of Grant St. Mr. Harp reported the CDBG funding awards. Commissioners will decide on allocation of that funding. W. Lincoln Way Water Line engineering will be ready to submit to the EPA next week. Two letters if interest for the Charter Review Committee have been received. Mr. Harp stated this really should move forward.

Service Director: Submitted report: Absent due to attending OTCO Wastewater Treatment Course. The course began 02/05/19.

Street Dept.:

- Plowed and treated roads 02/10/19 – 02/11/19. Used approximately 50 to 60 tons of salt.
- Salt supply is being maintained and is in good standing. Waiting on 4 loads that have been ordered.
- Replaced ballasts in 4 street lights uptown. Waiting on parts to repair 2 more street lights.
- Has been patching pot holes using Cold Mix asphalt. Patches are holding up well in larger holes however repairs to smaller holes is failing.
- Beginning to look at streets for the 2019 paving season.
- Met with KW Electric to get a quote for stand-by generator installation at the street dept. Will also get quote from Ray Electric.

Water Dept.:

- North water tower is scheduled to have interior cleaned and recoated this spring/summer. Received a quote from Pittsburg Tank and Tower Group of Henderson, KY in the amount of \$49,999.00. The company we formerly used for this service was purchased by Pittsburg Tank and Tower however the former owner is now employed by Pittsburg Tank and Tower. The estimated cost of the project was \$51,000.00. We are awaiting responses or quotes from:
 - * Maguire Iron of Sioux Falls, SD
 - * Lehn Painting of Batavia, OH (estimator is in Michigan)
 - * Environmental Management Services of Columbus, OH
- * Suez, North America of Paramus, NJ (Alliance has contract with this company to maintain water towers).
- * Working with Stark Health Dept. and visited 7 properties in Minerva in reference to the ongoing Ohio EPA ground water study.
- Water meter reader turned in notice that he will quit at the end of March. Stated his retirement benefits are being affected by his employment. We began taking applications for the position.

Waste Water Dept.:

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- Taking applications for plant operator/laborer until 02/15/19. Note: To date, 3 licensed operators have submitted resumes/applications for the position. Multiple unqualified resumes/applicants.

Park Dept.:

- Equipment lift was ordered, delivered and installed.
- Met with KW Electric to get quote to update lighting behind baseball backstop in Bicentennial Park and install additional flood lights at the north end of the walking path. Will also get a quote from Ray Electric.

Swimming Pool:

- Obtained information for training dates for Pool Operator Certification for Pool Manager Position.
- Will begin hiring lifeguards for the 2019 season.

Zoning (new cases):

- 400 King St. – Maintenance (yard damage from parking)
- 600 N. Market St. – Parking front yard
- 106 S. Grant St. – Garbage/Refuse Violation
- 401 W. Plain St. – Zoning violation
- 309 E. Lincoln Way – Garbage/Refuse Violation
- 604 Murray Ave. – Junk Vehicle

Law Director: Atty. Battista reported he is working on legislation proposing setting up a fund to have available funding available to raise a building and re-coop the cost. (Buildings that have been destroyed).

Mayor: No report

Old/New Business:

Resolution No. 1-19 authorizing the interfund transfer of interest earned proportionately from specific accounts from the general Fund back to the respective accounts generating said interest earnings. Third reading.

Motion to hear third reading of Resolution No. 1-19 was made by Councilman Tarbet seconded by Councilman Hannen. All voted yea.

Motion to approve third reading of Resolution No. 1-19 was made by Councilwoman Stoller seconded by Mayor Waller. All voted yea.

Resolution No. 2-19 authorizing the finance director to move monies from one line item to another within funds that are solely designated as allowable transfers by the auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2019. Third reading.

Motion to hear third reading of Resolution No. 2-19 was made by Councilwoman Stoller seconded by Councilman Hannen. All voted yea.

Motion to approve third reading of Resolution No. 2-19 was made by Councilman Tarbet seconded by Councilwoman Stoller. All voted yea.

Ordinance No. 3-19 authorizing the Village Administrator to advertise and receive bids for the milling of various municipal streets. Third reading.

Motion to hear third reading of Ordinance No. 3-19 was made by Councilwoman Stoller seconded by Councilman Boldizar. All voted yea.

Motion to approve third reading of Ordinance No. 3-19 was made by Councilman Hannen seconded by Councilman Boldizar. All voted yea.

Ordinance No. 4-19 authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Third reading

Motion to hear third reading of Ordinance No. 4-19 was made by Councilwoman Stoller seconded by Councilman Tabet. All voted yea.

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Motion to approve third reading of Ordinance No. 4-19 was made by Mayor Waller seconded by Councilman Tarbet. All voted yea.

Ordinance No. 5-19 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by internet auction pursuant to ORC Section 721.15.
Second reading

Motion to hear second reading of Ordinance No. 5-19 was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Motion to approve the second reading of Ordinance No. 5-19 was made by Councilman Boldizar seconded by Councilwoman Stoller. All voted yea.

Resolution No. 6-19 to certify to the Stark County Auditor various matters pursuant to ORC 5705.03.
Second reading

Motion to hear second reading of Resolution No. 6-19 was made by Councilwoman Stoller seconded by Councilman Hannen. All voted yea.

Motion to approve second reading of Resolution No. 6-19 was made by Mayor Waller seconded by Councilwoman Stoller. All voted yea.

Ordinance No. 9-19 an Ordinance authorizing all actions necessary to effect an opt-out Natural Gas Aggregation Program pursuant to Section 4929.26 Ohio Revised Code and directing the County Boards of Elections to submit a ballot question to the electors. First reading.

Motion to hear first reading of Ordinance No. 9-19 was made by Councilman Tarbet seconded by Mayor Waller. 4 Yeas/1Nay. Councilman Hannen voted nay.

Motion to approve the first reading of Ordinance No. 9-19 was made by Mayor Waller seconded by Councilman Tarbet. 4 Yeas 1 Nay. Councilman Hannen voted nay.

Councilman Tarbet stated a white Cadillac is parked in the curb for quite a while with two flat tires and the front crunched on Liberty St. N. Market & Squires Lane the car is still parked in the front yard.

Councilwoman Stoller asked Atty. Battista what the status is on the employee handbook. Atty. Battista stated he has not received the updated version. He stated when he does receive Dave & himself will review it.

Motion to adjourn was made by Councilman Tarbet seconded by Councilman Boldizar. All voted yea.

The next regular Council Meeting will be February 26, 2019.

Attest:

Brenda Albaugh Clerk of Council

James B. Waller Mayor