

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held

RECORD OF PROCEEDINGS

15TH REGULAR COUNCIL MEETING

AUGUST 13, 2019

The 15th Regular Council Meeting was called to order by Mayor James Waller after the Lord's Prayer & the Pledge of Allegiance were said.

All Council Members present.

Guests: Pat Snow

Motion to approve the Minutes of the 14th Regular Council Meeting held July 23, 2019 was made by Councilman Boldizar seconded by Mayor Waller. All voted yea.

Motion to approve the Minutes of the Special Meeting held August 3, 2019 was made by Councilman Tarbet seconded by Councilman Hannen. All voted yea.

Motion to approve the financial statement for the month of July was made by Mayor Waller seconded by Councilwoman Stoller. All voted yea.

Motion to approve bills totaling \$488,161.70 for the month of July was made by Councilwoman Stoller seconded by Mayor Waller. All voted yea.

Finance Director: Patti stated Brandon DeNoon (pool manager) could not make it to the meeting so he sent her to ask that an amount be set for rental of the pool pavilion. The library has a reading program that takes place at the pool which entails volunteers from the library to read to the kids while the lifeguards are on break. Patti stated Jeanette had an agreement to waive the fee for the participants to stay and swim. Council was unaware of the agreement. No one swam until the Library put out a flyer stating they were sponsoring this small event and Patti stated 64 people showed up to swim and did not pay. The library stated Jeanette waived the fee. Patti sent the library \$135 an invoice to cover the admissions. Patti explained this is two different events. One for reading and then the party. Patti stated this sets a dangerous precedent. Councilman Boldizar stated he has no problem waiving the fee, but earlier notification needs communicated. Councilman Tarbet stated we have to make them understand that was done by the past pool manager and this will not be a yearly thing. Patti stated if I understood Brandon correctly the people showed up an hour before the pool opened and two lifeguards had to be paid extra. Council will waive the fee next year. Councilman Tarbet stated they will pay next year! Patti stated Brandon asked if Council would pay for pizza & gift cards for the lifeguards on August 18 in appreciation. Mayor Waller & Councilman Tarbet stated they didn't have a problem with that. Councilman Tarbet stated if you don't feel that is right to pay for them through the village fund I will pay for a couple pizzas stated Tim. Patti stated I am not sure how comfortable I am doing that, you do it for one then you have to for all. JT stated he has bought pizza several times this year. I think it is almost expected now. Patti attended the Carroll County Budget meeting. Councilman Boldizar stated if a decision for the rental of the pool pavilion. Councilman Tarbet suggested waiting until next year to review all the fees and include the pool pavilion in that process. The pool will be closed in two weeks.

Service Director: JT Have been painting cross walks prior to the new school year. Spraying for mosquitoes Tuesdays and Wednesdays weather permitting. Checked in to membership to BWC Safety Steering Committee membership. Declined to participate at this time as rate reduction was estimated to be \$360 annually while meeting expenses and lost labor would far exceed savings. Lehigh Concrete poured 4 sidewalk pads on Bonnieview that were damaged by trees. Bill Palmer had Lehigh pour new sidewalks in the same area at properties that he owns. Lehigh also repaired sidewalks at owner's expense on E. Line St. (owner did not want curb lawn tree removed). Met with Northrop Grumman Corp. representative, consultant with AECOM, and Ohio EPA representatives about the Zeidrich Dump clean up scheduled for summer 2020. Clean - up of misc. debris around the site will begin fall 2019. Two piles of clay/ceramic molds with an estimated weight of 25,000 tons will be trucked in containers to the Ohi-Rail yard on Arbor Rd. and then transported by rail to Michigan for disposal. Construction of access roads to the site is planned for spring 2020. Ohio EPA 3 year review of the PWS occurred 08/13/19. Northrop Grumman Corp. is currently bidding the installation of 7 additional monitoring wells in the area north and east of N. Market St. and E. Lincoln Way. One will be directly north of the village well field on Brock St.

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 6101

Held

W. Lincoln Way water main project bids opened 08/01/19. S.E.T. Inc., Lowellville, OH bid \$321,854.00 and Border Patrol Excavating, Cadiz, OH bid \$324, 498.20. I reviewed bid documents, S.E.T. Inc. work experience provided with the bid and contacted representative from Core and Main who is personally familiar with S.E.T. Inc. and is confident they have the necessary equipment and experience to complete the project. S.E.T. Inc.'s bid book was forwarded to TGC Engineering, LLC for review, also contacted S.E.T. Inc. and spoke with their representative. I have also been in discussions with TGC Engineering about expected change orders for adding 12" of concrete to trench cuts on US RT 30, not resurfacing US RT 30 from project's eastern edge to Chestnut St. (due to ODOT project planned for spring of 2020), replacing old water main to new main on Grant St., and ODOT permit issues outside the village limits on US RT 30. Councilman Hannen asked if a decision has been made as to how the village is going to fund this project. JT stated a decision has to be made due to the pipe having lead content. The EPA will make the village replace the pipe, so it would be wise to continue with the project.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 18-19 an Ordinance amending Sub-Section 925.04 (A) of the Codified Ordinances of the Village of Minerva to modify sewer use rates. Third reading

Motion to hear third and final reading of Ordinance No. 18-19 was made by Councilman Tarbet seconded by Councilwoman Stoller. All voted yea.

Motion to approve third and final reading of Ordinance No. 18-19 was made by Mayor Waller seconded by Councilman Hannen. All voted yea.

Motion authorizing JT William, Service Director to purchase a Kawasaki replacement engine for the Ferris Procut S Mower at a cost not to exceed \$2,260.00 was made by Councilman Hannen seconded by Councilman Boldizar. All voted yea.

Motion authorizing JT William, Service Director to enter into an agreement with Lake County Sewer for manhole rehabilitation at a cost not to exceed \$20,000.00 was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea. The money will come out of Capital per Patti.

Motion to adopt the 2020 County Budget was made by Mayor Waller seconded by Councilman Boldizar. All voted yea.

Motion to set August 27, 2019 @ 7:00 PM for a Public Hearing regarding an alley vacate was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Motion to waive the \$135 fee sent to the library for the party they sponsored and subject to change was made by Mayor Waller seconded by Councilman Tarbet. All voted yea.

Mr. Snow asked if the Village has a 10 year plan for the water resources. JT stated we have the asset management plan. It was budgeted to have the GIS through Stark Regional Planning, but Mr. Harp did not sign the agreement he left that to the new administrator.

Councilman Boldizar asked if the Welcome Signs into Minerva could be improved upon. He will check with the Lion's Den for suggestions.

Councilman Tarbet asked if gravel could be placed at Kuhn's to prevent more washout. We have to do the water main project or we will be forced to do it. We planned to do and received grant money, so the clock is ticking so what I am asking by next meeting please have a finance plan. Patti stated there is no other way to fund it other than how Dave suggested by using the insurance holidays. That is our only financial option, it doesn't mean it takes away from anybody, it doesn't hurt anybody instead of giving the insurance company money to hold we will use it. The cost of the project of the project came in at \$321,000 and there will be change orders. Dave estimated at \$295,000. Councilman Boldizar stated we are looking at two premium holidays. Patti stated two premium holidays, um.... JT stated \$50,000 was budgeted for water meters... Patti stated we budgeted \$50,000 for meters and we can use part of that instead of buying meters and that would cover it. Councilman Tim stated we could pay \$160,000 and keep the project going and not lose. Dave also stated the money was in the General Fund stated Elliott.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form #101

Held

Patti stated no we do not have the money in the General Fund to make up the \$160,000 no way! Did he not say that three weeks ago asked Councilman Hannen? Councilman Tarbet stated I thought he said Capital not General. Patti stated according to Dave we have 6 months of overpayments in the insurance so.... In my opinion it wouldn't hurt to take anything 2-months because you will still have four months of overpayments and we don't get anything from them for that! It does build interest, but rolls over and we don't see it! Mayor asked the she and Clark get the paperwork together by next meeting. Councilman Boldizar would like to hear from employees how they feel due to it affecting the healthcare. JT stated they wouldn't get a check any way. Patti stated we have a stop-loss!

Councilwoman Stoller asked the Charter Review Committee be pushed to form. The Charter needs reviewed page by page. It has to be a committee of nine per the Charter. She would also like to have early workshops to get the employee handbook done our part is done that we want to see. Like six o'clock. Then the administrator can finish it!

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

Public Hearing August 27 @ 7PM.

The next Regular Council Meeting will be August 27.

Attest:

Brenda Albaugh Clerk of Council

James B. Waller Mayor