

RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 5191

Held

RECORD OF PROCEEDINGS

17th REGULAR COUNCIL MEETING

September 10, 2019

The 17th Regular Council Meeting was called to order by Mayor James B. Waller after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present with the exception of Mason Boldizar and Elliott Hannen.

Motion to approve the absences of Councilman Boldizar and Councilman Hannen was made by Councilman Tarbet and seconded by Councilwoman Stoller. All voted yea.

Motion to approve the minutes of the special meeting held August 27, 2019 was made by Councilman Tarbet seconded by Councilwoman Stoller. All voted yea.

Motion to approve the minutes of the public hearing held August 27, 2019 was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Motion to approve the Minutes of the 16th Regular Council Meeting held August 27, 2019 was made by Councilman Mayor Waller seconded by Councilman Tarbet. All voted yea.

Motion to approve the financial statement for the month of August was made by Mayor Waller seconded by Councilwoman Stoller.

Motion to approve the bills totaling \$338,363.24 for the month of August was made by Mayor Waller seconded by Councilwoman Stoller. All voted yea.

Service Director: Street Dept.:

- Patching water cuts on McDowell, bad areas on W. First St. & N. Main St. and misc. pot holes.
- Repaired numerous bad areas on Random Rd.
- Placed rip rap around outlet of Waste Water plant.
- Planning to begin new storm sewer on Hillview Ave. to tie into existing on Lindimore St. storm sewer, Approximately 400' and 3 catch basins. Materials cost \$6376.96. Previously approved by Administrator Harp. Motion required to purchase materials (Lindsay Concrete and Ray Lewis).
- Hauling material in to replenish stockpiles.
- Repairing lighting in Bicentennial Park.
- Cleaning storm sewers on E. Lincoln Way.

Water Dept.:

- Replaced a yard hydrant in Bicentennial Park that was hit by a vehicle sometime over the summer.
- Replaced yard hydrant in Brock Park by Community Building that was hit by a vehicle after homecoming.
- Would like to replace 280' 2" iron water main on McDowell (west of Queen to alley) this fall. Plastic pipe, connections, restraints, new service curb boxes and new service lines to curb boxes quoted at \$3,172.23 (09/05/19). Water department estimates 3-5 days to complete project. Motion required to purchase materials (Core and Main).

Waste Water Dept.:

- Cleaning Digester #4 (not currently in use) to prepare for additional sludge storage.
- Lake County Sewer began manhole rehabilitation.

Park Dept.:

- Sprayed uptown area with weed killer.
- Rotary has been in contact about purchasing two handicapped swings for Bicentennial and Brock Parks. The Firefighters Association is also helping with the cost.
- Removed hanging baskets from uptown area.
- North Brock Park walk bridge is nearing completion, Minerva Welding is working on handrails for each ends approach to the bridge.

Cemetery:

- No report.

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Swimming Pool:

- Last day pool was operated was 09/02/19.
- Winterization to begin early October.

Zoning:

- 511 W. Lincoln Way – Front and side yard mowed by street department.
- 102 W. Lincoln Way – High grass/maintenance.
- 511 East St. – High grass

Miscellaneous:

- Working on Lincoln Way water main contract documents.
- Crossing Guard at E. Line St. and Murray resigned due to family issues, applications being accepted.
- Integrity Electric removed fire siren from roof of Summit Glove. Street Dept. transported it to storage at street garage. If council determines an additional siren is needed (other than the two working sirens at Water Plant and Waste Water Plant) we can research cost estimates of installing the other siren at the Valley St. cemetery.

Mayor Waller asked if the Service Director had spoken to the Fire Department on an additional siren. Mr. Williams said that he spoke with Chief Stoller. Councilman Tarbet stated that he also spoke with Mr. Williams and they need to get together for discussion. Mayor Waller asked where the sirens were located. Mr. Williams said the water and wastewater plants. We also have one at the top of Village Hall but it has been disconnected due to the possible structural damage it was causing with the loud sounds and vibration.

Attorney Battista: No Report

Mayor Waller: No Report

Old/New Business

Ordinance No. 26-19 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by internet auction pursuant to ORD section 721.15. First Reading

Motion to hear first reading of Ordinance No. 26-19 was made by Councilman Tarbet seconded by Councilwoman Stoller. All voted yea.

Motion to approve first reading of Ordinance No. 26-19 was made by Councilwoman Stoller seconded by Mayor Waller. All voted yea.

Motion to approve purchase of materials to begin a new storm sewer on Hillview Ave. to tie in to the existing storm sewer on Lindimore St. was made by Mayor Waller seconded by Councilman Tarbet. The materials are expected to cost approximately \$6,376.96. Service Director Williams explained there is a storm sewer on the south side of Hillview but that it's not ours and was put in by a private resident. The runoff goes to the north side of the road and is causing water problems in that area. He's hoping this will alleviate those issues. All voted yea.

Motion to hold a special meeting on Tuesday, Sept. 17 at 6:30 pm to discuss Ordinance No. 25-19 for the West Lincolnway Waterline Project, was made by Councilman Tarbet seconded by Mayor Waller. Since Council did not have a quorum tonight, they could not take emergency action on the Ordinance. Therefore a special meeting is necessary. Mayor Waller asked how far out we were for the project. Service Director Williams explained that the funds need allocated and an order to proceed needs issued. Mayor Waller explained that we had enough grant and loan funding to cover the project but CDBG redefined the Low/Mod Income areas and they took away \$135,000. of funding. All voted yea.

Motion to approve the purchase of materials to replace 280' of 2" iron water main on McDowell (west of Queen to alley) was made by Councilman Tarbet seconded by Councilwoman Stoller. The materials are expected to cost approximately \$3,172.23. Service Director Williams explained that the current pipe keeps breaking and they have to repair it with clamps each time. Mr. Williams explained that our guys will do the required work. All voted yea.

Councilman Tarbet noted that there are upcoming events: Oktoberfest in the park, and the car show uptown. He said that the fire department changed their Firefighter's Breakfast to September 29 to tie in with the car show. He said that he received a suggestion for smaller trash cans uptown. He said that the trash cans are very large on N. Market St. and sometimes people have difficulty getting in and out of their cars. He suggested that we take the big cans to the park and put smaller ones uptown. Mr. Williams explained that people tip the trash cans as it is. Councilman Tarbet said that we might want to look at smaller trash cans. Councilman Tarbet noted that there is a SCOGS

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 5101

Held

sponsored training on working with millennials and their mindset. The seminar is free at Stark State for anyone wishing to attend.

Councilwoman Stoller asked if we got a quote for the street generator. Mr. Williams said that we did but no council action was ever taken. He explained that he believed the quote was high and they could just do a 7,000 watt generator. He said they have a small generator now. Councilwoman Stoller asked how much. Mr. Williams said approximately \$1,000-\$1,200. Councilwoman Stoller asked him to get a quote for the next meeting. She asked if Council could begin their next workshop (Sept. 24) at 6:00 pm to discuss the handbook. All members were in agreement.

Attorney Battista discussed the renewal of the electric aggregation program. John Ney is the representative and he gave quote for a 1, 2, and 3 year plan. Attorney Battista said that we are just renewing with IGS and not rebidding. He said that there is no opportunity now to rebid but we should give notice to terminate with IGS next year and then rebid the rates. He believes that John Ney should attend the next council meeting for further information. Attorney Battista said that we will have to act before the end of the year.

Motion to adjourn made by Councilwoman Stoller seconded by Mayor Waller. All voted yea.

The next Regular Council Meeting will be held September 24, 2019 at 7:30 p.m. in Council Chambers.

Attest:

Brenda Albaugh, Clerk of Council
(minutes taken by Patti Willoughby)

James B. Waller, Mayor