

# RECORD OF PROCEEDINGS

Minutes of

BARRETT BROTHERS - DAYTON, OHIO

Meeting

Form 5101

Held

## RECORD OF PROCEEDINGS

### 21<sup>ST</sup> REGULAR COUNCIL MEETING

NOVEMBER 12 2019

The 21<sup>st</sup> Regular Council Meeting was called to order by Mayor James Waller after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present.

Guests: Scout Troop 150 Nate Meadows & Donna Snyder

Dan Toalston leader of Troop 150 stated the troop is required to attend a village council meeting and working on their Citizenship Badge.

Motion to approve the Minutes of the 20<sup>th</sup> Regular Council Meeting held October 22 2019 was made by Councilman Boldizar seconded by Councilman Tarbet. All voted yea.

Motion to approve the financial statement for the month of October was made by Councilman Hannen seconded by Councilwoman Stoller. All voted yea.

Motion to approve bills totaling \$495,352.88 for the month of October was made by Councilwoman Stoller seconded by Councilman Tarbet. All voted yea.

Administrator: Mr. Turske stated he received the three quotes for the after the fact closure. R.A.R Engineering Group submitted the lowest quote of \$7757.00. We have also discussed Fred Martin Superstore providing three alternatives to the Ford Explorer. I will ask Minerva Public Safety for a quote. Mr. Turske stated he is in contact with Ohio Department of Administrative Services regarding the 2020 state bid prices for police cruisers. Bids were received November 6<sup>th</sup>, but the results could take up to a month to receive. Mr. Turske is still waiting on a quote from B & C Communications. Mr. Turske received word from ODNR that the village has been approved for funding in the amount of \$6014.00 for Bicentennial Park Playground Equipment. Mr. Turske along with Denise Freeland met with Starks Economic Board, they work with businesses in expanding retention problems whatever they need they are there to advise. Denise & I will put a list together and hopefully this will be a great asset for the community.

Service Director: JT presented pictures of Hillview while raining. In my observation there does not seem to be a problem. It also briefly mentioned the surcharges for the Dairy September 17 thru October 23. SET will meet with JT tomorrow and start on the water main next week. Leaves will be picked up weather permitting.

#### Street Dept.:

- Has been picking up leaves as weather permits.
- Plow and de-icing equipment prepared for winter.
- Working on Sarah's pencil project (primed and painted mounting pole, mounting pole installation scheduled for 11/15/19) with Arts In Stark, Minerva Chamber and Minerva Library. Project will be installed at Minerva Library.
- Bowman Tree Service removed tree in front of 118 Bonnieview.
- Repaired Depot lot.
- Viewed Dunlap property during rain event, obtained photograph.

#### Water Dept.:

- Working on Contingency Plan.
- Repaired an electrical issue at south half million gallon water tank.
- 6" DIP water main break 11/10 in the 800 block of Stafford St., assisted by Park Dept.
- Working on Asset Management Plan. Registered for an EPA seminar in Lisbon 12/10.
- Met with Minerva Dairy and Ohio EPA in reference to cross connection violations.

#### Waste Water Dept.:

- Minerva Dairy surcharge has been calculated and prepared for council review.

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- Still working on estimate for Minerva Dairy sampler. Received quote for flow meter and information that the flow meter will require an additional (its own) manhole.
- Continued pressing of wasted sludge.

## Park Dept.:

- Mulching leaves in parks and East Lawn Cemetery.
- New rocket climbing apparatus and seated spinner device installed.
- Rotary Park slide brace located and repairs in process.
- Brock Park south bridge west abutment has been caulked.
- Restroom and waterline winterization complete.
- Darren has been back at street department for leaf pickup.

## Cemetery:

- Ferren Lawn Care has gathered leaves several times in East Lawn Cemetery.

## Swimming Pool:

- Bath house winterized.

## Zoning:

- Normandy permit for replacement sign.
- Verizon permit for replacement signs.

## Miscellaneous:

- SET, Inc. was contacted about W. Lincoln Way water project, meeting w/ company representatives 11/13 at site location.
- Attended community conversation on housing at the United Methodist church.

Law Director: No report

Mayor: No report

## Old/New Business

Ordinance No. 29-19 an ordinance amending Section 157.04 and sub-section 157.05 (A) of the Codified Ordinances of the Village of Minerva to modify the language to qualify for life and health benefits, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 29-19 was made by Councilman Hannen seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 29-19 was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

Motion to suspend statutory rules of ordinance No. 29-19 was made by Mayor Waller seconded by Councilwoman Stoller. All voted yea.

Motion to have second and third readings by title only of Ordinance No. 29-19 was made by Councilwoman Stoller seconded by Councilman Boldizar. All voted yea.

Ordinance No. 31-19 an ordinance authorizing the Village Administrator to enter into a contract for the purchase of one 2020 Ford Police Interceptor Utility AWD Base (K8A) through the State of Ohio Cooperative Purchasing Program Department of Administrative Services, General Service Division, Office of State Purchasing, and dispensing with the competitive bidding process in accordance with Section 735.053 and 125.04 (B) of the Ohio Revised Code. First Reading

Motion to hear first reading of Ordinance No. 31-19 was made by Mayor Waller and withdrawn by Mayor Waller.

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The pricing for the 2020 was given to Lebanon Ford on an extended contract basis they have the bid however that bid has not been posted to the State site yet. I don't think we should act upon it without the proper documentation.

Motion authorizing the appointment of Theresa Tolson, Assisting Prosecuting Attorney, to prosecute Minerva Cases in the Alliance Municipal Court, effective immediately was made by Councilman Boldizar seconded by Councilman Tarbet. All voted yea.

Mr. Turske asked if we need a resignation letter from the previous prosecutor. Clark stated I do not have a problem.

A scout asked the Mayor what you tell someone that wants to be Mayor. I would tell them to take a petition and run. Get involved in whether it be council, school board or whatever.

Patti stated the computers will be installed next Thursday & Friday.

Councilman Boldizar welcomed Nate to Council. He also thanked Councilwoman Stoller for her service.

Mr. Turske stated we are planning on having the budget to council before Thanksgiving that way we can address it.

Motion to move the December 10 meeting To December 3 and the December 24 meeting to December 17 was made by Councilman Tarbet seconded by Councilman Boldizar. All voted yea.

Motion to hold the Budget Review Meeting on December 4 @ 6:15 PM was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

Motion to have a special workshop on November 19 @ 6:15 PM to attempt to finish the new employee handbook was made by Councilwoman Stoller seconded by Councilman Boldizar. All voted yea.

Councilman Tarbet stated what a great turnout of scouts and parents that came to the meeting. Councilman Tarbet thanked everyone for the turnout to vote in last week's election.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

The next Regular Council Meeting will be November 26 2019.

Attest:

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Brenda Albaugh Clerk of Council

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James B. Waller Mayor