

Village of Minerva

Memorandum

To: The Village of Minerva

From: Philip Turske
Village Administrator

Re: COVID-19 Countermeasures

Date: March 23, 2020

ATTENTION: VILLAGE OF MINERVA COVID-19 COUNTERMEASURES

EFFECTIVE IMMEDIATELY MINERVA VILLAGE HALL WILL BE CLOSED TO THE PUBLIC.

ALL VILLAGE PARKS WILL REMAINED CLOSED, BUT ALL WALKING PATHS WILL NOW BE OPEN. PATRONS ARE ENCOURAGED TO PRACTICE SOCIAL DISTANCING AND LIMIT GROUPS TO NO MORE THAN TEN (10).

WATER DEPARTMENT

You may mail in your payment to Water and Sewer Department, 209 N. Market St., Minerva, OH 44657. Please do not mail cash. Payments can be placed in our 24-hour drop box which is located in the lobby outside of the elevator. We also accept debit and credit cards over the phone or via a link on the Village of Minerva website (<https://www.govpaynow.com/gps/user/plc/A001lt>) A small convenience fee will apply for debit or credit card payments.

INCOME TAX DEPARTMENT

Completed tax returns can be dropped in the night box located at the entrance of the Police Department, or can be placed under the door of the Income Tax/Water Sewer Department. **Tax Returns MUST be put in a sealed envelope.**

Sincerely,



Philip J. Turske