

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6/01

Held

RECORD OF PROCEEDINGS

11th REGULAR COUNCIL MEETING

JUNE 9 2020

The 11th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

All Council Members present with the exception of Councilman Boldizar.

Motion to excuse Councilman Boldizar from the June 9th meeting was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Guests: Patti Willoughby

Motion to approve the Minutes of the 10th Regular Council Meeting held May 26 2020 was made by Councilman Meadows seconded by Councilman Hannen. All voted yea.

Motion to approve the financial statement for the month of May was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$284946.42 for the month of May was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Turske announced the Parks & Playground Equipment will be open with social distancing regulations posted. Baseball will be required to have a waiver signed. The guidance for volleyball is not out from the Health Department or State. No volleyball leagues this year. Pavilions will remain closed and be re-evaluated as soon as guidelines come from the State. Recommendations trickle down each week. June 20 is bulk pickup. (approximately 6am to Noon).

Service Director: Street Dept.: Completed cleaning ditch behind Greif and Colfor in industrial park. Began repairing water cuts week of June 1st and filling pot holes with hot mix, will continue this week. Roller is currently down, waiting on parts. Mosquito sprayer has been calibrated and is ready to be put in service. Spraying has not been scheduled yet. No Thru Truck signs provided to ODOT for truck issues with RT 30 detour. Repairing damaged and poor condition catch basins. Steering cylinder leaking on tractor, unable to mow with brush hog until repaired.

Water Dept.: 2020 Consumer Confidence Report (CCR) submitted. Chestnut water main struck by contractors on 6/8. Water main had an unknown elevation change in work area. Minerva Dairy cross connection inspection completed 6/5. Report issued to Ohio EPA, following up on several issues. Replacing inoperable water meters as needed. Replacing inoperable curb box on King St.

Waste Water Dept.: Minerva Dairy slug discharges 5/15, 5/16, 5/17, 5/19, 5/23, 5/24, 5/27 & 6/9. Portable sampler parts ordered, delivered today. Obtaining Minerva industrial sanitary user samples for CTI Engineer's review of sewer use ordinance. Ream and Haager's portable sampler was returned 6/5. Replacement manhole risers picked up for damaged (brick laid) risers on 2 manholes near creek on Valley St.

Park Dept.: Attempting to mow parks and areas of responsibility two times per week. Ohio Health Dept. permits playgrounds to reopen June 10 however has not provided guidelines for opening yet.

Cemetery: Received several complaints about cemetery (grass height and weed eating). Contacted Ferron Lawn Care and advised of complaints.

Misc.: Preparing to install plexiglass barrier in administrative assistant's office.

Zoning: Zoning and Nuisance complaints have been placed on the shared drive on the server for access by an assistant to help verify and enforce nuisance ordinances.

Law Director: No report

Mayor: No report

Old/New Business

RECORD OF PROCEEDINGS

Minutes of _____

Meeting _____

SARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

Ordinance No. 20-20 Consent legislation RC 5521.01 PID No. 102351 County/Route/Section POR/STA MCRO FY2021 (B) the following is Ordinance No. 20-20 enacted by the Village of Minerva of Stark County., Ohio hereinafter referred to as the Local Public Agency (LPA). First reading

Motion to hear the first reading of Ordinance No. 20-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 20-20 was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Mayor Tarbet stated June 20 is clean-up day. The Art Spot will be open with restrictions. The ADA bathrooms at the Roxy are complete. The Roxy fund raiser "Purchase a Duck" for the Duck Race.

Motion to adjourn to Executive Session @ 7:53 PM inviting the Administrator for the purpose to discuss discipline of a public employee and pending litigation (inviting the Service Director) was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Motion to reconvene into Regular Session @ 8:22 PM was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 23 2020.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor