

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

## RECORD OF PROCEEDINGS

### 23<sup>RD</sup> REGULAR COUNCIL MEETING

DECEMBER 8, 2020

The 23<sup>rd</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance & The Lord's Prayer were said.

All Council Members present.

Mayor Tarbet announced Village Hall is closed due to COVID, but all services are available.

Motion to approve the Minutes of the 22<sup>nd</sup> Regular Council Meeting was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Motion to approve the financial statement for the month of November was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve bills for the month of November totaling \$369,270.99 was made by Councilman Meadows seconded by Councilman Hannen. All voted yea.

Administrator: Mr. Turske reported the budget is being completed. District 19 Public Works Integrating Committee met to review nominations for funding of the next round of OPWC. We submitted an application to do N. Market Phase II. The villages application was the districts first recommendation down to the State Small Government Funding. They will be in contact with the village in the next few months with their decision. I want to thank the Fire Department and Chief Stoller to disinfect village hall. I would like to wish Tim a Happy Birthday!

Service Director: Street Dept.: UST inspection completed 11/24/2020. Service Director attended training and passed certification tests for Class A and B UST Operator. We will train and certify one additional employee. Contractor still needs to complete triennial tests following probe and spill reservoir repairs. Snow/ice control 12/01. Called out 0230 hrs. and 1830 hrs. Leaf pick-up will continue weather permitting. 57 loads to date, 51 disposed of at Bowman's Tree Service.

Water Dept.: 8" main break 800 block of Grant 11/27, assisted by Park Dept. Assisted PCC in meter replacement and service line repairs.

Waste Water Dept.: Minerva Dairy had slug discharges 11/25 and 11/28. Conference calls were held with Ohio EPA 11/25 & 11/27 with follow-up information submitted 11/30.

Park Dept.: Took hanging baskets to florist to prepare for next summer's plantings.

Misc.: Service Director completed wastewater training webinar 12/01. Shade Tree Commission member requested trees uptown be trimmed, NatureScapes issued PO, contacted me 12/8 to advise trees had been trimmed. Working with video system installer on training live broadcasting and streaming. Operation.

Zoning: Cases to date-107. Completed review and issued driveway access permit for Dollar General project. Working with developers and surveyors' reference to 2 lot splits or consolidations.

Law Director: No report.

Mayor: No report.

#### Old/New Business

Ordinance No. 38-20 an ordinance amending Section 157.04 and Sub-Section 157.05 (A) of the Codified Ordinances of the Village of Minerva, modifying the employees' Life and Health Insurance eligibility requirements. Third reading

Motion to hear third & final reading by title only of Ordinance No. 38-20 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve third & final reading and for passage of Ordinance No. 38-20 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 41-20 amending Ordinance No. 34-19 (annual appropriation ordinance) in order to make appropriations for current expenses, expenses and other expenses of the Village of Minerva, State of Ohio, during the current fiscal year ending December 31, 2020.

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Motion to hear first reading of Ordinance No. 41-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 41-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 41-20 was made by Councilman Hannen seconded by Councilman Meadows. All voted yea.

Ordinance No. 42-20 an Ordinance Amending Sub-Section 925.07 (b) of the Codified Ordinances of the Village of Minerva, Ohio to permit immediate billing for sewer use charges for a specific period of non-compliance, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 42-20 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 42-20 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 42-20 was made by Councilman Hannen seconded by Councilman Boldizar. All voted yea.

Ordinance No. 43-20 an Ordinance approving an Access and Utility Easement for Minerva (Valley St.) DG, LLC, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 43-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Discussion took place regarding the mowing of the property that belongs to the village. Mr. Turske does not want residents to think the village is mowing a business property when actually the property belongs to the village. Attorney Battista will negotiate terms for a monetary value.

Motion to table Ordinance No. 43-20 was made by Councilman Kishman seconded Councilman Meadows.

Ordinance No. 44-20 an Ordinance approving an Agreement for the Prosecution of Minerva Cases in the Alliance Municipal Court with the City of Alliance Law Department, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 44-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 44-20 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 44-20 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Mayor Tabet stated the Santa Drive-by was a huge success. He thanked Loudon Ford for the use of vehicles to transport the characters & Rick Stoffer for the use of his fire truck for Santa. The Canton Repository ran an article on the village Christmas events.

Motion to enter into Executive Session @ 8:20 PM to discuss employee compensation with no action being taken was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to reconvene into Regular Session @ 9:05 PM was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Councilman Kishman thanked Rose Hop for decorating the Minerva sign by PCC. Mayor also stated Entre Nous decorated the planters uptown.

Councilman Boldizar stated it is impressive how the residents have decorated this year.

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Mr. Turske stated after the meeting council will continue into workshop to continue discussion of the budget.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

The next Regular Council Meeting will be December 15, 2020.

Attest:

\_\_\_\_\_  
Brenda Albaugh Clerk of Council

\_\_\_\_\_  
Timothy N. Tarbet Mayor