

	DOLLARS	CENTS
1. Taxable Earnings paid all Employees subject to Minerva, Village Income Tax		
\$		
2. Actual Tax Withheld in quarter/month for Village Income Tax		
\$		
3. Adjustment of Tax for prior quarter (see instructions)		
4. Interest: 0.42% Per Month		
5. Penalty 50% of Past Due Amount		
6. Late Filing Penalty \$ 25.00 Per Month		
<b>TOTAL</b>		

I hereby certify that the information and statements contained herein are true and correct.

(Signed) \_\_\_\_\_

(Official Title) \_\_\_\_\_

**THIS RETURN MUST BE FILED  
ON OR BEFORE THE DUE DATE SHOWN BELOW  
MAKE CHECK OR MONEY ORDER PAYABLE TO:  
VILLAGE OF MINERVA**

MAIL TO:

**VILLAGE OF MINERVA  
INCOME TAX DEPARTMENT  
209 NORTH MARKET STREET  
MINERVA, OHIO 44657**

FOR MONTHS OF

DUE ON OR BEFORE

**RETURN PART 1 - KEEP PART 2 FOR YOUR RECORDS**

Notify Income Tax Department promptly of any change in ownership or name and address shown above.  
W-1

If receipt is desired, return Taxpayer's Copy of this form and enclose self-addressed, stamped envelope.

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REORDER FROM: C.J. BUSINESS FORMS (440) 967-1500 OR 1-(888) 967-1500

If receipt is desired, return Taxpayer's Copy of this form and enclose self-addressed, stamped envelope.

**Who Must File:**

Each employer within Minerva, Ohio, who employs one or more persons is required to withhold the tax of one percent (1.50%) from all compensation paid taxable employees at the time such compensation is paid, and to file Form EQR and remit tax to the Village Income Tax Dept. Quarterly filing due last day of month following the quarter. Monthly filing due 15 days following the end of the month

**183.99 VIOLATIONS; PENALTY**

(A) Except as provided in division (B) of this section, whoever violates Section 183.15 of this Chapter, division (A) of Section 183.14 of this Chapter, or Section 183.051 of this Chapter by failing to remit municipal income taxes deducted and withheld from an employee, shall be guilty of a misdemeanor of the first degree and shall be subject to a fine of not more than one thousand dollars or imprisonment for a term of up to six months, or both. In addition, the violation is punishable by dismissal from office or discharge from employment, or both,