

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

RECORD OF PROCEEDINGS

3RD REGULAR COUNCIL MEETING

FEBRUARY 9, 2021

The 3rd Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & the Pledge of Allegiance were said.

All Council Members present.

Motion to approve the Minutes of the 2nd Regular Council Meeting held January 26, 2021 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of January was made by Councilman Meadows seconded by Councilman Hannen. All voted yea.

Motion to approve bills totaling \$298,834.00 for the month of January was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Administrator: Mr. Turske reported the OPWC Application for N. Market Phase II Funding has been submitted. They have sent the application to the State for small government funding, which would allow the village to make changes to the application if we see fit. We added more information to the application and sent it yesterday. If the submitted application is selected, the village would receive \$145,000 in grant funding from the State. Mr. Turske thanked JT and the street department for removing the snow uptown. The village will not be renting pavilions this year. Proper documentation will be put out to the public. It will be a first come first serve. Porta-Johns will be available and trash will be collected one time over the weekend.

Service Director: Street Dept.: Repaired oil leak on roller. Called out for road conditions 1/28, 1/31, 2/1, 2/9. 632.41 tons of salt used for season to date (Cargill Pre-Order 800-ton, minimum order is 640 ton). Removed snow piles from uptown area. Water Dept.: Locating assets for GIS mapping. Met with contractor to get updated quotes for interior and exterior storage tank coatings. 1 MG tank scheduled for exterior and .5 MG scheduled for interior this year. Both will be bid out due to anticipated cost. 1 1/2" iron water main break on N. West St. 2/8. Assisted by Park Dept. Line appeared to be in poor condition (heavy scale) and should be replaced. Feeder line provides service to 3 properties. Waste Water Dept.: Slug discharges noted: 1/27, 1/28, 1/30, 2/1, 2/2, 2/3. Samples obtained from Minerva Dairy. Minerva Dairy reported biomass died due to pH imbalance. Notice of Suspension issued 2/3 with disconnection set for 2/4 if dairy was unable to control discharge and become compliant. Had several telephone conferences with Ohio EPA. Dairy became compliant 2/4 and notice of suspension rescinded per ordinance. Clarifier #1 began bulking 2/5 at approximately 1200 due to high MLSS (solids). Adjustments made to return rate and wasted additional 20000 gallons sludge. Total wasted for week of 2/1 was 75000 gallons. Agri-sludge hauled 100000 gallons of sludge offsite due to high solids intake. Press has been down part of December and January due to polymer supply issues and plant has been unable to press. Replaced roller bearing in sludge press. Park Dept.: Working on winter maintenance items. Misc.: Completed US Census 2021 Boundary and Annexation Survey. Zoning: No new nuisance cases. 1 zoning permit issued. Pool: reaching out to past employees to see if any will return and schedule re-certifications. Getting a plumber to get a quote on the concession.

Law Director: No report

Mayor: No report

Old/New Business:

Resolution No. 1-21 authorizing the interfund transfer of interest earned proportionately from specific accounts from the General Fund back to the respective accounts generating said interest earning. Third reading.

Motion to hear third and final reading and for passage of Ordinance No. 1-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

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Resolution No. 2-21 authorizing the finance director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2021. Third reading

Motion to hear third and final reading and for passage of Resolution No. 2-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 3-21 authorizing the Village Administrator to advertise and receive bids for milling of various municipal streets. Third reading

Motion to hear third and final reading and for passage of Ordinance No. 3-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Ordinance No. 4-21 authorizing the village administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Third reading

Motion to hear third and final reading and for passage of Ordinance No. 4-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea

Ordinance No. 5-21 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use, by internet auction pursuant to ORC Section 721.15. Third reading

Motion to hear third and final reading and for passage of Ordinance No. 5-21 was made by Councilman Hannen seconded by Councilman Meadows. All voted yea.

Motion to accept the quote of Ferren Lawn Care of Carrollton, Ohio for mowing and weed control of the Village owned cemeteries, in an amount not to exceed \$19,900.00 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea. Mayor Tarbet stated this is a one-year contract that includes weed control. Councilman Boldizar stated this also includes extra mows in the spring.

Motion to enter into Executive Session @ 7:47 PM to discuss imminent litigation with legal counsel inviting the Law Director & the Village administrator was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to reconvene to Regular Session @ 7:56 PM with no action being taken was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilman Kishman announced a Park Board Meeting will be March 8, 2021 @ 6PM.

Mayor Tarbet stated when these meetings are held minutes must be taken for the record. That can be done electronically. Mayor Tarbet asked that any off-site meetings you ask their secretary to forward the minutes to Brenda.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next regular Council Meeting will be February 23, 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor