

RECORD OF PROCEEDINGS

Minutes of

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

Held

RECORD OF PROCEEDINGS

6TH REGULAR COUNCIL MEETING

MARCH 23, 2021

The 6th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

Guests: Denise Freeland, Aaron Stoller, Patti Willoughby

All Council Members present.

Motion to approve the Minutes of the 5th Regular Council Meeting was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Fire Chief Stoller reminded residents there is a burn ban in effect. Aaron announced anyone over the age of 16 will be eligible for the COVID Vaccine starting Thursday.

Denise Freeland reported the rentals for the Roxy are still very popular. A live stream Celtic show will take place. The Great Trail DAR will sponsor a trunk or treat on April 3 from 2-3, and will be held in the high school parking lot in observance of Easter.

Administrator: Mr. Turske stated the village will be hiring a crossing guard for the position at Line & Murray. Mr. Yeagley asked council for permission to have a senior parade drive by. Energy rates for village owned assets is .0469. The next workshop will be dedicated to parking. The village will receive approximately \$700,000 from the American Rescue Act. Funding will be received in two allotments and the village will have until the end of 2024 to spend it. The treasury will control the guidelines on the spending.

Service Director: Street Dept.: Replaced damaged street signs on bypass. Inspected culvert across access to Nigro Farm at the end of Knox Court, requires replacement, project started 3/22. Began sweeping streets weather permitting. Inspected storm sewer on S. Second St. Began evaluating streets for winter damage/paving program. HPM patching as necessary. UST Inspection by State Fire Marshal completed and all standards are now in compliance. Water Dept.: Dollar General water service bored under Valley St. 3/11. Water main tap completed. Replaced malfunctioning finished water meter at water plant. Assembling backwash control valves and meter for installation. Plant will be down during installation. Tentatively scheduled for 3/24. Scheduling damaged fire hydrant replacement on Bridge St. Contacted EPA in reference to upcoming reporting requirements. Waste Water Dept.: EPA site visit 3/15. CAU Jon Van Dommelen reported plant appeared to be operating very well. Suggested continued wasting (approximately 2/3 mass of ditch #2 and 1/2 mass of ditch #1) to improve settleability issues. Will attempt to install a gate at splitter box to equalize flow. Received Minerva Dairy monthly reporting on 3/21. Review in process. Inquired with Minerva Dairy about status dual lock sampler installation. The enclosure for the sampler is on back order. Park Dept.: Evaluating large trees in Brock Park/Municipal Park and Bicentennial Parks. Lion's Pavilion break in 03/19/2021, discovered 3/22 from video on social media, reported to PD and provided video and suspect information. Lion's club reported nothing missing. Received tiller from Unkefer Equipment who made adjustments to Ford tractor (clutch adjustment). Cleaned up fallen stick/debris. NHS community service students painting toys and structures. Replaced winter flowers with summer flowers uptown. Swimming Pool: Salem Community Center Aquatics Director will recertify current guards at Minerva Pool in mid to late May. Working on finalizing date. See proposed 2021 operations plan. Contacting lifeguard applicants. Hire 1 lifeguard who is certified and scheduled training for 4 additional guards. Councilman Boldizar asked JT what the timeline was for installing the sampler. JT stated 30 days after council excepted the settlement agreement approximately March 6, but the shell (enclosure) is on backorder.

Law Director: No report

Mayor: No report

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Old/New Business:

Ordinance No. 13-21 an Ordinance authorizing that The Charter Communications Franchise Fees be designated for transfer to the Park Fund (Fund No. B04). Second reading.

Motion to hear second reading of Ordinance No. 13-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 13-21 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 15-21 an Ordinance approving an electricity purchase contract with Interstate Gas Supply, Inc. for village owned accounts/meters, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 15-21 was made by Councilman Boldizar seconded by Councilman Hannen. All voted yea.

Motion to approve first reading of Ordinance No. 15-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 15-21 was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Ordinance No. 16-21 an Ordinance amending Sub-Sections 921.02 (43), 921.02 (73), 921.06 (e), 921.08 (d), 921.08 (e), 921.16 (a) and 921.99 (d), and enacting Sub-Sections 921.07 (f) (17)-(23) and 921.15 (f) and (g) to update and modernize the sewer use regulations and connections. First reading.

Motion to hear first reading of Ordinance No. 16-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve first reading of Ordinance No. 16-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve Alger & Associates, Inc. of North Canton, Ohio to conduct the independent public account audit for the Ohio Auditor of State, in an amount not to exceed \$23,000.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to appoint Councilman Boldizar as council representative to the investment committee was made by Mayor Tarbet seconded by Councilman Meadows. All voted yea.

Mayor Tarbet announced this coming Saturday from 9am to 1pm the Minerva Fire Fighter Association will be holding a car wash by donation only. Mayor Tarbet asked that residents support the Senior Center. May 8 will be a pre-order swiss steak dinner.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor