

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

20 _____

RECORD OF PROCEEDINGS

9TH REGULAR COUNCIL MEETING

MAY 11, 2021

The 9th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance & the Lord's Prayer were said.

All Council Members present with the exception of Councilman Meadows.

Motion to excuse Councilman Meadows from the 9th Regular Council Meeting was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve the Minutes of the 8th Regular Council Meeting was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of April was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$382,298.65 for the month of April was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Administrator: Mr. Turske reminded residents Saturday is Village clean-up day. May 17-the High School Jazz Band will perform in the park. This will be our first trial run of an event in the park. There will be signs encouraging social distancing and lines will be drawn. May 18 @ 6 PM the Senior Car Parade will take place through town. Mr. Turske received word from ODOT their contractor will be coming into town to fix the dip on RT. 30, and also will reseed the hill. May 17 Village Hall will be open to the public. The village ask that masks be worn. Investment Committee Meeting @ 3:30 tomorrow at village hall. The village received notice from Stark County (Muni Road Fund) it will receive \$93250.00 for paving to coincide with the North Market Water Main Project.

Service Director: Street Dept.: Grant St. water cut is prepped for asphalt, on schedule for 5/12. Repairing water cuts. Evaluating roads for Paving Program. Met with 20 20 Enterprises to evaluate Random Rd. Preparing bid for chip seal. Preparing Estimate on Paving. Roller being repaired (hydraulic leak). Only paving bid from NorthStar: \$1.90 yd² Milling (Village keeps millings), \$1.80 Milling yd² (NorthStar keeps millings), \$3.00 gallon TAC, \$75.50 ton asphalt laid. Suggest \$1.90. Salt 2021 – 2022 Season begins 08/01/2021. Price increase of \$2.00/ton. 2020-2021 1170.30 ton. Water Dept.: Continuing to work on AWIA 2018 Risk and Resiliency Assessment that is due June 30, 2021. Working on plumbing issues in pool building and pump house. 6" iron water main break on W. High St. 4/28. Approximately 20' of cracked main had to be replaced. Assisted by Street Dept. Waste Water Dept.: Ordered gear box on Clarifier #1. Expected to take 5-6 weeks until arrival. Aeration piping (2) repaired in 200000-gallon digester. Park Dept.: Mowing as needed. Cleaned sticks debris from Kiwanis Pavilion. Cemetery: Weed (Dandelion) spray (Amine 400) provided to Ferren Lawn Care, applied 5/10. Swimming Pool: Lifeguard recertification scheduled for May 23. Pool online, adjusting chemical feed rates to stabilize. Daily cleaning and backwashing. Issues with pool heater sensors. 1 sensor corrected and 2 sensors ordered.

Law Director: Atty. Battista stated a decision on Ordinance No. 17-21 whether to retain the millings or not.

Mayor: No report

Old/New Business

Ordinance No. 17-21 an ordinance accepting the bid for the 2021 Street Paving Project and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 17-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 17-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules of ordinance No. 17-21 and have second and third readings by title only and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 18-21 an ordinance approving the Village of Minerva Records Retention Schedule (RC-2). First reading.

Motion to hear first reading of Ordinance No. 18-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

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Motion to approve first reading of Ordinance No. 18-21 was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Ordinance No. 19-21 an ordinance establishing the American Rescue Plan Act Fund (Fund No J02) to receive an account for American Rescue Plan Act Funds, and declaring it an Emergency.

Motion to hear first reading of ordinance No. 19-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 19-21 was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules of ordinance No. 19-21 and have second and third readings by title only and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to accept a cash donation of \$500.00 from the Minerva VFW Post 4120 to the Minerva Police Department for the purchase of equipment was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The donation will be used to purchase new headsets for dispatch.

Motion to move to Executive Session @ 8:02 to discuss pending or imminent litigation with legal counsel and inviting the Village administrator was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Motion to reconvene to Regular Session @ 8:18 PM was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Motion to approve the settlement of the pending EEOC Complaint of a former employee Ryan Atha was made by Councilman Hannen seconded by Councilman Kishman. All voted yea.

Mr. Turske reminded residents not to miss bulk day and if you will be going through town looking for items, please be respectful and don't leave a mess!

Councilman Kishman reported a Park Board Meeting was held April 29. A Rotary Grant Application was submitted for composite benches. Discussion on the Brock Pavilion. Possible turning one of the tennis courts into a pickle ball court. New electrical system being upgraded. I have been asked if the COVID restrictions are lifted, will we offer a membership for the pool. Phil stated possible a reduced membership. I don't feel we should charge for a full season. The next Park Board meeting will be June 7.

Councilman Boldizar reported a CIC Meeting was held. Discussion on economic development and helping out local businesses.

Mayor Tarbet thanked JT for joining the Rotary Zoom meeting to discuss the handicap swing. Tim also stated it is his understanding the Homecoming is moving forward along with the parade June 17-19. The VFW will be holding their full program at East Lawn. Mayor Tarbet announced he will be the speaker at the ceremony. Mayor Tarbet also stated if any residents have questions on the EPA Project (parking) please call village hall.

Motion to adjourn was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

The next Regular Council Meeting will be May 25, 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor