

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

## RECORD OF PROCEEDINGS

### 10<sup>TH</sup> REGULAR COUNCIL MEETING

MAY 25, 2021

The 10<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and the Lord's Prayer were said.

Guests: Denise & Tom Freeland, Karen Pennock, Gary Chaddock, & Rob Yeagley.

All Council Members present.

Gary Chaddock, Minerva Local School Superintendent, presented Stanley Pennock represented by his wife, Karen Pennock with the Small Town America Civic Volunteer Award. Mr. Pennock served on the Minerva Local School Board for 28 years. He served as Vice President and legislative liaison. He also served on the following committees, building grounds, transportation and maintenance, finance and negotiations, superintendent treasure appraisal process and the Ohio Association Advisory Team. He was involved in the design and building phases of the new schools. He served multiple terms as Minerva's representative to the RG Drage Career Technical Center Board.

Tom Freeland stated I served two years with Stan on the School Board. He asked me to take over the job as the legislative liaison. He was always supportive and encouraging, but it was clear and it is still clear, I still don't understand it the way Stan does.

Rob Yeagley stated I have served with Stan 20 of his 28 years. And, I know one thing, the most change the Minerva School District has seen took place under his tenure. Those 28 years we built new schools and facilities. Stan was a big part of it. Minerva is a better place because of Stan.

Mayor Tarbet stated he and Council would like to commend Stan for his years of service and voluntarism and so deserving of this award.

Denise Freeland presented an update of local events held. The Roxy had a total of 28 private rentals. Coastal Pet Products held an employment meet & greet with one in attendance. They have 80 employment openings. Nate stated the play was a success even though they could only have 45 capacity due to restrictions. The next play is "Death Trap" which will be in September. The Duck Race fundraiser will be held at the Oktoberfest. Denise announced the Art & Jazz Week activities and also concerts in the park, free yoga class in the park and star gazing at Great Trail Golf Course. Green Carbon International Team visited May 5 and we pulled a together a meeting with Phil, Tim, JT, myself, Carroll County Economic Development & Ohio Southeast. I felt it was a real good meeting, but I have not heard from them since, so I am not sure what that means. We did what we could stated Denise.

Motion to approve the Minutes of the 9<sup>th</sup> Regular Council Meeting held May 11, 2021 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator: Mr. Turske stated a motion for Hogs Helping Hero's, will need to be added to the agenda, they are asking we shut down North Market St. on June 26 from 8 am - 1 PM for a Charity Poker Run. The bids for the painting of the water towers came in over budget. No bids were submitted for the North Market Water Main Project. Due to the high cost of supplies and economy the prices are out of hand. We will go back and reevaluate. Carroll County Health Department have provided us recommendations for the smoking signs and receptacles for Bicentennial and Brock Parks. A PR Firm contacted Mr. Turske to let him know they will be distributing a flier to all the residents with details of the process and they are taking every precaution for the excavation of the Zeidrich Dump handled by Northrop. Mr. Turske is asking for suggestions of what council wants specified on the flyer. Mr. Turske stressed safety to the PR Firm. Councilman Boldizar suggested time line, how many trucks, how deep are they digging, reclaiming the land. Councilman Kishman asked if a guardrail will be put in place. Mr. Turske will contact the PR Firm with councils suggestions. High Street will be closed June 11 for band performances from 4:30 to 8 PM.

Service Director: Street Dept.: Grant St./Line St. water cut repaired. Water cuts on Stafford, 800 block Grant, Plain and West repaired. Mowed 2 nuisance properties. Weed eating right of ways. Finalizing paving program to budget. Water Dept.: Continuing to work on AWIA 2018 Risk and Resiliency Assessment that is due June 30, 2021. 6" iron water main break on Bridge St. 5/11. Assisted by Park and Street Dept. Hydrant struck by truck on Grant at McKinley 5/21. Waste Water Dept.: Repaired component of Grit Removal System. Park Dept.: Mowing as needed. Repairing picnic tables. Uptown flowers scheduled to be picked up 5/28. Poured several foundations for park benches. New plantings at pool and flag pole. Cemetery: Ferren Lawn Care advised they may mow 5/27 due to weather forecast. Swimming Pool: Lifeguard recertification May 23. Pool heater repaired. Set to open 5/29. Misc. ODOT to begin microsurfacing SR 183 between US 30 and the corp. limits.

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Councilman Kishman asked when we mow a nuisance, do they get billed. JT stated yes the procedure we follow is to notify the property owner, post it on the property, if the property is vacant, I send a certified letter to the tax mailing address. Time has to be given to mow it and if they don't, we can bill the owner. If the owner does not pay it is applied the tax docket. Mayor Tarbet stated this is year two on the Murray Ave. property. Yes. Mayor Tarbet asked Clark if there was a better way to handle this. Atty. Battista stated the best way is the tax docket as JT has been doing. Mayor Tarbet asked to review the cost we are charging for this service. We need to review this quickly stated Mayor Tarbet.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 18-21 an Ordinance approving the Village of Minerva Records Retention Schedule (RC-2). Second Reading.

Motion to hear second reading of Ordinance No. 18-21 was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Motion to approve second reading of Ordinance No. 18-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 20-21 A Resolution authorizing the Administrator of the Village of Minerva, Philip J. Turske, to file an application for a grant of \$17,842.50 under the Natureworks Program Administered by the Ohio Department of Natural Resources for the trail improvements to the Bicentennial Park Walking Path located in Bicentennial Park within Carroll County, and Declaring it an Emergency.

Motion to hear first reading of Resolution No. 20-21 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve first reading of Resolution No. 20-21 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules of Resolution No. 20-21 and have second and third readings by title only and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 21-21 An Ordinance authorizing the purchase of an Excavator from Murphy Tractor and Equipment without competitive bidding pursuant to ORC Section 125.04, and Declaring it an Emergency.

JT stated this ordinance will be passed as an emergency due to quoted price is only good until May 28. With the shortage of equipment, we would like to get Murphy Tractor the purchase order as quickly as possible to get it ordered.

Motion to hear first reading of Ordinance No. 21-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 21-21 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules of Ordinance No. 21-21 and have second and third readings by title only and for passage was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 22-21 A Resolution authorizing the Administrator of the Village of Minerva, Philip J. Turske, to file an application for a grant of \$16,340.25 under the Natureworks Program administered by the Ohio Department of Natural Resources for the rehabilitation and improvements to the Brock Park Pavilion located in Brock Park within Stark County, and Declaring it an Emergency.

Motion to hear first reading of Resolution No. 22-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Resolution No. 22-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules of Resolution No. 22-21 and have second and third readings by title only and for passage was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 23-21 an Ordinance accepting the Stark County 2021 Municipal Road Fund Program Grant, and Declaring it an Emergency.

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Motion to hear first reading of Ordinance No. 23-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No.23-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules of Ordinance No. 23-21 and have second and third readings by title only and for passage was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to adjust the pool admission policy rates to: Pool Passes Family up to 4 people \$150 for residents & tax payer, \$200 non-resident, family of 4 each additional person \$25 for non-resident. General Admission \$5. Senior Citizens & Vets \$3. Individual Pool Pass Resident & Tax Payer \$75 Non resident \$100 and 2 and under Free and discontinuing punch cards was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilman Boldizar stated basically anyone three and up is General Admission. New price lists will be advertised and displayed.

Motion to allow the closing of Market Street June 26 2021 for the Hog's Helping Heroes' Poker Run from 8 am – 1 PM was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Mr. Turske thanked Atty. Battista for the extra hours he has been putting in to get the ODNR Grants complete.

Mayor Tarbet did state the reason there were two ODNR Grant Ordinances is to separate Carroll & Stark County.

Councilman Kishman thanked the Water & Park Departments for the landscaping and pool opening.

Councilman Boldizar stated the pool looks great and a thank you to Ferron ...the cemeteries look great and this is the best they have looked. And to Jeff Knochs for the landscaping around the Mausoleum.

Councilman Boldizar asked if a decision was made on the pool pavilion rentals. I just didn't know if there needed to be put something in place. JT stated the pavilion is not quite finished. Councilman Kishman stated well maybe table it to June. Phil asked do you want to charge? Mayor Tarbet stated we have to decide tonight. JT stated he heard it may upset the Rotary Club if we to rent it. Councilman Kishman stated that's the thing I was wondering. When the Rotary built the pavilion, I don't know if they were thinking that would give the people a spot for shade so I think that was kind of their thought. Everyone is in agreement. Leave it alone stated Mayor Tarbet.

Councilman Meadows stated this Thursday a Planning Commission Meeting will be held @ 6:30 PM. Tom Kishman has decided to step down from his position on this Board. I have a suggestion of Megan Eckstein. Mayor Tarbet asked Councilman Meadows to explain how she would fit into this position. Megan lives in Bayard with her husband and two children and owns several rental properties in the village and also is interested in buying commercial property in town. She also works for Loudon's Motors. She's a money person and good with numbers, she is straight forward. I think she is a valuable asset and she is an outside set of eyes compared and has not been here the entire time. Mayor Tarbet stated the qualifications in the Charter it calls for a resident or a person vested in the community, that's why Tom Kishman sat on the Board. Mayor Tarbet stated the question we need answered is ...if this person vested interest is in rental properties are they in good standing with the village. So, we can approve her tonight or wait until next meeting if this is who you want to put on or if someone else has somebody else. We could wait to give JT time to supply him with the addresses and make sure she is in good standing with the village. Mayor Tarbet stated before we place anyone on a board they should be in good standing with the village. Councilman Meadows stated she will be attending the meeting tomorrow night. Mayor Tarbet if someone else comes up with another interested person between now and then let us know. Mayor Tarbet stated she will understand she is not active on that board tomorrow night.

Mayor Tarbet thanked the Entre Nous Club for planting the flower boxes uptown. Mayor Tarbet announced Memorial Day services will be back to normal at the Cemeteries starting at Valley Street Cemetery @ 10 Am. The Homecoming will be June 16-19. Parade will be June 16 @ 6PM. Lions Club has 7 remaining members and they will have Lion Burgers at the Homecoming!

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 8, 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor.