

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

20

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15TH REGULAR COUNCIL MEETING

AUGUST 10, 2021

The 15th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Aaron Stoller, Rose Mathews, Randy Mathews, Ryan Lawson, Jarod Francis, Ashley Francis, Jeff Baker

Guests Rose and Randy Mathews addressed Council about ongoing issues with their neighbor at 702 S. Grant Blvd. They have called the police department several times because the neighbor has floodlights that shine in to their houses, has cameras that point in to their yards, and verbally harasses them and their children. They state that he has even shot at them with pellet guns. Mr. and Mrs. Francis, as well as Mr. Baker and Mr. Lawson, all state that they are tired of the situation and would like to know what can be done. Administrator Turske said that he and the Law Director will see if we have any current ordinances dealing with flood lights and they will look in to the legalities of those. Mr. Turske also explained that he will discuss all of these matters with the Police Chief. Mrs. Mathews said that they have spoken with the police several times but they are only being told that it is a civil matter and that without video evidence, there isn't much that can be done. They believe that the police department is giving preferential treatment to the neighbor. Mr. Turske said that he and the Police Chief and Law Director will look in to some things and will get back with her. Mr. Mathews said that the neighbor needs to be checked out with the high pedophile rate. Mr. Tarbet said that Mr. Turske will be the contact for the issues.

All Council Members present with the exception of Elliott Hannen.

Motion to approve the absence of Councilman Hannen was made by Councilman Kishman, seconded by Councilman Meadows. All voted yea.

Motion to approve the Minutes of the 14th Regular Council Meeting held July 27, 2021 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve the financial statement for the month of July was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$301,204.05 for the month of July was approved by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Administrator: The DORA application has been submitted. Outside liquor in the designated areas and in designated cups will be allowed. He has ordered play equipment for Bicentennial Park (a tire swing and 4 tot swings) with funding through ODNR Round 26. Councilman Boldizar asked if there was an update on how many people had taken the visioning survey. Administrator Turske said no, but he believes it is close to 75. He implores people to take the survey as it will give Council and the Chamber of Commerce a direction on needs. Councilman Boldizar asked how the lead scratch testing was going. Mr. Turske explained that RCAP said the tests were coming back pretty clean but response is hit or miss.

Service Director: The Street Dept. has completed the 2nd St. storm sewer and began painting crosswalks. They have ordered cutting edges for plows and they are spraying for mosquitoes on Tuesdays and Wednesdays, weather permitting. They expect the paving program to begin soon. We are waiting on Northstar Asphalt. The Water Dept. has repaired the hydrant on Grant and McKinley. RCAP is currently conducting surveys for the service mapping project. The Water Dept. has repaired a 3" service line break at the pool bath house and they are locating underground assets for Columbia Gas repairs. They have completed the residential lead sampling and test and all samples were under action levels. A hydrant has been ordered to replace the one at Allen and McDaniel. The Wastewater Dept. has received June monthly reporting from Minerva Dairy which is still under review. There were 8 self-reporting violations, 11 monitoring violations. They have replaced the gearbox on clarifier #1 and it is now back online. The Park Dept. has repaired the Jacobsen mower and the fence in Rotary Park. The pool's attendance from 7/12 - 8/4 was 1641. We closed early due to weather on 7/13, and had a rescue on 8/4. He'd like to thank the quick actions of the lifeguards.

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The Health Dept. did an inspection on 8/6 and the only violation received was for a non-working flow meter. The replacement was ordered 8/9. The pool is staffed on weekdays until 8/17 and then with the lifeguards going back to school, we will have to go to being open on weekends only. 2 new nuisance cases: 500 McDowell for an unfounded permit complaint; 9127 W. Southview for an unlicensed vehicle, high grass, and parking in the front yard. 15 additional cases have been reported in iWorQ, with 93 year to date. 2 new fence permits have been issued: 1012 E. Lincolnway and 628 E. Lincolnway. There have been 68 permits year to date issued. 509 Queen St. case was sent to the Police Dept. for prosecution for sanitation and 102 W. Lincolnway is under review for maintenance.

Law Director: The opioid settlement can be discussed during the reading of the Resolution. Otherwise, no report.

Mayor: No report

Old/New Business

Ordinance No. 27-21 an Ordinance amending Sections 351.15, 353.05, Sub-Sections (B) and (C) and 353.99, Sub-Section (A) and enacting Section 353.06 of the Minerva Codified Ordinances to update the Parking Regulations. Third Reading

Motion to hear third and final reading and for passage of Ordinance No. 27-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Resolution No. 30-21 an emergency Resolution to accept the material terms of the One Ohio Subdivision Settlement pursuant to the One Ohio Memorandum of Understanding and consistent with the terms of the July 21, 2021 National Opioid Settlement Agreement. First Reading

Motion to hear first reading of Resolution No. 30-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to accept first reading of Resolution 30-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and hear second and third reading by title only and for passage was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve the use and cost sharing of Maintenance Agreement for the Computer Aided Dispatch (CAD) System with the Stark County Board of Commissioners for a ten-year term based on annual call volume of participating political subdivisions was made by Mayor Tarbet seconded by Councilman Meadows. Administrator Turske explained that our current contract is expiring. Our cost will be based on annual call volume. They can increase the fees after 5 years but no more than 3%. All voted yea.

Motion to approve the 2022 Alternative Tax Budget Due August 20, 2021 was made by Councilman Kishman seconded by Councilman Boldizar. Administrator Turske explained this was not the Appropriations Budget that we will do in the fall. This one is so the counties can see how we are using any levy funds we receive. All voted yea.

Motion to appoint Patricia Willoughby as the acting Clerk of Council in the absence of Brenda Albaugh, Clerk of Council was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve an adjustment to the purchase order for Minerva Welding for the Bicentennial Park bridge repair from \$30,600.00 to \$34,442.00 was made by Councilman Meadows seconded by Councilman Kishman. Administrator Turske explained that Minerva Welding will have to subcontract the bridge removal for repair now due to unforeseen circumstances and the cost of steel has increased hence the need for the additional funds. Mr. Williams said the removal will be weather permitting. All voted yea.

Ordinance No. 31-21 an Ordinance accepting the bid of Wenger Excavating, Inc., for the Village of Minerva North Market Street Water Main Project and declaring it an emergency. First Reading.

Motion to hear first reading of Ordinance No. 31-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

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Motion to accept first reading of Ordinance No. 31-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and hear second and third reading by title only and for passage was made by Councilman Boldizar and seconded by Councilman Kishman. All voted yea.

Motion to move to Executive session at 8:27 PM to discuss the appointment, promotion or compensation of a public employee and to discuss imminent litigation was made by Councilman Kishman seconded by Councilman Boldizar. Council invited Law Director Battista and Service Director Williams to the Executive Session. No action will be taken when reconvened. All voted yea.

Motion to reconvene to Regular Session @ 9:28 PM was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilman Meadows noted that the Planning Commission meeting has been rescheduled to Sept. 16 at 6 pm.

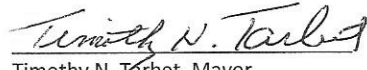
Mayor Tarbet stated that the Historical Society is sponsoring a bus trip to the railroad museum. Survey responses are extremely important. You can obtain the surveys at the Village of Minerva or the Chamber of Commerce or online. There is a concert in the park on August 28 with DJ's Rock n Roll Big Band. Lastly, he would like to thank all involved with Family Fun Day.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be August 24, 2021.

Attest


Patricia Willoughby, Acting Clerk of Council


Timothy N. Tarbet, Mayor