

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

## RECORD OF PROCEEDINGS

### 19<sup>TH</sup> REGULAR COUNCIL MEETING

OCTOBER 12, 2021

The 19<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

Guests: Jane & Scott Schrader & Denise Freeland

Mayor Tarbet presented Jane Schrader a plaque recognizing her 35 years of service and retirement from the Minerva Area Commission on Aging. Mayor Tarbet stated we appreciate everything you have done.

Motion to approve the Minutes of the 18<sup>th</sup> Regular Council Meeting held September 28, 2021 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the financial statement for the month of September was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$391,776.08 for the month of September was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Turske announced Columbia Gas will be GPS surveying in the Stark County portion of the village. They will be looking for the utilities for updates. In the spring of 2022 Columbia Gas will be doing replacement work. The work will be in the Northeast part of the village (Fry Allotment-St. Rt. 30- High School). While doing the repairs, Columbia Gas will replace and or put back at the level all areas affected. Meetings have been held with Team NEO and Stark County. The Chamber has gone around to some of the local industries to discuss economic opportunities including onsite job training. Making these industries aware of the programs available to them. A new trash can will be installed on High St. The trash can was donated by a citizen in hopes the village would consider the more decorative style. A CIC Meeting was held today with the owners of the future coffee shop to be located on High St. Their intent is to open in December.

Service Director: Street Dept.: Replaced storm sewer in 500 block W. Lincoln Way, waiting on backordered fitting to complete. Hauled in sand and crushed limestone to replenish stockpiles. Cut along curb on W. First at East St. to correct drainage issue council previously authorized. Water cuts scheduled for repair

Water Dept.: Working on ERP for AWIA requirements. Completed 2021 Triennial Lead and Copper Monitoring and filed report with Ohio EPA. 2" Water line repair 10/4 on unnamed alley off Roosevelt St. Assisted by Park Dept. Met with Ohio EPA for well #4 sampling. Cut in 4" Valve of W. First St., assisted by Park and Street Dept. Cut in 6" Valve of Edgewood Dr., assisted by Park and Street Dept. Received all parts/supplies for N. Market phase 1 except parts needed for US 30 connection and Chestnut intersection.

Waste Water Dept.: Manhole rehab program in progress. Repaired electric motor in digester. Received annual discharge fee invoice from Ohio EPA. Ordered riser and manhole lid for Concord Dr.

Park Dept.: Removed slide and climbing play piece in Bicentennial Park for safety reasons. Tobacco Free Park signs and smoking receptacles received from Carroll County Health Dept. Zoning: Nuisance -See Report 104 W. Lincoln Way- weeds, sent to PD for complaint. 804 Elizabeth- High grass/weeds & unlicensed vehicle, sent to PD for complaint. 120 YTD New Permits: 104 Murray Ave. - Zoning 83 YTD

Law Director: No report

Mayor: No report

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GOVERNMENT FORMS & SUPPLIES 844-224-3328 FORM NO. 10148

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## Old/New Business

Denise Freeland came from a meeting discussing the Winter Wonderland Christmas celebration. Denise stated possibly moving this event to the park and using the stage for Santa. Santa stated he would feel better being outside and not having the children sit directly on his lap. Denise stated they are trying to come up with ideas to accommodate. Councilman Boldizar suggested outdoor heaters. Councilman Kishman offered popup tents. Denise announced candidates' night will be held October 20 2021 @ 6:30 PM in Council Chambers

Motion is in order to retain Zashin & Rich Co. LPA to develop the Village of Minerva Employee Handbook in an amount not to exceed \$15000.00 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 32-21 an Ordinance establishing the position of Park Maintenance Superintendent and establishing the rate of compensation thereof. Third reading

Motion to hear third and final reading and for passage of Ordinance No. 32-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Ordinance No. 34-21 an Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codifies Ordinances; providing for the adoption and publication of new matter in the updated and Revised Codified Ordinances; replacing ordinances and resolutions in conflict therewith; and Declaring an Emergency.

Motion to hear first reading of Ordinance No. 34-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 34-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title and for passage of Ordinance No. 34-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Ordinance No. 35-21 an ordinance establishing the policy for the Village of Minerva, Ohio in regard to the provision of Water and Sewer Lines and Services outside of the Municipal Corporation Limits, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 35-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 35-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title and for passage of Ordinance No. 35-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 36-21 an Ordinance accepting the bid of \_\_\_\_\_ as the retail electric generation provider for the Village of Minerva Aggregation Program, and Declaring It an Emergency.

Motion to table Ordinance No. 36-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Resolution No. 37-21 a Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Declaring an Emergency

Motion to hear first Resolution No. 37-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea

Motion to approve first Resolution No. 37-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

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Ordinance No. 38-21 an Ordinance amending Section 1 of Ordinance No. 29-21 to accept an increase in the bid of JDT Industrial Welding Services, Inc. for the Village of Minerva Water Tank Painting Project, and Declaring It an Emergency

Motion to hear first reading of Ordinance No. 38-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 38-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second and third readings by title and for passage of Ordinance No. 38-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 39-21 an Ordinance creating a designated outdoor refreshment area and establishing requirements to ensure public health and safety within such area, and declaring it an emergency

Motion to hear first reading of Ordinance No. 39-21 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 39-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title and for passage of Ordinance No. 39-21 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Mr. Turske stated this is just to establish the rules of DORA. Council controls the events. Mr. Turske stated the easiest way to explain this is, if you have a DORA cup and you step outside of the designated area it is considered an open container. If you are inside the DORA designated area without a DORA cup that is an open container. It is a must you have a DORA cup inside the designated area to avoid an open container charge. Councilman Boldizar stated this is a way to see how this works and attract people to the community.

Councilman Kishman reminded residents to vote on November 2.

Mr. Turske thanked the employees for extra projects that they have been doing.

Councilman Boldizar thanked everyone that was involved with the Oktoberfest.

Councilman Meadows thanked everyone that came out to watch Deathtrap. Chrystal Marteney & Taunia Hafner, Tamara Hope, and many others for cleaning up the Minerva sign.

Mayor Tarbet announced Trick or Treat will be held October 28 4:30 -6:30 PM Parade @ 6:45 and Community Building @ 7. Meet the Candidates Night is October 20 in Council Chambers to be broadcasted and narrated by Peter Wilson, Mayor of Lisbon. Mayor Tarbet stated Oktoberfest turned out great with every vendor showing up!

Motion to adjourn was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be October 26 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor