

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____

20 _____

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18TH REGULAR COUNCIL MEETING

SEPTEMBER 28, 2021

The 18th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Denise Freeland, Aaron Stoller

All Council Members present.

Motion to approve the Minutes of the 17th Regular Council Meeting held September 14, 2021 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve the minutes of the special meeting held September 21, 2021 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Fire Chief Aaron Stoller reported that covid cases are on the rise. Hospitals are full and asking people to avoid them if possible. They are asking people to use immediate cares, family doctors, etc. All of the ICU beds and ventilators in the county are in use. The SCJFD received 2 FEMA grants for 2022, including \$770,000 over a 3 year period for staffing and also a grant to purchase an air compressor for the SCBAs. The Firefighters Assn. car wash is this weekend. He also expressed his gratitude to Councilman Hannen for his service to the Fire Board.

Denise Freeland reported that the last concert in the park had approximately 250 people but it became clear that the restrooms really need to be repaired and opened. There are no lights for the portajons and people hate to use them. It's a safety issue. The Ride for the Roxy did well and Bob Harris is planning another one for Oct. 9. The Deathtrap play at the Roxy had to postpone the second event due to covid but tickets are still available. The Cars are the Stars event went really well. She had 71 volunteers, and made approximately \$8,300. in profit. There were about 760 wristbands given out for attendance. Oktoberfest is Oct. 2 with lots of activities planned. She is working with a couple who would like to purchase a downtown building and also has a gentleman who is starting a cab company. Mason asked if the cab company would have a central location and Denise said he is running it out of his house. Elliott suggested he could do UberEats too. Tim thanked Denise, JT, Phil, and the employees for their hard work for the car show. People loved it and want to come back.

Administrator: Administrator Turske reported that the OML in person conference has been cancelled but if anyone wants to attend virtually, please let us know. The library access road will be closed on 9/29 for air conditioning repairs to the library. John Ney will be at the next meeting to discuss electric aggregation rates. The State of Ohio has released the official census results. We had 3,720 in 2010 and 3,684 in 2020. The estimates had us at 3,500 to 3,600 so it's good news that we only lost 36 people.

Service Director:

Street Dept.:

2021 Paving Program Completed. \$27874.21 under budget, milling 1644 yd² under estimate, TAC 201 gallons over estimate, asphalt 335 ton under estimate. Installed berm along Second St. Cleaning catch basins. Set up detour for car show. Edgewood storm sewer will need replaced in front of church (collapsed between 2 catch basins). W. Lincoln Way alley (Chestnut) 36" galvanized storm sewer requires replacement, PO for materials obtained. Cleared vegetation in uptown alleys, Municipal Lot and Ameridial lot.

Water Dept.:

Working on ERP for AWIA requirements. Replaced broken line valve on Ridgeleigh. Repaired hydrant in Brock Park. Repaired hydrant in East Lawn Cemetery. North water tower painting scheduled to begin. Wenger Excavating moving in materials and mobilizing equipment to begin N. Market Phase 1.

Waste Water Dept.:

Minerva Dairy August 2021 Surcharge – 4 days in violation, \$277.28. Cleaned Ridgewood sanitary sewer due to flow complaint. Manhole rehab. program scheduled. Continuing cleaning clarifier for repairs.

Park Dept.:

Thank Justin for extra work for Stockers and Streeters. Took uptown flowers down. Removed graffiti from several pavilions. Cleaned off all pavilion roofs. Debris pile cleaned up in Brock Park. Removed 3 old park benches to prepare foundations for replacement benches.

Zoning:

Filed Noxious/Offensive Odor complaint in Alliance Municipal Court against Minerva Dairy for odors 7/28 – 8/3. 117 YTD nuisance issues.

New Permits:

104 Murray Ave. – Zoning; 203 S. Market St. – Fence; 111 Lindimore St. – Zoning: 80 YTD

Councilman Boldizar asked if there was anything that we could do about the downspout on a W. Lincolnway property. Service Director Williams will send a letter. Chief Stoller asked if we had an ordinance that required fencing put in place while doing construction to control runoff. JT said that is through the Stark County Soil and Water Conservation but since

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the property is in Carroll County, they have no standards. Chief Stoller said it's something to look in to as he is tired of shoveling mud out of his driveway. Mayor Tarbet said to thank the guys for all of their hard work.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 32-21 an ordinance establishing the position of Park Maintenance Superintendent and establishing the rate of compensation thereof. Second Reading

Motion to hear second reading of Ordinance No. 32-21 was made by Councilman Kishman seconded by Councilman Hannen. All voted yea.

Motion to approve second reading of Ordinance No. 32-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to set Trick or Treat for October 28 from 5-6:30 pm was made by Councilman Kishman seconded by Councilman Hannen. Administrator Turske noted that the date and time has always been set by the Rotary Club and we don't want to overstep. Mayor Tarbet asked Acting Clerk Patti Willoughby what the previous minutes said. Patti said it has always been noted when but she didn't know if Council set the time as much as said when it was. Mayor Tarbet retracted the motion. Councilman Kishman said they asked him at Rotary when Council set it, so it's a toss. Councilman Meadows suggested that we make it Saturday, October 30. Councilman Kishman said he will talk to Rotary.

Motion to accept Councilman Hannen's resignation from the Village of Minerva Council effective September 30, 2021 was made by Councilman Meadows seconded by Councilman Kishman. Mayor Tarbet read Councilman Hannen's resignation letter (see attachment).

Mayor Tarbet stated that with Councilman Hannen's resignation, we need to appoint a Council member to the Sandy Creek Joint Fire District Board. We can choose to appoint someone tonight or wait until next meeting if discussion is needed. Discussion was had regarding the dates and times and the busy schedules of all of the Council members. Councilman Hannen said that if it sweetens the pot, the member does make \$28.00 a month after taxes. Mayor Tarbet said we could just fill the position until the end of the year or the appointee could finish out the term through 2022. Chief Stoller noted that a resident representative will need to be appointed for a 2 year term starting January 1, 2022. Councilman Kishman said that his schedule would be flexible enough that he could be appointed through the end of 2022.

Motion to appoint Councilman Kishman to the Sandy Creek Joint Fire District Board through 2022 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator Turske announced a flu shot clinic for the employees on Sept. 29.

Councilman Kishman wanted to thank all involved for the Cars are the Stars show.

Councilman Boldizar thanked Denise Freeland for all of her hard work and is looking forward to Oktoberfest. He thanked Councilman Hannen and noted that he will be missed. He wished him good luck.

Councilman Meadows asked people to come out to Oktoberfest, the next showing of Deathtrap and then thanked Councilman Hannen and wished him good luck.

Mayor Tarbet presented Councilman Hannen with a token of appreciation on behalf of Council for all of his service.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be October 12, 2021.

Attest


Patricia Willoughby, Acting Clerk of Council

Timothy N. Tarbet, Mayor