

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

23RD REGULAR COUNCIL MEETING

DECEMBER 14 2021

The 23rd Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present.

Guests: Jennifer Jordan newly elected councilwoman, Patti Willoughby.

Mayor Tarbet announced the next regular council meeting will be December 21 2021.

Motion to approve the Minutes of the 22nd Regular Council Meeting held November 23, 2021 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the Financial Statement for the month of November was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$393,545.78 for the month of November was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Turske announced if residence go to the village website or the village Facebook page, we have posted the Columbia Gas quarterly report update which includes information regarding help with winter bill assistance and winter safety messages. The new and updated employee handbook will be handed out to the employees before the holiday break. The new parking program regulations will be posted on the village website. Businesses will be notified of the upcoming changes. Parking meter collections will start January 1 2022. And with that said, we are putting in the parking program that will include purchasing parking passes that will allow business owners or residents to park in designated areas without feeding a meter.

Service Director: Street Dept.: Set up Christmas decorations. Leaf pick-up continues. Repaired electrical issues uptown. Had a resident on E. Line St. request replacement of storm sewer, advised storm sewer from Park St. to Murray Ave. is clay tile pipe and has not worked properly in 25 years. Spoke with D. Galay who advised E. Line St. storm sewer empties into catch basin at E. Line St. and Murray Ave. then crosses street to south side of roadway and empties into creek. Advised one catch basin on south side of roadway does not have an effluent line for unknown reasons. Called out for road conditions: 12/8. In process of installing parking signs uptown.

Water Dept.: Finishing ERP for AWIA requirements. Began RCAP asset management monthly workshop to revamp asset management plan into a working plan. Colfor planning on installing 6" water main to new building. Met with contractor several times.

Wastewater Dept.: Clarifier #2 back online. Completed Minerva Dairy surcharge for October 2021, 1 TSS violation on 10/2, 852 lbs., \$374.90. Blower motor removed for repairs.

Park Dept.: Graffiti observed in Municipal and Brock Parks 12/1 (Band shell, bridge, both dugouts and pavilion). Report filed with PD. On 12/7 Park Superintendent noted car parked in high school lot with same "tags" (markings) in shoe polish on window, reported to PD. PD investigated and charged juvenile, provided estimate of \$673.09 to remove graffiti. Tire swing installation complete in Bicentennial Park.

Cemetery: Valley St. cemetery fence repair quote \$1520.00 from White Lightening Fence. Entire Valley St. frontage \$12785.00 w/ commercial grade aluminum fence. Southway fence did not respond to two requests for quotes. Hilles quoted \$552.00 to reset base two stones and two monument stones.

Zoning: Nuisance -See Report 134 YTD. New Permits: 92 YTD

Law Director: No report

Mayor: No report

Old/New Business

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Ordinance No. 43-21 An Ordinance amending Ordinance No. 45-20 (annual appropriation ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 2021, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 43-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 43-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 43-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 44-21 An Ordinance to make appropriations for current expenses and other expenditures of the Village of Minerva, State of Ohio, during the Fiscal Year ending December 31, 2022, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 44-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the first reading of Ordinance No. 44-21 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 44-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 45-21 an Ordinance amending Ordinance No. 36-09 establishing on Employee Retirement Severance Account to be identified and coded as Fund Number H01, to rename the account and modify what expenses are authorized to be paid out of the account, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 45-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve the first reading of Ordinance No. 45-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 45-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 46-21 an Ordinance accepting the quote of Software Solutions, Inc. for a software upgrade and authorizing the signing of a software licensing agreement therefore, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 46-21 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the first reading of Ordinance No. 46-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 46-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 47-21 an emergency resolution to accept the material terms of the one Ohio Subdivision Settlement pursuant to the one Ohio Memorandum of Understanding and consistent with the terms of the July 21, 2021 National Opioid Settlement Agreement.

Motion to hear first reading of Ordinance No. 47-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the first reading of Ordinance No. 47-21 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

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Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 47-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Councilman Kishman thanked the park department for installing the toddler swings. Councilman Kishman announced the Rotary Edible Auction on Friday. He stated the downtown looks great!

Councilman Boldizar stated the Christmas Decorations look great in the downtown area.

Mayor Tarbet thanked the street department for the great job they did on the roads, due to the first snow of the year! I have received many compliments on the decorated downtown. I have also received several calls on the electric aggregation program with residence stating the rate is much higher than the village negotiated rate. Residents are opting out. I am not sure why we are in that bucket, I thought we were to have a competitive rate. Mayor Tarbet asked Mr. Turske to contact John Ney to see if he has a number of residents opting out. Mayor Tarbet stated we are in a locked rate for 36 months.

Motion to adjourn the meeting was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be December 21 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor