

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

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22nd REGULAR COUNCIL MEETING

November 23, 2021

The 22nd Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Denise Freeland, Gary Chaddock, Annabelle Crissman, Hannah Ison, Kayla Crissman, Madeline Crissman, Jessica Ison, Charles Crissman, Tori Dunham, Hera Hoffee, Jenna Cassidy

All Council Members present.

Mayor Tarbet introduced Superintendent Gary Chaddock. Mr. Chaddock introduced the first State team title winners in Minerva's history, the State Champions Girls Cross Country Team. Jenna Cassidy represented the team by saying that when they started out, no one thought they would be state champions. But they started realizing how good they were and when they beat the #2 team at regionals, they knew they could pull it off.

Councilman Kishman congratulated the team and asked where the seniors were planning on attending college to which they all answered they were undecided. Councilman Boldizar has hung out with the group for the last few years and stated that it was very special being at the meet. The meet was awesome and the parade was awesome. There were about 200 Minerva area residents in attendance to which he noted, "That's what we do. We support our teams". He noted that they won by 3 points and made us all very proud. Councilman Meadows congratulated the team and said that the energy at the school was due to their accomplishments and it's amazing. Mayor Tarbet had listened to the teachers saying how dedicated they've been and their commitment is amazing. He said when they realized how good they were, they took that to state. They should be proud and they and their coach deserve to be recognized. That's why Mayor Tarbet wanted them to come to Council.

Denise Freeland, Director of the Chamber of Commerce, said that she has a lot of Roxy movie rentals coming up. And Bob Harris is working on the handicap accessibility for the Roxy with some great input from local senior citizen homes. Small Business Saturday is Nov. 27, there are 18 total businesses participating with 16 of them open. Maps are available and anyone who has at least 6 places signed on their map and then turns the map in will be eligible for a raffle. There are also some pop-up shops that day. She's hoping everyone gets out to support our local businesses. Small Town Wonderland is December 4. The parade is at 3 and Wonderland starts at 4. There will be photos with Santa, cookie decorating, an ice carving demonstration, face painting, games, etc. The Chamber has 12 Days of Christmas raffle tickets for sale. She noted that the Envisioning Workshop had 28 people attend and it was fun and helpful.

Motion to approve the Minutes of the 21st Regular Council Meeting held November 9, 2021 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Village Administrator: Administrator Turske reminded everyone that the budget meeting is November 30 at 6 pm. He expressed his thanks to everyone who attended the Envisioning Workshop. There were lots of great topics discussed.

Service Director:

Street Dept. is continuing leaf pickup. Currently on 3rd round.

Water Dept. is working on ERP for AWIA requirements. Repaired the 2" water main break on Union on November 17. Ohio Drilling is working on scheduled maintenance Well #4 and Well #2 motor. Wenger Excavating completed N. Market Phase 1 water line. Hydrant install, paving and other cosmetic issues remain incomplete.

Wastewater Dept.: Reviewed and issued letter not objecting to Minerva Dairy application for PTI with Ohio EPA. PTI is for DAF process, rotary screen and enclosure. Installed riser on Concord Dr. Blower motor failed.

Park Dept. scheduled tire swing install at Bicentennial Park for 11/23. They excavated area required for install. However a part of the frame wasn't right and the manufacturer will have to be contacted. Minerva Welding attempted to install Bicentennial Park bridge however crane got stuck.

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Zoning:

Nuisance -129 YTD

New Permits:

- 300 E. Lincoln Way – sign.
- 90 YTD

Councilman Boldizar asked if they were still picking up leaves. Mr. Williams said yes as long as weather permits. If the leaves are wet and frozen, they are too difficult to vacuum up. Mayor Tarbet asked if people could call with addresses if they still have leaves? Mr. Williams answered yes and Street Superintendent Galay is driving around daily to look for them.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 42-21 an ordinance adopting the Village of Minerva employee handbook. First Reading Motion to hear first reading of Ordinance No. 42-21 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator Turske explained that this is the final rendition of the handbook. It will take effect January 1, 2022, if passed.

Motion to approve first reading of Ordinance No. 42-21 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to have second and third readings by title only for non-emergency and for passage with effective date of January 1, 2022, was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion accepting the proposal of, and entering into an agreement with, Whitaker Myers for the Minerva 2022 property, casualty, and automobile insurance program, in an amount not to exceed \$45,817.00 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Administrator Turske explained that this is for our property, casualty, and automobile insurance which is up on December 13. We solicited proposals. Whitaker Myers is not the lowest priced of the proposals. However, USI Insurance, which had the lowest price, did not offer cyber insurance and they have a different way of processing claims when the contract is up. Whitaker Myers offered the best all around program.

Administrator Turske wished everyone a Happy Thanksgiving.

Councilman Kishman also wished everyone a Happy Thanksgiving and hopes that people get out to shop on Small Business Saturday and they come to see Santa and Small Town Wonderland.

Councilman Boldizar congratulated the Cross Country Team again and encouraged all to attend Small Business Saturday. He noted that a lot of different things are opening up. He said that the Envisioning Workshop was really neat. The ladies running it did a fantastic job and were engaging. He ended with, "Go Buckeyes!"

Councilman Meadows thanked everyone who supported the Canterville Ghost play at the high school. He also wished everyone a Happy Thanksgiving and is grateful to be here with everyone including our workers and citizens. Hopes everyone has a safe holiday.

Mayor Tarbet said that it was great to have the Cross Country Team and he appreciated them for taking the time to come and be recognized. He noted that we have lots of great things going on: Small Business Saturday, 12 Days of Christmas Raffle, and Small Town Wonderland. He encouraged everyone to come out and show their support for our small businesses. Mayor Tarbet then thanked the workers for changing the metal flowers in the downtown planters and also thanked Entre Nous Club for decorating the downtown flower boxes. He also wished everyone a Happy Thanksgiving. He ended

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mentioning that a motion was previously made to change one of the December Council dates so the dates will be December 14 and December 21.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

The next Regular Council Meeting will be December 14, 2021.

Attest

Patricia Willoughby, Acting Clerk of Council

Timothy N. Tarbet, Mayor