

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

1ST REGULAR COUNCIL MEETING

January 11, 2022

The 1st Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

All Council Members present.

Motion to approve the Minutes of the 24th Regular Council Meeting held December 21, 2021 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the Reorganizational Meeting held January 4, 2022 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve the financial statement for the month of December was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve bills totaling \$556629.81 for the month of December was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Administrator: Vacation

Service Director: Street Dept.: Christmas tree pick-up in progress.

Water Dept.: Reviewed application for water service for 100 ½ Scranton Blvd. Site visit to 100 ½ Scranton, tap planning. Installed tap at 100 ½ Scranton, assisted by Park Dept. Utility locate requests for 2021: 633, July busiest month with 109.

Wastewater Dept.: Sludge disposal 2021 64.3 ton (2020 120.47 ton). Reviewed Minerva Dairy November 2021 reporting and WWTP daily sampling: No violations.

Park Dept.: Posted signs on High St. to clean up after dog

Cemetery: 2021 Burials: 39

Zoning: Nuisance -2021: 138 cases Permits: 108 Scranton – Zoning (Garage) 100 W. Lincoln Way – Zoning (Monitoring wells) 726 E. Lincoln Way – Sign 2021: 95 Permits

Misc.: Notices of Violation sent to 24 facilities for backflow device expired inspections.

Law Director: No report

Mayor: No report

Old/New Business:

Resolution No. 1-22: Authorizing the interfund transfer of interest earned proportionately from specific accounts from the general fund back to the respective accounts generating said interest earnings.

Motion to hear first reading of Resolution No. 1-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Resolution No. 1-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Resolution No. 2-22 Authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2022.

Motion to hear first reading of Resolution No. 2-22 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Resolution No. 2-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 3-22: Authorizing the Village Administrator to advertise and receive bids for the milling of various municipal streets.

Motion to hear first reading of Resolution No. 3-22 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

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Motion to approve first reading of Resolution No. 3-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 4-22: Authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties.

Motion to hear first reading of Resolution No. 4-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Resolution No. 4-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 5-22 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by internet auction pursuant to ORC Section 721.15. First reading.

Motion to hear first reading of Resolution No. 5-22 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Resolution No. 5-22 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Ordinance No. 6-22 An Ordinance authorizing the Village Administrator to enter into a contract for the purchase of one 2022 Ford Police Interceptor Utility AWD Base (K8A) with Loudon Motors Ford, LLC, and declaring It an Emergency.

Motion to hear first reading of Resolution No. 6-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Resolution No. 6-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 6-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 7-22 An Ordinance to Submit to the Electors of the Village the Question of Amending the Charter of the Village of Minerva, And Declaring It an Emergency.

Motion to hear first reading of Resolution No. 7-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Resolution No. 7-22 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules, have second and third readings by title only and for passage of Ordinance No. 7-22 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

The Street Department was recognized for doing such a great job in treating the streets during the inclement weather.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be January 25, 2021.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor