

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

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3RD REGULAR COUNCIL MEETING

FEBRUARY 8, 2022

The 3rd Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present.

Guests: Vince Osborne rep from JMN.

Vince announced the first edition of the JMN will be published February 17th.

Motion to approve the Minutes of the 2nd Regular Council Meeting held January 25, 2022 was made by Councilwoman Jones seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of January was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve bills for the month of January totaling \$329,000.54 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Administrator: Mr. Turske announced the Rotary has received a grant and agreed to purchase two benches for the village. The Great Lakes Community Action Partnership will be putting together the final committee to review the visioning statement and the visioning process. That group will have the task of creating the village's vision statement, setting goals, objectives and ultimately coming up with a plan on how to accomplish those goals. We are extremely excited about this process! A rep from Energy Systems Group came to inspect the Community Building. The Community Building needs a little TLC stated Mr. Turske. Council will have to decide on a plan in which they want to proceed with the community building. To summarize the meeting, the building is in good shape, if we wanted to remodel it, the rep feels it is worth it. The bones are good. We will discuss this further in upcoming meetings. The majority of my time over the past couple weeks has been spent working on the CRA Community Survey. As discussed in the past, council is in favor of moving forward to establish a village wide CRA. Now comes the numbers and stats.

Service Director: Street Dept.: 200-ton salt on backorder, borrowed approximately 40 ton from Carroll County 2/2. Season salt usage 384.62 ton as of 2/7. Snow piles cleared from the uptown area 2/7, assisted by Park Dept. 43 loads hauled offsite. Water Dept.: Had leak detection correlator contractor investigate leak at Knox Court near AAM, Leak determined to be AAM responsibility. Working on Asset Management Program with RCAP, water dept., Lori & JT. Created Valve Inspection, Exercising and Maintenance SOP. 6" water main break 1/26 Edgewood Dr. Assisted by Park Dept. and Street Dept. 8" water main break 1/30 Surrey Dr. Assisted by Park Dept. 6" water main break 2/5 McDaniel Ave. Assisted by Street Dept. Preparing 2nd notice of violations for outdated backflow prevention testing. Wastewater Dept.: Sanitary sewer back on W. Line 2/3. JT acknowledged the service departments for the long hours they have put in due to the inclement weather. They started on Thursday around 8 PM and didn't finish until Friday around 4 PM. Councilman Meadows asked if a water leak was inside the Dollar General Store. JT stated there was no heat in the building and they didn't winterize the fire line and it froze.

Law Director: No report

Mayor: No report

Old/New Business

Resolution No. 1-22 authorizing the Interfund Transfer of Interest earned proportionately from specific accounts from the General Fund back to the respective accounts generating said interest earnings.

Third reading

Motion to approve third and final reading and for passage of Resolution No. 1-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

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Resolution No. 2-22 authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for Fiscal Year 2022.

Motion to approve third and final reading and for passage of Resolution No. 2-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 3-22 authorizing the Village Administrator to advertise and receive bids for the milling of various municipal streets. Third reading

Motion to approve third and final reading and for passage of Ordinance No. 3-22 was made by Councilwoman Jones seconded by Councilman Kishman. All voted yea.

Ordinance No. 4-22 authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Third reading

Motion to approve third and final reading and for passage of Ordinance No. 4-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 5-22 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by Internet Auction pursuant to ORC Section 721.15. Third reading

Motion to approve third and final reading and for passage of Ordinance No. 5-22 was made by Councilman Kishman seconded by Councilwoman Jones. All voted yea.

Resolution No. 9-22 a Resolution declaring the official intent and reasonable expectation of the Village of Minerva on behalf of the State of Ohio to reimburse its E0-1 Water Fund for the North Market Street Water Main Replacement, CS11W with the proceeds of tax-exempt debt of the State of Ohio, and declaring it an emergency.

Motion to hear first reading of Resolution No. 9-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve the first reading of Resolution No. 9-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 9-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion approving the additional expenditure to Ohio Drilling Company Inc. in an amount not to exceed \$5,111.50 for Minerva Well #2 repair was made by Councilwoman Jones seconded by Councilman Kishman. All voted yea. (The amount is in excess of the administratively approved purchase order of \$7000.00 for said motor replacement.)

All council members thanked the service departments for their hours put in on the road maintenance.

Councilman Meadows announced a Planning Commission Meeting will be Thursday, February 10, @ 6 PM. Councilman Meadows also stated demolition is finishing up on the Roxy to begin the remodel.

Councilman Kishman announced a Park Board Meeting will be the 2nd Monday in March.

Mayor Tarbet announced Evanich Accounting will be opening February 14th in the PNC building.

Mayor Tarbet addressed the confusion regarding the Terrace Apartments, which are the senior apartments, regarding the snow removal not being done. There were many phone calls and postings on social media. I want to make it clear the Terrace Apartments are privately owned, and they are responsible for the snow removal. EMS got stuck and doors were blocked with snow. However, the village does own the front parking lot in front of the Complex. If you saw the village plow that lot, that is the reason, the village owns that. That is the only part of that complex that is ours! So, just so you know, I will commend there was a group that got together with plows and shovels and took it upon themselves to clear the snow. I have been trying to get into contact with the owners, they are not returning any calls. We cant force anything on them, but I want you to know, the village hands were

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_____ tied. The other part that got blamed was the Senior Center where they hold the senior meals. They are a renter. They do not own the property. I would greatly appreciate anyone that was involved in the helping of the snow removal, to please contact me. I am attempting to contact them, to make them understand with their displeasure of the treatment they showed of how they handled this situation.

Motion to adjourn was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

The next Regular Council Meeting will be February 22, 2022.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor