

# RECORD OF PROCEEDINGS

Minutes of \_\_\_\_\_

Meeting \_\_\_\_\_

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

### 7<sup>TH</sup> REGULAR COUNCIL MEETING

APRIL 12 2022

The 7<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present.

Motion to approve the Minutes of the 6<sup>th</sup> Regular Council Meeting held March 22, 2022 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of March was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve bills totaling \$519,476.18 for the month of March was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Administrator: Mr. Turske reported DORA's first event will be Jazz Fest. Cups & signs are ordered. Mr. Turske will have language for next meeting regarding fireworks for council to consider in the village. The State has made changes in flexibility with the laws regarding municipalities. Municipalities can enact legislation to stop the setting off of fireworks. Mr. Turske reminded residents it is tax week, so please pay your taxes!

Service Director: Street Dept.: Season salt usage 726.26 ton. Stark County Salt CO-OP will be bidding salt contract for 2022-2023 and 2023-2024 at 46000 ton and 48000 ton respectively in May 2022. Preparing water cuts for repair. Repairing storm sewer failure on Elizabeth St. Evaluating streets for 2022 paving program.

Water Dept.: Well #4 issue update: Ohio Drilling pulled motor and set loaner motor, determined additional damage resulted to electrical components in well house and in plant controls, contacted Bergren to diag. and repair. Motor being sent by Ohio Drilling to subcontractor reference warrant issues on recent rebuild. Continuing asset management program with RCAP, last cohort meeting scheduled for May 5. Currently working on (entering data) 5-year financial history and 5-year projection, capital improvement plan and maintenance schedules. Hydrant flushing on 3/26 used just under 1MG. Fence installation at tower sites scheduled to begin. Rebuilt hydrant A002 at Fire Dept.

Wastewater Dept.: February 2022 Minerva Dairy surcharge in amount of \$701.77 for 3 TSS violations. Sludge pump motor shorted out; windings replaced. No warranty due to motor tested ok after previous repair (was not rebuilt).

Park Dept.: Received replacement benches (Ruff memorial and blank) lost during flood. Stark County Family Court reported restitution in criminal mischief case ordered in amount of \$673.09 and offender was ordered to perform 25 hours community service. Winter flowers are being repainted. Replaced hydraulic hoses and front tires on Jacobsen.

Pool: Filed application for license to operate.

Zoning: New Permits: Reviewing proposed parcel split at 900 Shallow Run. 505 Jackson St. Accessory structure. 402 Jackson St. - Fence

Cases for Board of Zoning Appeals 04/18/2022: 216 N. Market St.- Partial residential. Parcel 08-0000364.010 Stonehedge Circle- Basement Requirement

Nuisance: See Report

Misc.: Called Minerva Skate Center and spoke with owner Randy Dalton who advised millings/asphalt are for his parking lot, contractor was delayed in the fall and resurfacing is scheduled for end of April/May.

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Mayor Tarbet asked JT when the pool would be painted. JT spoke with the contractor and the paint is ordered so most likely the next couple weeks. Councilman Meadows mentioned the sidewalk at Murray & Line is getting worse.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 1222 an ordinance amending Section 353.99 of the Minerva Codified ordinances to adjust fines for parking violations.

Motion to hear second reading of Ordinance No. 12-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Ordinance No. 12-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to accept with appreciation the unrestricted donation to the village of \$200.00 from Pete Laubacher was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Mr. Turske suggests we designate it to the parks.

Motion authorizing the purchase of materials for the Union Street Waterline Replacement from Core & Main in an amount not to exceed \$10,000.00 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion authorizing Philip Turske, Village Administrator, to enter into a contract with Concrete Cutting Systems for the saw cutting of the roadway for the Union Street Waterline Replacement in an amount not to exceed \$6,000.00 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to enter Executive Session inviting the Village Administrator@ 7:45 PM to consider the compensation of public employees with possible action being taken was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to reconvene into Regular Session @9:30 PM was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion authorizing Village Administrator, Philip Turske, to grant a one-time lump sum pay supplement excluding the Village Administrator in the amount of \$500 for all full-time employees or any employee on the payroll as of April 15, 2022 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to adjourn was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

The next regular council meeting will be April 26, 2022.

Attest:

\_\_\_\_\_  
Brenda Albaugh Clerk of Council

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Timothy N. Tarbet Mayor