

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

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6TH REGULAR COUNCIL MEETING

March 22, 2022

The 6th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Brian Thunberg and Dawn Kusnik from RITA and Denise Freeland

Motion in order to excuse Councilman Kishman was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Denise Freeland of the Minerva Area Chamber of Commerce said that the demolition is done inside the Roxy Theatre and she wanted to thank the firefighters, Dave Catlett, Bob Harris, and also the school district for the use of the lift. The Roxy Crew is doing theater visits for buildout ideas. The annual Celtic show is scheduled for April 2 at the Community Building. The visioning process is continuing and they are working on a mission statement and a plan. She is still searching for places for potential businesses. Crosspoint Barbershop is remaining in the Teazer's building as the other building is not ready. There are several summer events being scheduled: Jazzfest May 14, Rodeo 8/6, Car Show 9/10, summer concerts, Stark Parks events, and stargazing. The State of the Village Luncheon is March 31.

Mayor Tarbet stated that the Hogs Helping Heroes Poker Run is June 25 and the road will need to be blocked off.

Councilman Boldizar asked if there was a timeline for reopening of the Roxy. Denise Freeland answered that they hope to be able to have a certificate of occupancy for April 23 but the renovations will not be done. They will need to work on grants and fundraising. The Mayor suggested hard hat tours and Denise said they are looking in to scheduling those.

Mayor Tarbet introduced Brian Thunberg and Dawn Kusnik from RITA. Mr. Thunberg thinks that the transition will be beneficial and they are here to answer any questions. If the ordinance passes, we will have weekly meetings and a timeline will be established. Welcome letter will go out to businesses the week of June 1. We will review them first. He wanted to say thank you and they are looking forward to a great partnership.

Councilman Meadows said that he had a citizen concern who had major issues with RITA back in 2011. They moved to Minerva specifically because we didn't have RITA. Councilman Meadows said he understands this was a long time ago and things at RITA may be more streamlined now. Mr. Thunberg answered that there is a significant difference from 2011 to now. They had just started their software in 2011 and they have more employees and a different phone system now. The issues also may have been due to things like different cities and their tax rates and also paper filing vs. electronic filing, which more than 50% of people do now. Councilman Boldizar said that he spoke to a couple of people in Carrollton and they had nothing but good things to say about RITA.

Fire Chief Stoller gave his year end report stating that they have an average 105-155 run volume. Over 72-75% of those calls are EMS calls. There were 842 transports and about 1,100 people seen. They have ordered a new ambulance but where it used to take 6-8 months to receive it, it's now about 18 months. They hope to have it March 2023. They have received FEMA and EMS grants this past year. He believes that they will have 1,300 to 1,600 runs annually. In 2022, they will hire 3 new employees that will be mostly covered by a grant, as well as looking at the station roof replacement. They have received a new reporting system and a medical director from Cleveland Clinic. There will be a renewal of the 4 mil levy on the ballot. Safe Kids Day will be May 7 and they would like to use the unused area of East Lawn Cemetery.

Mayor Tarbet asked what we would need for them to be allowed to use the lot? Administrator Turske said nothing, that it's ok.

Service Director: Street Dept.: Season salt usage 627.95 ton. 100 ton on order. Replaced uptown street lights with LED bulbs.

Water Dept.: Well #4 motor down, contacted Ohio drilling. Attempting to locate leak on Knox Court. 2" Main break 500 block E. Line St. Continuing asset management program with RCAP. NOV received from EPA for new reporting requirement. Hydrant flushing scheduled for 3/26.

Wastewater Dept.: Received February 2022 Minerva Dairy reporting, under review. No apparent violations from bypass event 2/18 related to flooding.

Park Dept.: Expanded parking lot in Brock Park (homecoming grounds) with millings obtained from 2021 paving program. Putting top soil in low areas of parks. Changed out uptown flower heads.

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Zoning, New Permits:

- 103 Penn St. – Fence

Cases for Board of Zoning Appeals:

- 216 N. Market St.- Partial residential
- Parcel 08-0000364.010 Stonehedge Circle- Basement Requirement

Misc.:

- Hope Community is planning on a village clean up 4/10.
- Completed review of zoning GIS mapping developed by regional planning. Map is located online at:
<https://starkcountyohio.maps.arcgis.com/apps/webappviewer/index.html?id=03f862c83bd0426588b5571afe59a407> and via link on village website.

Administrator: Publication for the charter amendment has been in the Free Press Standard so we're set for the primary.

He has a cemetery circumstance that needs a decision. We have a lot owner who has 2 sets of ashes but only wants to be charged for 1 open/close fee. We also had a call from someone who wants to put 3 urns in 1 lot. The cemetery becomes more and more expensive to operate each year and he doesn't think that we should make exceptions. Mayor Tarbet asked if 2 can be buried on 1 lot and Mr. Turske said yes. Mr. Battista said that he spoke with other funeral directors and our price of \$125. for ashes interment is low and while the funeral directors agreed that it should only be 1 charge, they said that because other interments are \$600-\$800 each, our charge isn't unreasonable. It's not clear in our ordinance. Many cemeteries are 2-3 urns maximum in a grave space. There is no state regulation. Mayor Tarbet asked what about the person who wants to put 3 urns in a space? Law Director Battista said it's up to our discretion. Councilman Boldizar said that he doesn't like that we barely break even and he's fine with Mr. Turske's decision of charging per urn. Councilman Meadows also agreed. Councilwoman Jordan said that if we do it for 1, we have to do it for all, so we should charge for the 2 urns. Law Director Battista said that in speaking to the funeral directors, they said that it would help if we changed our prices annually in little amounts as opposed to large amounts every several years. Administrator Turske said that if we adjust our rates we can make the language more clear. Mayor Tarbet asked if we could charge triple for the person who wants to bury 3 ashes and Attorney Battista said it's up to our discretion. Fire Chief Stoller noted that if you have 3, you will have a hard time with head stone size. Attorney Battista said it's \$125. each per Council.

Motion to approve the Minutes of the 5th Regular Council Meeting held March 8, 2022 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 10-22 an ordinance authorizing the Village Administrator to execute an agreement to participate in a regional council of governments for the purpose of administration and collection of the Village of Minerva, Ohio, municipal income tax through the Regional Income Tax Agency (RITA), and declaring it an emergency.

Motion to hear first reading of Ordinance No. 10-22 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator Turske explained that this is what we have been discussing. The Town Hall meeting was March 1. Our Tax Administrator left and we are unable to fill the position.

Motion to approve first reading of Ordinance No. 10-22 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules of Ordinance No. 10-22 and have second and third readings by title only and for passage was made by Councilman Meadows and seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 11-22 an ordinance implementing sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing the boundaries of community reinvestment area in the Village of Minerva, designating a housing officer to administer the program, and creating a community reinvestment housing council and a tax incentive review council, and declaring it an emergency. First Reading

Motion to hear first reading of Ordinance No. 11-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

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Village Administrator Turske explained this is the CRA that he has been working on. We can give a property tax abatement for someone who spends more than \$2,500.00 in improvements for an up to 50% abatement of additional property taxes up to 15 years. This is an incentive to upgrade residential properties. This will also be available to commercial and industrial properties as well. Any expansion can be approved by Council and as long as it's over \$2,500.00, it may qualify for a discount of up to 50% of the additional property taxes that the improvement caused for up to 15 years. This is designed to help the housing stock and the businesses. It will have to be approved by the State of Ohio after all of the required publishing. Mayor Tarbet asked if someone has already started a project, can it qualify? Village Administrator Turske said no. Fire Chief Stoller said the planning commission has recommended this program.

Motion to approve first reading of Ordinance No. 11-22 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules of Ordinance 11-22 and have second and third readings by title only and for passage was made by Councilman Meadows and seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 12-22 an ordinance amending section 353.99 of the Minerva Codified Ordinances to adjust fines for parking violations. First Reading

Motion to hear first reading of Ordinance No. 12-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Village Administrator explained that Police Chief Miller said that the previously passed parking ordinance didn't reflect the prices on our already printed tickets and he would like them adjusted.

Motion to approve first reading of Ordinance No. 12-22 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion authorizing the Village Administrator, Philip Turske, to enter in to a contract with Mohon Blasting and Coatings to paint the municipal swimming pool in an amount not to exceed \$19,800.00 was made by Councilman Meadows seconded by Councilwoman Jordan. Administrator Turske noted that the pool paint is flaking off and needs painted. We had 2 quotes and this was the lowest and had the better product. Councilman Meadows asked how long will it last? Service Director Williams said this epoxy paint should last 5-6 years. All voted yea.

Motion authorizing the Village Administrator, Philip Turske, to purchase a 2022 Caterpillar model CB 1.8 paving and compaction unit from Ohio CAT in an amount not to exceed \$34,282.40 was made by Mayor Tarbet seconded by Councilman Meadows. Councilman Boldizar asked if we have 1 now and Service Director Williams said yes but it is over 20 years old and we can't get parts for it anymore. Village Administrator Turske noted that this is the State bid price of 19% off MSRP. Mayor Tarbet asked what the delivery time was and Mr. Williams said September. All voted yea.

Fire Chief Stoller said that the tornado drill scheduled for March 23 has been cancelled due to possible severe weather. The Fire Dept. car wash scheduled for March 26 has also been cancelled due to weather.

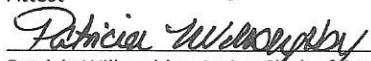
Councilman Meadows thanked the Sandy Creek Joint Fire District for the Roxy demolition and also all of the volunteers.

Mayor Tarbet also thanked the Fire District for the demolition. He welcomed RITA and clarified that RITA will take over in July, 2022 so they will be handling the 2022 tax year. All 2021 taxes will still be done at the Village this year.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

The next Regular Council Meeting will be April 12, 2022 .

Attest


Patricia Willoughby, Acting Clerk of Council

Timothy N. Tarbet, Mayor