

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

8TH REGULAR COUNCIL MEETING

April 26, 2022

The 8th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

Guests: Debi Seirs

Motion to approve the Minutes of the 7th Regular Council Meeting held April 12, 2022 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Turske announced John Ney of Regor Energy will attend the next council meeting to discuss the electric aggregation program due to Volunteer Energy filing bankruptcy. Everyone's contracts reverted back to AEP utility rate which is a lower rate. We are looking into contracts to get a locked in price due to the AEP utility rate is variable. The Brick Street Art N Jazz Festival will be held May 14 from 11:45 to 7 PM. The event will have bands, food vendors, crafters and an animal balloon maker! Mr. Turske is requesting for the Chamber that the street from 30 to Line and High to Main and Market too Short to be shut down for the Jazz Fest. 6:00Am to 8:00 PM. The Visioning Committee will meet Tuesday, May 3 @ 6PM. Dan Moore, owner of Crosspoint Barbershop, will be staying in the building with Teazer's. Denise introduced two women interested in opening a wellness center to each other, and they got along very well and are exploring opportunities to go into business together! The Chamber is requesting that the Jazz Festival be the first DORA event. The cups have been ordered thru the Lions Den.

Councilman Meadows reported final demolition was completed. Bob Harris has pulled permits for repair work. The quote was much higher than anticipated, but it will cover installation of permanent lighting, that won't have to be upgraded later. Bob Harris is planning two rides for the Roxy-a dual-sport ride and a Jeep ride as fundraisers. Councilman Meadows announced the production of Drop Dead, murder mystery will be held at the High School on June 3,4,10 & 11.

Service Director: Street Dept.: Preparing water cuts for repair. Traffic signal at Main St. and Line St. electric motor failure, replaced with last spare. Looking into possible motor rebuild or substitute replacement motors. Timer replaced with spare. Repaired storm sewer on Elizabeth St. Evaluating streets for 2022 paving program. Repaired catch basin 800 block E. Lincoln Way. E. Line/Murray sidewalk, appears storm runoff on street is eroding soil under sidewalk. Paving bids: Shelly Asphalt \$96.45/ton, milling (village retains) \$2.60/yd², (Shelly retains \$2.80/yd²), TAC 3.00/gal. Northstar Asphalt \$109.00/ton, milling (village retains) \$4.00/yd² (Northstar retains \$3.80/yd²), TAC \$5.00/gal. Shelly bid % increase from 2021 Asphalt 28%, milling 37%, TAC 0%.

Water Dept.: Well #4 issue update: waiting to hear from Ohio Drilling on status of motor, well is operational with loaner motor. Continuing asset management program with RCAP. Cross Connection Control training scheduled for 4/29. 2" galvanized watermain break in the 500 block of E. Line St. 4/24. Ordered parts for Union St. project.

Wastewater Dept.: Replaced bearings on 2 regular rollers and cone roller on sludge press. Received Minerva Dairy monthly reporting for March 2022, under review. Minerva Dairy discharged high solids 4/24 - 4/25. Issue resolved 4/25.

Park Dept.: Removed winter decorations. Completed new parking lot in time for fireman's dinner. Hoopsii Blue Spruce tree ordered from Naturescapes for Arbor Day. Tilled ballfield infields. Mats around Brock Park merry-go-round reset from flood. Spreading top soil in low areas (from parking lot expansion). Luke Somers beginning eagle scout project in Bicentennial Park around 4/30 painting dugouts and foul poles.

Pool: Received license to operate. The contractor will paint the pool within the next two weeks.

Zoning: New Permits: 216 N. Market St. -partial residential use per BZA. 1105 N. Market St. Accessory building. 1105 N. Market St. - Addition to primary structure. Parcel 080000037000 (Yoder Court), Minerva Apostolic Church, water tap for new construction. Parcel 080000037000 (Yoder Court), Minerva Apostolic Church, sewer tap for new construction. Parcel 080000037000 (Yoder Court), Minerva Apostolic Church, 2nd sewer tap for new construction.

Board of Zoning Appeals 04/18/2022: 216 N. Market St.- Partial residential approved. Parcel 08-0000364.010 Stonehedge Circle- Basement Requirement variance approved. Owner waiting until late summer to pull permit.

Nuisance: See Report

Misc.: Completed US Census Bureau Annual Boundary and Annexation Survey and updated data on file. Preparing packet for planning commission for a proposed/requested lot split.

Law Director: No report

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Mayor: No report

Old/New Business

Ordinance No. 12-22 an Ordinance Amending Section 353.99 of the Minerva Codified Ordinances to adjust Fines for Parking Violations. Third reading

Motion to hear third and final reading of Ordinance No. 12-22 and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 13-22 an Ordinance authorizing the Village Administrator to enter into a contract for the purchase of a Britespan Hoop Structure for road salt storage with 83 Construction, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 13-22 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to have second reading of Ordinance No. 13-22 made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 13-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 14-22 an Ordinance approving an agreement with Engineering Associates, Inc. for engineering services for the Euclid Avenue Waterline Replacement Project, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 14-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to have second reading of Ordinance No. 14-22 made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 14-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 15-22 an Ordinance adopting the Rules & Regulations of the Regional Income Tax Agency (RITA), including amendments that need to be made thereto from time to time, for use as the Village's Income Tax Rules & Regulations during any period in which the Village has contracted with RITA for the administration of municipal income tax, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 15-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to have second reading of Ordinance No. 15-22 made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 15-22 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 16-22 an ordinance repealing Sub-Section 183.081 © of the Codified Ordinances -pf the Village of Minerva disallowing a credit for tax paid to another municipality on a late filed tax return, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 16-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to have second reading of Ordinance No. 16-22 made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 16-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 17-22 consent legislation RC5521.01 PID No. 110489 County/Route/Section D04 Sign FY 2023 (Systematic) the following is Ordinance No. 17-22 enacted by the Village of Minerva, Stark, Carroll and Columbiana Counties, Ohio hereinafter to as the local public agency (LPA).

Motion to hear first reading of Ordinance No. 17-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to have second reading of Ordinance No. 17-22 made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

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Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 17-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion authorizing the village administrator to enter into a contract with Duperon Corporation in an amount not to exceed \$12,929.80 to replace flood damaged equipment in the Headworks Building was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Mr. Turske stated this has been submitted to the village insurance, we do keep flood insurance on the WWTP unfortunately because how the coverage is written by FEMA, they are denying all of the claims due to the equipment residing in the basement. We are going to appeal the denial, but we will be unsuccessful. We will evaluate the coverage so this does not happen again.

Motion designating the 1st official DORA Event to be a special event held May 14 from Noon to 7 PM for the Brick Street Art n Jazz Festival was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to close the downtown area street between Lincoln Way & Line and High Street from Main to Short for the Jazz Festival May 14 from 6:00 AM to 8PM was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilman Kishman announced a Park Board Meeting will be May 9 @ at probably at one of the park pavilions.

Councilman Boldizar is excited about the first DORA! Please support this.

Councilman Meadows announced the Planning Commission will have a meeting May 12 @ 6 PM.

Councilwoman Jordan announced for the Brick Street Jazz Fest. I will be heading up the knitting circle. Come and learn how to knit! I attended the Carroll County Planning Commission Meeting.

Mayor Tarbet reminded residents the Village Wide Garage Sale is May 5,6 & 7. Clean-up is May 21. This Friday April 29 @ 11:00 AM we will be planting a spruce tree in front of the train depot. This will be used for the community Christmas Tree, so it wont blow over!

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be May 10 2022.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor