

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

11TH REGULAR COUNCIL MEETING

JUNE 14, 2022

The 11th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: None

All Council Members present with the exception of Councilman Boldizar.

Motion to excuse Councilman Boldizar from the 11th Regular Council meeting was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the 10th Regular Council Meeting held May 24, 2022 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve the financial statement for the month of May was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve the bills totaling \$502,037.63 for the month of May was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Administrator: Administrator Turske reminded residents that they should have received a letter from RITA regarding income tax collection. RITA will take over on July 1, 2022. The system will be up and ready at RITA approximately July 22, 2022. Administrator Turske said that we hired 2 summer helpers. He then noted that there will be posts on social media and our website stating that the wheel chair swing at Bicentennial Park has been installed. A sign with instructions has been erected. We had to lock the swing due to safety concerns. If anyone would like the code, they should call Village Hall or the Police Dept. and we will ask them to relock the swing when done. Councilman Kishman asked if this was a trial run and Administrator Turske responded that yes, we will see how it holds up. We are concerned with vandalism. Councilman Kishman noted that it is a very heavy platform.

Service Director:

- Street Dept.: Installed Memorial Day decorations, flags and banners. Painted no parking zones in uptown area. Stark County Salt Purchase Co-op is finalizing 2022-2023 purchasing contract. Low bidder was Cargill at \$67.09/ton, up from 2021-2022 price of \$66.43/ton. Co-op received bids from 2 other suppliers in the low \$80s/ton. There will be an option to extend the contract for another year. Repaired storm sewer manhole on McKinley. Repairing catch basins. Shelly expects to begin paving program near the end of this week. Trimming trees where branches may interfere with equipment during paving program
- Water Dept.: Installed hydrant at Allen and McDaniel. Preparing homecoming grounds for water service. Preparing to collect data for 2021 DROP metrics with Ohio EPA. 4" sand cast watermain break Booth at Euclid 6/8, approximately 260000 gallon water loss. The water dept. has been doing a lot of locates for the Miller Pipeline project.
- Waste Water Dept.: Minerva Dairy Surcharge calculated for April 2022. 4 days in excess of TSS permit limits, total surcharge \$282.05. Flushing sanitary sewers Miller Pipeline indicated they noted debris from camera inspections. Pulled raw sewage pump for maintenance. Beginning renewal process for NPDES permit for WWTP that expires 02/28/2023.
- Park Dept.: Picked up and hung flowers in uptown area. Carroll County Health Department will be trapping mosquitos in Bicentennial Park. Installed new garbage cans in uptown area. Installed Rotary handicapped swing in Bicentennial Park. Painted/covered graffiti in Brock Park. Dinosaur toy repaired and installed. No skate/bike sign installed Brock Tennis Court.

Zoning: Bryan Sayers began as assistant nuisance director on June 6. Mayor Tarbet asked if we had a job description for that position or how does he know his priorities? Service Director Williams responded that he is giving them to him.

Other: See attached for nuisance and zoning reports. Hogs Helping Heroes would like permission to hang a sign at pool for event on June 25.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 21-22 an ordinance approving the extension of an employment contract with the Village Administrator, Philip J. Turske, and declaring it an emergency. First Reading

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Motion to hear first reading of Ordinance No. 21-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 21-22 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea

Motion to suspend statutory rules of Ordinance No. 21-22 and have second and third readings by title only and for passage was made by Councilwoman Jordan and seconded by Councilman Kishman. All voted yea.

Ordinance No. 22-22 an ordinance approving an RCAP cooperative GIS service client agreement with Great Lakes Community Action Partnership, and declaring it an emergency. First Reading

Motion to hear first reading of Ordinance No. 22-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Service Director Williams explained that we are continuing with our asset management program and this will allow them to host our GIS data.

Motion to approve first reading of Ordinance No. 22-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea

Motion to suspend statutory rules of Ordinance No. 22-22 and have second and third readings by title only and for passage was made by Councilwoman Jordan and seconded by Councilman Kishman. All voted yea.

Motion to accept the quote of Path Master, Inc. for the purchase of decorative light poles in an amount not to exceed \$19,520.00 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea

Village Administrator Phil Turske explained that this is for 8 decorative poles. Mayor Tarbet asked if this amount included installation and Administrator Turske responded that it did not include that. Service Director Williams explained that our Street Dept. will install them.

Motion to close North Market Street from US Route 30 to Line St. on June 25, 2022 from 6:00 am until noon for Hogs Helping Heroes was made by Councilman Meadows seconded by Councilman Kishman. All voted yea

Motion to enter Executive Session to discuss employee compensation was made by Councilman Kishman seconded by Councilman Meadows at 7:50 pm. Council invited Administrator Turske to join. All voted yea

Motion to exit Executive Session at 8:09 pm was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea

Councilman Kishman reported that the cemeteries looked great for Memorial Day. He wanted to thank people who came out to the mural reveal. He also cautioned residents to watch for traffic during the upcoming construction. He hopes everyone enjoys the homecoming.

Councilman Meadows reported that the next planning commission meeting is June 30. There was a nice turnout for the play. He noted that the parade is going to be on a very hot day and asked everyone to take precautions for the heat.

Councilwoman Jordan said that the play was a lot of fun and done very well. She noted that the flowers downtown are very nice.

Mayor Tarbet said the mural is phenomenal and that Matt Kress did a great job. He wishes to thank him and the Minerva Arts Council who coordinated with Matt and received grants. They will be starting the second mural between Village Hall and the Lions Den. This will be an interactive mural. He mentioned that the Administrator announced our switch to RITA and anyone who has any questions can call Village Hall. On June 25, N. Market St. will be closed from 6-noon for Hogs Helping Heroes and the Ride for the Roxy. He appreciated the police and street departments for getting all of that ready. The homecoming parade begins at 6 pm.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 28, 2022.

Attest

Patricia Willoughby, Acting Clerk of Council

Timothy N. Tarbet, Mayor