

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

## RECORD OF PROCEEDINGS

### 16<sup>TH</sup> REGULAR COUNCIL MEETING

August 23, 2022

The 16<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & the Pledge of Allegiance were said.

Guests: Denise Freeland

All Council Members present with the exception of Councilman Kishman.

Motion to excuse Councilman Kishman was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Denise and Nate met with Bob Harris regarding the Roxy and Ray Electric is finishing up installing the lighting. Bob is finishing up painting the ceiling and other tasks. We are not far off from the final inspection and occupancy permit. The Rt. 30-yard sale made \$875 and will be matched by State Farm Foundation. Roxy Committee has met and reviewing what will be offered and keep the space busy. Ducks are being sold for the Duck Race in October. The car show will be September from 4 -9PM. 1370 wristbands were given out for the Rode, which was less than in 2019. The last concert in the park will take place this Saturday. Oktoberfest will be October 1 from noon to 7. Chamber Annual Dinner will be October 13. Salute Banquet Hall will have a ribbon cutting on September 10.

Motion to approve the Minutes of the 15<sup>th</sup> Regular Council Meeting held August 9, 2022 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Administrator: No report

Service Director: Street Dept.: Completed storm sewer replacement in alley of 200 block N. Market St. Repaired berm damaged by trucks along 2<sup>nd</sup> St. Summer painting in progress. Repaired lights in PD parking lot. Replaced damaged stop sign and pole Squires Lane @ N. Market St. Received quote to remove tree in curb lawn at Line and Murray. Bowman \$2200, requested Arbor Magic provide a quote. Completed demolition of salt bin, found elevation issues with existing concrete pad, removed existing concrete and prepared site for new concrete or asphalt, received 3 quotes, lowest R&S Cement \$12500.00. Mosquito spraying

Water Dept.: 6" cast watermain break on 7/28, replaced 4' pipe. Water loss 175000 gallons. Completed Disinfection Byproducts Plan for Ohio EPA. Replaced hydrant with broken stem on Squires Lane with 2022 Clow Medallion hydrant. 8/3 positive bacteria test in routine sampling, retest 8/8 was negative. Lab reported several positive bacteria tests from different water systems, possible cross contamination issue at lab. June 86 locates requests; July 71 locate requests. Received notification from Ohio EPA that dioxin (organic pollutants) sampling was not reported by lab, contacted Ream and Haager who reported sample results.

Wastewater Dept.: Minerva Dairy surcharge June 2022 \$1051.03 for 7 days in violation of TSS limitations. Received Minerva dairy July reporting, under review. Fresh water pump for sludge press failed, replacement ordered. Received a loaner motor from Berger Electric. Had an overtemp reading on one of the new sludge return pumps, issue being repaired under warranty. Repaired motor was picked up 8/22, will install this week.

Park Dept.: Brock tennis court fence repair scheduled for week of 8/22. Removed 9.5'X4' concrete culvert used as a planter due to safety issues. Stage repaired, caulked and sealed, will paint in approximately 2 weeks after cure time expired. Repaired new trash can that was struck by vehicle uptown. Diagnosed and repaired Jacobsen electrical issue, broken wires to seat safety seats. Set up and cleaned up for Family Fun Day.

Pool: Pool scheduled to be open weekends only and Labor Day due to staffing (back to school) issues.

Zoning: Removing advertising signs from power/phone pole as necessary.

New Permits: Fence 809 E. 1<sup>st</sup> St. Fence 721 McDaniel Fence 300 Lindimore Sign 207 N. Market St.

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Fence 104 S. Market St. Driveway 408 W. McKinley Accessory Structure 721 McDaniel.

Nuisance: See Case Report and Activity Report

Miscellaneous: Prepared lot split packet of Parcel #08-0000676.000 (500 Pennock) for Planning Commission review. Prepared case file for complaint of a dead tree on private property for Shade Tree Commission review. Thank Becky Stoller and the Brown Frame 4-H club for painting fire hydrants.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 34-22 an Ordinance approving the application for Lot Split of Douglas G. Hosterman and Deborah L. Hosterman, and Hosterman Development, Co.

Motion to hear first reading of Ordinance No. 34-22 was made by Councilman Boldizar seconded by Councilman Meadows. Councilman Meadows explained this was a lot split between the old corporate Grinders building and the car wash. The lot split included the driveway with the carwash and not the building. This has been approved by the Planning Commission. All voted yea.

Motion to approve first reading of Ordinance No. 34-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted

Ordinance No. 35-22 an Ordinance approving the Memorandum of Agreement between the Stark County Combined General Health District and Minerva Police Department for Naloxone distribution, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 35-22 was made by Councilman Meadows seconded by Councilman Boldizar. Mr. Turske stated the health district supplies the Narcan so this is an MOU to continue. All voted yea.

Motion to approve first reading of Ordinance No. 35-22 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 35-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 36-22 an Ordinance approving the Form Document to make Application for a Community Reinvestment Area Project in the Village, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 36-22 was made by Councilwoman Jordan seconded by Councilman Boldizar. Mr. Turske stated after speaking with our attorney we are working through the steps since we have the CRA approved through the state, what's the process in order to get a CRA Agreement to council. The application is the first step, and the attorney recommends the form document approved by council. There is an application for residential & commercial. Two entities are eager to get this process started. All voted yea.

Motion to approve first reading of Ordinance No. 36-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 36-22 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 37-22 an Ordinance amending SubSections 521.11 (e) and (f) of the Codified Ordinances of the Village of Minerva, Establishing the Fees for the Village Cutting of Noxious Weeds & Grass.

Motion to hear first reading of Ordinance No. 37-22 was made by Councilman Boldizar seconded by Councilwoman Jordan. Mr. Turske stated this is addressing the under charging of the village cutting the grass due to nuisance issues. A process has to take place when the village has to maintained a property. All voted yea.

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Motion to approve first reading of Ordinance No. 37-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted

A Motion is in order to approve the quote and authorize payment to R & S Cement in an amount not to exceed \$12500.00 for the pouring of a concrete pad base for the salt bin was made by Councilman Boldizar seconded by Councilman Meadows. It stated the old base is not compatible with the new structure. All voted yea.

A Motion is in order to approve the DORA request of the Minerva Area Chamber of Commerce on Saturday, September 10, 2022 from Noon until 9 PM for the Cars Are the Stars car show was made by Councilman Meadows seconded by Councilwoman Jordan. Mr. Turske stated he spoke with the Police Chief there will not only be because of the DORA, but the nature of car show it is, there will be ample police to protect the cars & bars! All voted yea.

Motion is in order to approve the road closure application of the Minerva Area Chamber of Commerce for the Cars Are The Stars car show on September 10, 2022 from midnight until 10 PM for the following roads: North Market Street, from US Route 30 to Line Street; High Street; from Short Street to West; and Line Street, from North Street to Main Street was made by Councilman Boldizar seconded by Councilman Meadows. Mr. Turske stated this closure is necessary to facilitate the event "Cars are the Stars" but a portion of Main is going to be closed which is new and potentially Line St between High & Market is new as well. Mayor Tarbet asked are we going to close it at midnight when we don't have anything going on until 4? The event that was going to be held earlier is not going to take place. Mr. Turske stated that is Councils decision. This is how the request was submitted. Mayor Tarbet stated some cars may show up at noon. Mayor Tarbet stated it will sit idle until then and may affect the businesses. Denise stated Jim & John would prefer be closed at midnight. Denise feels it will upset people being closed with nothing going on. It stated issues may arise with cars being parked uptown and getting them moved. Mayor Tarbet stated we have some businesses would be cut off. Councilman Boldizar stated the latest would be 10 AM to close up. Mayor Tarbet wants the meters bagged, no matter what time. Councilman Meadows stated 6 am. Mayor Tarbet stated if you close it at 6, its shift change. The PD does the road closure. Denise stated when an event is held downtown it doesn't necessarily create more foot traffic for the businesses. Mr. Turske stated the shift change is at 7, so I would recommend 6 not 7. Mayor Tarbet did it change from 6? I thought the dispatchers was 7 and the PD was 6. When I come to court on Thursday there are always 4 officers waiting to change shift. Whatever you say Phil. The motion was left as is! All voted yea. The Line Street closure is contingent upon the Fire Department's Ladder truck being available.

A motion is in order to approve the road closure application for the Stocker's and Streeters Car Club car show on Saturday, September 24 and Sunday, September 25 from midnight to 5:00 PM each day for the following Streets: North Market Street, from US Route 30 to Line Street; and High Street, from Short Street to North Main Street was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

It stated the sidewalk project on Line & Murray will be in October.

Mayor Tarbet thanked Becky Stoller and the 4H Club painted the fire hydrants.

Motion to adjourn was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

The next Regular Council Meeting will be September 13, 2022.

Attest:

Brenda Albaugh, Clerk of Council

Timothy N. Tarbet, Mayor