

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

## RECORD OF PROCEEDINGS

### 18<sup>TH</sup> REGULAR COUNCIL MEETING

SEPTEMBER 27, 2022

The Regular 18<sup>th</sup> Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

All Council Members present.

Guests: Denise Freeland, Police Chief Chris Miller Patti Willoughby

Denise reported the lighting is completely installed. Bob Harris is working on finishing the last tasks so they can apply for the occupancy permit. Seats from the Carnation Mall Theater will be installed after the floor is completely cleaned. Oktoberfest is this Saturday noon to seven. 1200 wristbands were handed out for the car show. Summer events have finished up. The Chamber annual dinner will be October 13. Planning the Christmas celebration.

Police Chief Miller addressed council regarding the speeding on North Market. Chief Miller stated he came up with the idea to place a digital speed sign on North Market. The sign is programable, and will collect data. This is not a camera and cannot be used to write a ticket. It should reduce the speeding tickets. This sign is portable and solar powered. The sign cost \$3300.00.

Motion to approve the Minutes of the 17<sup>th</sup> Regular Council Meeting held September 13, 2022 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator: No report

Service Director: Street Dept.: Repaired water cut on Chestnut St. Asphalt installed on salt bin approach. Removed sidewalks on E. Line St. and Penn St. Set up detour for car show. Uni-loader at Unkefer's for hydraulic leak.

Water Dept.: Cleared brush in right of way at south tower. 9/15/2022 Chestnut east of Main 10" approximate 4" hole on bottom of pipe, 3" steel gas line approximately 3' to north of main, clamp repair, water loss 70000 gallons. Assisted by Park Department. 9/20/2022 200 blk. N. Market Hydrant B009 Replaced broken bolt securing bonnet on hydrant B009. 9/21/2022 402 Union St. 2" galvanized, repair clamp, water loss 15000 gallons. Began replacement of 2" water main on Union between Queen and Saltzman. 9/26/2022 Union and Queen 2" between 8" main and 2" valve, crack, replaced galvanized nipple and 1 stick 2" PVC, installed new 2" valve, assisted by Street Department. Began working on Source Water Protection Plan to submit to Ohio EPA.

Wastewater Dept.: Received and installed booster pump for sludge press. Calculated Minerva Dairy surcharge for 3 days in minor violation July 2022 (see attached). Received Minerva Dairy August reporting, under review.

Park Dept.: Removed stump on Penn St. for sidewalk work. Painted band shell. Having electrical issues with Jacobsen. Set up and break down for car show. Preparing for Oktoberfest.

Pool: Preparing pool for winter.

Zoning: Removing advertising signs from power/phone pole as necessary.

New Permits: 1099 Venetian Way – Zoning for deck. 222 N. Market St. - Sign

Nuisance: See Case Report and Activity Report, currently at 104 cases.

Miscellaneous: Tree removed from Murray at Jackson.

Councilwoman Jordan asked if the light poles by the depot would be replaced. It advised those have been ordered, but they are 26 weeks out.

Law Director: No report

Mayor: No report

Old/New Business

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Ordinance No. 34-22 an Ordinance approving the application for Lot Split of Douglas G. Hosterman and Deborah L. Hosterman, and Hosterman Development, Co. Third reading

Motion to hear third reading by title only and for passage of Ordinance No. 34-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 37-22 an Ordinance amending SubSections 521.11 (e) and (f) of the Codified Ordinances of the Village of Minerva, Establishing the Fees for the Village Cutting of Noxious Weeds & Grass. Third reading

Motion to hear third reading by title only and for passage of Ordinance No. 37-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 40-22 An Ordinance Accepting Stark County Community Development Block Grant Funding for the Euclid Avenue Water Main Improvement Project, and Declaring It An Emergency.

Motion to hear third reading of Ordinance No. 40-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve third reading of Ordinance No. 40-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 40-22 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 41-22 an Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the codified ordinances; providing for the adoption and publication of new matter in the updated and revised codified ordinances; repealing ordinances and resolutions in conflict therewith; and Declaring an Emergency.

Motion to hear third reading of Ordinance No. 41-22 was made by Councilman Jordan seconded by Councilman Kishman. All voted yea.

Atty. Battista stated this is the annual update for ordinances that are adopted into the Codified Ordinances.

Motion to approve third reading of Ordinance No. 41-22 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 40-22 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion not have a hearing on the liquor permit transfer to GURUTEBAHADUR Technologies DBA GTB Petroleum 100 W. Lincoln Way Minerva, Ohio 44657 from 1605 Galbraith LLC DBA KWIK Stop 1605 Galbraith Rd. North College Hill Oh 45239 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Atty. Battista stated this is a trex transfer which is an economic development transfer under the liquor permit rules they exchange permits and locations. The same type of permit will be at the current location, so nothing really changes.

Motion not have a hearing on the liquor permit transfer to Classic 2 Drive Thru LLC DBA Classic Drive Thru 1025 E. Lincoln Way Minerva Ohio from Classic Drive Thru II LLC DBA Classic Drive Thru 1025 E. Lincoln Way Minerva Oh 44657 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion is in order to approve the proposal of Hidden Valley Construction for the replacement of the pool house roof with new drip edge, vented ridge cap, gutters and downspouts in an amount not to exceed \$22,364.00 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

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Discussion of a metal blue roof for an additional cost of \$2243.00, but both cost come in under budget. Concerns were if the blue matches. JT stated the materials would come from a different source. Councilman Kishman asked if it would be the same color. JT stated close. Mayor Tarbet asked council do you want shingles or the blue that might match? JT stated the price of metal is up! Decided to keep shingles.

Motion is in order to close North Market Street between Rt. 30 and Line Street on October 8, 2022 from 7:00 AM to 11:00 AM at the request of Minerva Chamber of Commerce was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

This closure will be for the Ride for the Roxy. Councilman Boldizar asked Denise when the village has road closures has, she received feedback from the businesses? Denise responded only thru FB. Mayor Tarbet stated there were only two businesses open for Cars are the Stars, but all were open for the Stockers & Streeters. Councilman Boldizar stated he did not receive any complaints, but the street has been shut down several weekends.

Phil stated Vanessa Cercone has moved out of town and has to resign from the Board of Zoning Appeals and wishes to take the vacant seat on the Planning Commission. Council needs to fill the vacant seat on the Board of Zoning Appeals.

Motion to appoint Vanessa Cercone to the Planning Commission was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Mr. Turske has received inquiries regarding Trick or Treat being held on Monday. Council discussion: Councilman Boldizar stated he has received a mind-blowing amount of feedback on this, even coming to my door. Couple reasons, this is what is being relayed to me: 4:30 does give the families time to get home and also the Monday piece is something they are not in favor of after talking to some of the teachers the effects of handing a bunch of candy out and having the kids go to school on Tuesday. Everyone that I talked to loved having it on Saturday. I told them council did not make that decision, Rotary makes that decision and take it up with them and or the Mayor. In the future maybe council and the Rotary could work together on this issue. Councilman Kishman stated we have always tried to have Trick or Treat on Halloween. Usually, we try to do it on Thursday. Several trunk or treats are being held on Saturday so Rotary choice to keep it on Halloween-Monday. The time of 4:30 -6:30 was chosen due to school being the next day. Mayor Tarbet doesn't remember it being on Saturday. The concern of Rotary is for the safety of the kids. The other side is all are volunteers to make it happen and that may not work on the weekends to get the help. Mayor Tarbet stated I will take any suggestions back to Rotary. Councilman Boldizar stated it is too late for changes this year. Councilwoman Jordan stated you still have time. Councilman Kishman stated next year we will be more active with the Rotary. Trick or Treat stays the same for 2022!

Councilwoman Jordan announced the pie baking contest at the Oktoberfest. Band Glow show on Saturday.

Councilman Meadows Planning Commission Meeting is October 4 2022.

Councilman Kishman Park Board Meeting October 10 @ 6 PM.

Mayor Tarbet thanked all the volunteers and service departments for helping with the car shows. The Stockers & Streeters have contacted me regarding scheduling a Spring Car Show.

Motion to adjourn the meeting was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be October 11, 2022.

Attest:

Brenda Albaugh Clerk of Council

  
Timothy N. Tarbet Mayor