

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

## RECORD OF PROCEEDINGS

### 21<sup>ST</sup> REGULAR COUNCIL MEETING

NOVEMBER 8, 2022

The 21<sup>st</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & the Pledge of Allegiance were said.

All Council Members present with the exception of Councilman Boldizar & Councilman Meadows.

Motion to excuse Councilman Boldizar & Councilman Meadows was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve the Minutes of the 20<sup>th</sup> Regular Council Meeting held October 25<sup>th</sup>, 2022 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of October was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve bills totaling \$313,469.41 for the month of October was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Turske announced the CDBG Application was submitted for the Bridge Street Water Line. We will have consent legislation at this meeting, but I am asking to table it until the next meeting. ODOT is going to replace the bridge on RT. 30 over Sandy Creek. There are issues with the bridge and they are intending to replace it next year. I would like to mention the Police Department has promoted Patrolman Michael Clunen to Sergeant.

Service Director: Street Dept.: ODOT contracted about recent bridge inspection on bridge in the 500 block E. Lincoln Way. Inspection revealed concrete spalling. Placed load restrictions and cones until a permanent repair can be made. Expected replacement summer 2023. Repaired damaged street sign Radloff. Leaf pick-up in progress (7 funerals this week). Winter preparations for equipment completed. Decorative Pole & Luminaire order should be ready for shipping estimated 4-7 weeks.

Water Dept.: 11/4/2022 South Tower Paint test completed, chlorinated and began filling. 11/4/2022 South Tower Leak in valve pit, stopped filling tank. Cause corrosion at joint and gasket not fully seated See photos). 11/5/2022 Willis St. 6" Crack in steel 6" water main. Water loss 10000 gallons. 11/7/2022 South tower 8" Replaced 7" of 8" DIP between drain valve and tank in valve pit, began refilling tank.

Wastewater Dept.: Minerva Dairy Surcharge issued for September 2022, 4 days in violation \$557.78 (see attachment). 11/5/2022: Back up reported Line St. between West St and Grant. Found multiple rags and grease as cause. (See photo). 2<sup>nd</sup> time in past 6 months rags and wipes have cause back-up in this area.

Park Dept.: Mulching leaves. Changed uptown flower heads. Pavilion concrete and pillars will be poured 11/10, trusses backordered. White Lightening Fence advised fabric for tennis court repair is in, will install 11/11.

Pool: Pool winterized.

Zoning: Removing advertising signs from power/phone pole as necessary.

New Permits: 99 permits YTD. 507 W. Plain St. – Driveway. 203 W. Line St. – Solar Panels. 100 W. Lincoln Way – Monitoring wells

Nuisance: 120 cases YTD. 5 new cases – see report. 45 new activities – see report

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 43-22 an Ordinance Approving the Application for Lot Split of Thomas Passmore and Martin Albright. Third reading

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Motion to hear third reading by title only and for passage of Ordinance No. 43-22 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Resolution No. 44-22 A Resolution approving the Stark-Tuscarawas-Wayne Joint Solid Waste Management District's 2023 Solid Waste Management Plan Update. Third reading

Motion to hear third and final reading by title only and for passage of Resolution No. 44-22 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 47-22 an Ordinance amending Ordinance No. 44-21 (annual appropriation ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 2022, and Declaring It an Emergency.

Motion to table Ordinance No. 47-22 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 48-22 an ordinance approving the Application for Lot Split of Thomas Passmore and Martin Albright. First reading.

Motion to strike Ordinance No. 48-22 from the agenda due to being duplicated was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 49-22 Consent Legislation. The following is enacted by the Council of the Village of Minerva of Stark, Carroll and Columbiana Counties, Ohio, hereinafter to as the Local Public Agency (LPA).

Motion to table Ordinance No. 49-22 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion is in order to approve the DORA request of the Minerva Chamber Area of Commerce on November 26, 2022 from 10:00 AM to 6:00 PM for Small Business Saturday was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion is in order to close North Market Street between Rt. 30 and Line Street on December 3, 2022 from 3:00 PM to 6:00 PM at the request of Minerva Chamber of Commerce for the Christmas Parade and Downtown Wonderland was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion is in order to go into executive session @ 7:46 PM for the purpose of discussing employment and compensation of a public employee. The following people are invited into executive session Village Administrator Philip Turske and Law Director Clark Battista was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to reconvene to Regular Session @ 8:15 into Regular Session was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Mayor Tarbet congratulated Michael Clunen on his promotion to Sergeant in the Police Department. Also, Mike Hodge being promoted to Street Superintendent due to Dave Galay retiring.

Motion to adjourn was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be November 22, 2022.

Attest:

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Brenda Albaugh Clerk of Council

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Timothy N. Tarbet Mayor