

RECORD OF PROCEEDINGS
2ND REGULAR COUNCIL MEETING

JANUARY 24TH 2023

The 2nd Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance & the Lord's Prayer were said.

Guests: Patti Willoughby

All Council Members present.

Motion to approve the Minutes of the 1st Regular Council Meeting held January 10, 2023 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Service Director: Street Dept.: Bowman Tree Service removed 2 dead trees from East Lawn Cemetery. Removed 3 additional trees in poor health in East Lawn Cemetery. Trimming trees in right of way on N. Market St. Cleaned up downed tree from storm damage on Walnut between Jackson and McDowell. Removed downed tree from storm damage in alley off S. Main St. Need to replace backhoe fuel tank housing due to corrosion, part is discontinued. Custom Bus is making housing. Cold patch being used in potholes as needed.

Water Dept.: Ohio EPA Sanitary Survey inspection 01/18/2023. Filed grant application for H2Ohio Initiative grant 1/20/2023. Stark County RPC received bids on Euclid water replacement project. Completed Source Water Protection Plan survey as required by Ohio EPA. Continuing to work on Source Water Protection Plan for EPA review.

Wastewater Dept.: Renewing NPDES permit. Waiting on flow switch for polymer application for press. Running press manually. MLSS 5910 mg/l. Wasted 75000 gallons week of 1/16. Minerva Dairy has discharged excessive solids in violation of their limitations 18 days in January to date. Warning email issued to Minerva Dairy 1/24. Minerva Dairy surcharge for November 2022 was \$2044.68 for 6 TSS violations.

Park Dept.: Construction of Brock Pavilion completed. Cleaned up 4 loads of sticks/branches in Parks. Cleaned up numerous downed trees from storm 1/19. Working on confirming quote pricing and obtaining contract for park cameras project.

Zoning: Permits: 250 Bridge St. – road/right of way opening (Spectrum) 310 Valley St. – Fence

Nuisance: 323 Valley – Junk Vehicle

Planning Commission: 9170 W. Southview – Lot Split.

Zoning Appeals: 301 W. Lincoln Way – Case preparation in progress.

Law Director: No report

Mayor: No report

OLD/NEW BUSINESS

Ordinance No. 56-22 an ordinance approving the statement of services to be provided to the property owners in the Minerva Local I Annexation area, the approximate date services will be provided, procedure for incompatible zoning uses upon its being annexed to the Village of Minerva, Ohio. Third reading.

Motion to hear third and final reading by title only and for passage of Ordinance No. 56-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 57-22 approving the statement of services to be provided to the property owners in the Minerva Local II Annexation Area, the approximate date services will be provided, procedure for incompatible zoning uses upon its being annexed to the Village of Minerva, Ohio. Third reading

Motion to hear third and final reading by title only and for passage of Ordinance No. 56-22 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea

Resolution No. 1-23: Authorizing the interfund transfer of interest earned proportionately from specific accounts from the general fund back to the respective accounts generating said interest earnings. Second reading

Motion to hear second reading by Title only of Resolution No. 1-23 was made by Councilman Boldizar seconded by Councilman Meadows All voted yea.

Motion to approve second reading by Title only of Resolution No. 1-23 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Resolution No. 2-23 Authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2023. Second reading

Motion to hear second reading by Title only of Resolution No. 2-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading by Title only of Resolution No. 2-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 3-23: Authorizing the Village Administrator to advertise and receive bids for the milling of various municipal street. Second reading

Motion to hear second reading by Title only of Ordinance No. 3-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve second reading by Title only of Ordinance No. 3-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Ordinance No. 4-23: Authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Second reading

Motion to hear second reading by Title only of Ordinance No. 4-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve second reading by Title only of Ordinance No. 4-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 5-23 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by Internet Auction pursuant to ORC Section 721.15. Second reading

Motion to hear second reading of Ordinance No. 5-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Ordinance No. 5-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 13-23 an ordinance approving a temporary easement with Ohio Power Company for the East Lincoln Way Bridge Repair Project in the Village of Minerva, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 13-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 13-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to suspend second & third readings by title only and for passage of Ordinance No. 13-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to table accepting the quote of LetterGraphics Sign Company for engineered drawings, manufacture, transport and installation of the "MINERVA" sign in an amount not to exceed \$34,500.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea. Mayor Tarbet stated this the signage project we have been working on for a while. We are just not quite ready to pull the trigger on it. We are not dropping it we are tabling it temporarily.

A Motion is in order to approve May 4-6, 2023 as the dates for the Village wide garage sales was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to approve Kimble Refuse to conduct the Village wide annual spring cleanup in an amount not to exceed \$17,000.00 on May 20, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A Motion is in order to purchase a replacement screen compactor for the WWTP from Duperon Corporation in an amount not to exceed \$19,500.00 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

A Motion is in order allowing the Service Director, James Williams, to advertise and accept bids for the 2023 Cemetery Mowing Contract was made Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Discussion: advised JT to get one- & three-year quotes.

Motion to form a Wayfair Sign Project Committee was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to appoint Councilman Meadows & Councilwoman Jordan as Council representatives to the Way Sign Committee was made by Councilman Boldizar seconded by Councilman Kishman.

Mayor Tarbet asked how many additional people are needed. Councilman Meadows stated 5-school district residents. Mayor Tarbet wants one of the three to be a village resident.

Aaron stated the microphones and system are not working.

Motion to enter Executive Session @ 8:01 PM to discuss the purchase of real property inviting Atty. Battista was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to reconvene to Regular Session at 8:36 PM with no action being taken was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Councilman Meadows announced Planning Commission will meet February 9 @ 6 PM.

Councilman Kishman announced Park Board will resume meeting in March

Motion to adjourn the meeting was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be February 14, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor