

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

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3rd REGULAR COUNCIL MEETING
FEBRUARY 14TH 2023

The 3RD Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance & the Lord’s Prayer were said.

Guests: Denise Freeland & Fire Chief Stoller.

All Council Members present.

Denise met with Barbara Moran, the interior designer about colors at the Roxy. Painting was done on the 20th & 21st. Bob Harris is installing woodwork. Chris Lesho is ordering the sound system. After the completion of these tasks the occupancy permit will be applied for. Celtic Show is March 25 and Bob said it will be performed at the Roxy! Denise updated her calendar of events. Columbia Gas has created a grant which needs to be a 5013C. I suggested the funds go to the Minerva Area Charitable Fund. People are looking for retail space. Carroll County Economic Development & Ohio Southeast will meet with a local business owner looking for new resources.

Fire Chief Stoller stated he attended an incident manage assist team. A stand point from my end... it is an eye-opening experience to see such a large event in someone else’s jurisdiction. It gives you a long list of things to do and a longer list not what to do. Most of you have heard there is significant train traffic on the West Twp. of Northfolk Southern. They are pushing 30 trains a day through that area. That rail can only take single high cars. Aaron stated he received a general email regarding water quality issues involving six states. We are nowhere near that intake. That information is being put out there. If you should have any questions, please ask me.

Motion to approve the Minutes of the 2ND Regular Council Meeting held January 24, 2023 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve the Minutes of the Special Meeting held February 1, 2023 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Service Director: Street Dept.: Ordered 100 ton of salt, approximately 300 ton in stock. Evaluating several additional trees (silver maples) in East Lawn Cemetery. Uptown decorative street signs removed to be repainted. “Deaf Pedestrian” sign ordered for Newman case. Evaluating several older silver maples in East Lawn Cemetery.

Water Dept.: Stark County Commissioners awarded Euclid Water Replacement Project to Palmer and Son Excavating in the amount of 171,104.30. Stark County Administering due to CDBG funds. Pre-construction meeting pending. 2/8 6” water main break 700 block Lynnwood Dr. Water loss. Village and RCAP will continue lead component service line surveys over the spring and summer. Residents requested to complete voluntary survey that is posted on the village website to reduce the amount of onsite surveys.

Wastewater Dept.: Minerva Dairy January solids issues. 22 days in violation of permit. 1/5 – 1/8 = 6805.89 lbs., 1/22 – 1/26 = 8435.36 lbs. Inquired about daily fines under 921.99 for those periods. Bar screen parts ordered and shipped. Minerva Dairy December surcharge 8 days in violation totaling \$2094.27.

Park Dept.: Cemetery mowing proposals due 02/28. Picking up limbs from recent wind events. Began demo of gazebo in Mayor’s Park.

Zoning: Nuisance: 306 McKinley – Exterior Maintenance. Complaint filed against owner of 629 E. Lincoln Way for Failure to obtain zoning permit for accessory structure.
Planning Commission: 9170 W. Southview – Lot Split.

Zoning Appeals: 301 W. Lincoln Way – Case set for 2/20/2023

Miscellaneous: AEP temporary easement forwarded to AEP. Attended Stark CDBG-CV workshop. Spoke with Patti, don’t believe grant is applicable due to “Duplicate of Benefits” (received CARES act funding for eligible expenses). Completed US Census Bureau Boundary and Annexation update for 2022. Minerva Local Schools would like to purchase 2013 Ford Explorer for student pick-up, emailed

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Clark inquiry about possible transfer procedure. GovDeal value approximately \$2000.00. Has slight body damage, needs battery, tires, possible water pump (overheated during equipment removal) and check engine light on. iVideo checked system, appears to be operating normally, believe youtube issues caused by inadequate upload speed, possibly due to sharing wi-fi signal which cut upload speed to an inadequate amount. May have to prioritize data to youtube upload or increase upload speed. Business standard upload is 10 mbps. Test showed download @ 132.9 mbps, and upload 10.9 mbps which is adequate. Microphones may cut out if not spoken directly into.

Law Director: No report

Mayor: No report

Old/New Business

Resolution No. 1-23: Authorizing the interfund transfer of interest earned proportionately from specific accounts from the general fund back to the respective accounts generating said interest earnings. Third reading

Motion to hear third reading by Title only and for passage of Resolution No. 1-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Resolution No. 2-23 Authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2023. Third reading

Motion to hear third reading by Title only and for passage of Resolution No. 2-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 3-23: Authorizing the Village Administrator to advertise and receive bids for the milling of various municipal street. Third reading

Motion to hear third reading by Title only and for passage of Ordinance No. 3-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 4-23: Authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Third reading

Motion to hear third reading by Title only and for passage of Ordinance No. 4-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 5-23 an ordinance authorizing the Village of Minerva, Ohio to sell personal property not needed for public use, obsolete or unfit for use by Internet Auction pursuant to ORC Section 721.15. Third reading

Motion to hear third and final reading and for passage of Ordinance No. 5-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Resolution No. 14-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03.

Motion to hear first reading of Resolution No. 14-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Resolution No. 14-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Resolution No. 15-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03.

Motion to hear first reading of Resolution No. 15-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

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Motion to approve Resolution No. 15-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 16-23 An Ordinance approving the Employment Contract with the Village Administrator, Benjamin W. Gunderson, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 16-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 16-23 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to accept the proposal of Management Associates of Southwest Ohio, LLC for executive recruitment/consulting services in the search for a new Village Administrator in an amount not to exceed \$14,350.00 was made by Mayor Tarbet seconded by Councilman Meadows. All voted yea.

A Motion is in order to authorize Timothy N. Tarbet, Mayor, to sign the contract on behalf of the Village with Palmer & Son Excavating for the Euclid Ave Watermain Replacement Project bid and accepted by the Stark County Commissioners in an amount not to exceed \$171,104.30 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Mayor Tarbet stated we are trying to replace water lines as quickly as possible, but the estimated cost to run one mile of pipe is \$996,000.00.

A Motion is in order to accept the quote of and authorize payment to Motorola Solutions for new police cruiser radios and the flashing of current radios, in an amount not to exceed \$15,090.84 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Councilman Kishman thanked everyone who participated in the run for Owen.

Councilman Boldizar stated the list of events Denise has lined up for the village just makes me happy! One of the big things makes Minerva...Minerva.

Councilwoman Jordan thanked Minerva Perk for making a donation for every cup of coffee sold to the Owen Scholarship.

Councilman Meadows announced Planning Commission was held last Thursday and a recommended approval of a lot split 9170 W. Southview. Discussed weed & mowing. Dumpster ordinance is being reviewed. Art Council is meeting Thursday. They have decided to put the William Powell statue at the Library.

Mayor Tarbet stated he is proud of the community for the support of the Owen Run.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be February 28, 2023.

Attest:

Brenda A. Albaugh
Brenda Albaugh Clerk of Council

Timothy N. Tarbet
Timothy N. Tarbet Mayor