

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

RECORD OF PROCEEDINGS

4<sup>th</sup> REGULAR COUNCIL MEETING

FEBRUARY 28, 2023

The 4<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayers & Pledge of Allegiance were said.

All Council Members present.

Guests: Benjamin Gunderson, Brad Childers, Aaron Stoller & Patti Willoughby

The mayor welcomed and announced Benjamin will start his official duties tomorrow as Village Administrator.

Aaron Stoller announced the Spring Burn Ban starts March 1-May 31.

Motion to approve the Minutes of the 3<sup>rd</sup> Regular Council Meeting held February 14, 2023 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Benjamin Gunderson thanked council for the opportunity, I am really looking forward to it. I have spoken with a lot community members, a lot of residence. I think there is a great group here and I look forward to officially starting tomorrow.

Service Director: Street Dept.: Trimmed trees in right of way on N. Market. Will pressure washed mausoleum when water turned on. Evaluating trees in East Lawn Cemetery (see photo). 4 silver maples removed to date. Contractor scheduled to take an additional 4 down. Filed funding application for Ohio Muni Bridge Fund

Water Dept.: Working on WSRLA funding as possible option for meter replacement program. Nominations are required by 3/3, no commitment is required.

Wastewater Dept.: Minerva Dairy Surcharge for January 2023: \$9406.30 for 23 TSS violations, 1 CBOD violation, 1 pH violation. Having issues with grit removal. Received parts to repair bar screen. MLSS 6800, settleability 950 - five minutes, 750 - thirty minutes. Settleability should be around 400. WW would like to haul offsite 200000 gallons sludge prior to increased spring flow. Approximate cost \$27000.00,

Park Dept.: Ellis field fence repair quote \$1470.00 (fence damaged from falling tree). Received estimate to repair depot building from Green Contractors (\$3950.00). Submitted to insurance company.

Swimming Pool: Rates?

Zoning: Permits: 945 Ike St. - Fence Kona Ice - Food Truck Vendor

Nuisance: 306 McKinley St. - Exterior maintenance.

Zoning Appeals: 301 W. Lincoln Way - Tabled until petitioner gathers more information re building codes.

Law Director: No report

Mayor: No report

OLD/NEW BUSINESS

Resolution No. 14-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03. Second reading

Motion to hear second reading of Resolution No. 14-23 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Motion to approve second reading of Resolution No. 14-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 15-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03. Second reading

Motion to hear second reading of Resolution No. 15-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Resolution No. 15-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 17-23 an Ordinance approving the Application for Lot Split of Marjorie J. Warrick. First reading

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20

Motion to hear first reading of Ordinance No. 17-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 17-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to table Ordinance No. 18-23 An Ordinance enacting Chapter 737, Dumpsters, to the Codified Ordinances of the Village of Minerva, Ohio was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

A Motion is in order to accept and authorize payment of the quote of Motorola Solutions, Inc. for the flashing of Police Department portable/control radios in an amount not to exceed \$1905.00 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to accept the quote and authorize payment to White Lightning Fence Company, LLC for fence repair at Ellis Field in the Bicentennial Park in an amount not to exceed \$1,470.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to set the pool rates as the same as they were in 2022 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to send the offer to The Village of East Canton for taking and moving their dispatching of their PD from Canton City to the Village of Minerva was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to spend \$3916.00 with Naturescapes for the landscaping and improvements in front of the Columbarium was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to enter Executive Session @ 7:50 PM to discuss possible imminent litigation inviting Benjamin Gunderson, Atty. Battista & JT Williams was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to reconvene to regular Session @ 8:27 PM with no action being taken was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Councilman Kishman announced a Park Board Meeting will be March 13.

Councilman Meadows announced the Roxy has received the occupancy permit!

Councilwoman Jordan thanked Lizzie Brunner on coordinating the Minerva transport service for the Alter Clinic. This is a low-cost spay/neuter services for dogs and cats. Lizzie is planning another clinic on March 28.

Mayor Tarbet announced a lot of events will be happening in the village this summer! Watch for details!

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be March 14, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor