

RECORD OF PROCEEDINGS

Minutes ofMeeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held20

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5TH REGULAR COUNCIL MEETING
MARCH 14, 2023

The 5th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord’s Prayer & Pledge of Allegiance were said.

All Council Members present.

Guests: Denise Freeland & Patti Willoughby

Denise announced the Roxy has received the occupancy permit. Sound system is in the process of being installed. Jansen offered modular staging for \$1500.00. The first event will be the Celtic Show March 25 @ 7 PM. Concerts in the Park have been scheduled. Minerva Community Charitable Fund Dinner is April 1. The Chamber Dinner is April 26. Economic Development-Great Lakes Community Partnership is working with Summit Glove, myself and Benjamin on possibly applying for a grant opportunity.

Motion to approve the Minutes of the 4th Regular Council Meeting held February 28, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of February was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to approve bills totaling \$81,690.71 for the month of February was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: No report

Service Director: Repairing Street sweeper (corrosion on bed door). Leveling street/traffic signs. Removed trees on Main St. that began causing sidewalk damage.

Water Dept.: Continuing working on meter replacement project planning. Ohio EPA sent Notice of Violation for storage tank inspections. Contacted EA who submitted proposal to evaluate tanks if NOV can’t be resolved. Working on response. Pre-construction meeting Euclid project 3/17 @ 10am. With the East Palestine train derailment we did test the VOC’s (Volatile Organic Compounds). Tests were negative. Aquafers are not connected.

Wastewater Dept.: TSS violation 3/3 – 3/4 (limitation 45 mg/L, sample tested 416 mg/L) due to heavy rains and high MLSS, reported to Ohio EPA. See cost comparison 2022 v 2023 reference heavy solids received from industrial customer.

Park Dept.: Ellis field fence repair quote \$1470.00, approval issued to White Lightening Fence. Removed old park equipment in Brock and Rotary Parks for Natureworks projects. Uptown flowers changed. Removed bushes in Mayor’s Park. Removed damaged tree in Brock Park. Brock pavilion electric installed. Several trees down in parks, will clean up as weather permits.

Swimming Pool: Delaney Tennant (manager) contacted for 2023 season. Checking with guards to ascertain if returning. Began accepting applications for new lifeguards.

Zoning: Bryan Sayers resumed duties as nuisance inspector 3/13. Nuisance: 506 McKinley St. – Junk (sanitation) and possible inoperable vehicles. 629 E. Lincoln Way – Parking in front yard and sanitation. 102 W. Lincoln Way – Exterior maintenance. 900 Stafford St. – Civil and possible criminals, no nuisance violations found. 501 W. Lincoln Way – Sanitation. 411 Murray – Junk vehicle.

Zoning Appeals: 841 Lynnwood Dr. – Petitioner requesting approval for daycare business in R-1 District.

Law Director: No report

Mayor: No report

Old/New Business

Resolution No. 14-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03. Third Reading

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Motion to hear third and final reading of Resolution No. 14-23and for passage was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 15-23 Resolution to Certify to the Stark County Auditor various matters Pursuant to ORC 5705.03. Third Reading

Motion to approve third and final reading of Resolution No. 15-23and for passage was made by Councilman Kishman Seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 17-23 an Ordinance approving the Application for Lot Split of Marjorie J. Warrick. Second reading

Motion to hear second reading by title only of Ordinance No. 17-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 17-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 19-23 an Ordinance amending Section 521.11 of the Codified Ordinances of the Village of Minerva, Ohio modifying the Regulation of Grass and weed cutting. First reading

Motion to hear first reading of Ordinance No. 19-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 19-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to wave second & third readings by title only on a non-emergency bases of Ordinance No. 19-23 and for passage was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 20-23 an Ordinance accepting the bid of Ferren Lawn Care for a three-year contract for cemetery mowing, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 20-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 20-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 20-23 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Ordinance No. 21-23 an Ordinance authorizing the sale of a 2013 Ford Explorer police cruiser to the Minerva Local School District. First reading

Motion to hear first reading of Ordinance No. 21-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve first reading of Ordinance No. 21-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion is in order to accept the quote of and authorize payment to Agri Sludge, Inc. for offsite removal of sludge in an amount not to exceed \$28,000.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A motion is in order to accept the quote and authorize the payment to Collins Equipment Corp. for the purchase and installation of a new gas pump reader and fuel island in an amount not to exceed \$31,000.00 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

A motion is in order to approve the DORA request of Sandy Springs Brewery on March 17, 2023 from 10:00 AM to 8:00 PM was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

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Motion to enter Executive Session @8 PM inviting the Administrator, Service Director and Law Director to discuss eminent litigation was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Notion to reconvene into Regular Session @ 8:58 with no action taken was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilwoman Jordan announced Carroll County will hold a meeting March 28, 2023 @ the Library to discuss any plans happening in Carroll County.

Mayor Tarbet received notification the Arbor Day Foundation Minerva has been recognized as a Tree City.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be March 28, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor