

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

RECORD OF PROCEEDINGS  
6<sup>TH</sup> REGULAR COUNCIL MEETING  
MARCH 28, 2023

The 6<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

All Council Members present.

Guests: Patti Willoughby

Motion to approve the Minutes of the 5<sup>th</sup> regular Council Meeting was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Gunderson announced Denis and himself met with a group of people out of Zanesville to discuss an Appalachian Grant opportunity. The grant is primarily focused on the downtown area. It is catered toward the public private collaboration effort. We are looking at projects in the downtown area. There is a list of partners such as, ODNR, ODOT, and Arts Council. We will be meeting with local business owners to figure out what projects exist and ultimately present it to Zanesville. This is a great grant for the village to pursue. It is \$250,000 per county. So far, (I believe we are the only county applying. Our downtown area is not directly located in the Appalachia Area, it is still close enough for the village to apply.

Service Director: Street Dept.: Submitted presentation for Muni Bridge Funding to ODOT. Repaired dump body door on street sweeper and sweeper is back in service. Cleaned catch basins and jetted storm sewers. Cleaned up storm damage. Sweeping streets as needed.

Water Dept.: Continuing working on meter replacement project planning. Replied to Ohio EPA Notice of Violation for storage tank inspections. Waiting on disposition. Attended pre-construction meeting Euclid project 3/17 @ 1000 and approved materials. Flushed 3/25, .875 MG water loss.

Wastewater Dept.: Violated NPDES permit 3/25 – 3/26 due to 1.25 MG flow and heavy solids in MLSS (5800 mg/l). Reported to OEPA. 200000 gallons sludge hauled offsite, wasted in excess of 250000 gallons in past two weeks attempting to reduce MLSS. Working on Minerva Dairy surcharge for February 2023.

Park Dept.: Began parking lot construction project in Rotary Park. Storm clean up. Winter maintenance on mowers. Resecured window coverings in caboose several times.

Swimming Pool: Submitted application for license to operate.

Zoning: Nuisance: 900 Stafford – Illegal Use (accessory building used as residential structure).

201 W. Line St. – Exterior Maintenance. 403 W. Plain St. – Exterior Maintenance. 506 W. McKinley – Junk Vehicles. 504 S. Grant St. – Sanitation (junk). 629 E. Lincoln Way – Sanitation (junk) and parking in front yard 102 W. Lincoln Way – Exterior Maintenance 501 W. Lincoln Way – Sanitation (junk) 504 W. Lincoln Way – Sanitation (junk) 411 Murray – Junk Vehicle Removing ad signs from telephone poles as found.

Permits: 501 W. Line – Convert to residential use 629 E. Lincoln Way – Accessory Building 1099 Venetian Way – Fence

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 17-23 an Ordinance approving the Application for Lot Split of Marjorie J. Warrick. Third reading

Motion to hear third reading by title only and for passage of Ordinance No. 17-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

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Ordinance No. 21-23 an Ordinance authorizing the sale of a 2013 Ford Explorer police cruiser to the Minerva Local School District. Second reading

Motion to have second & third readings by title only and for passage on a non-emergency measure of Ordinance No. 21-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A motion is in order not to request a public hearing on the transfer of a liquor permit from Minerva Classics Inc 317 E Lincoln Way Unit A Minerva Oh 44657 to Johns Bakery & Café LLC 317 E Lincoln Way Unit A Minerva Oh 44657 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

A motion is in order to accept the quote and authorize payment to PlayCore Wisconsin, Inc, dba Play Time, for the purchase and installation of Challenge Rings in Brock Park in the amount not to exceed \$13,920.23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

A motion is in order to accept all memorial donations in the name of Fred Shields for the purchase of a tree in his name, authorizing the purchase and planting of such trees in the village was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

A motion is in order to accept the quote and authorize payment to The Bergren Associates for the purchase and installation of three Danfoss variable frequency drives with warranty coverage at a cost not to exceed \$43,240.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A motion is in order to accept the quote of and authorize payment to Loro Security & Technology for the purchase and installation of CCTV cameras in Bicentennial & Brock Municipal Parks in an amount not to exceed \$28,015.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A motion is in order to retain Bricker & Eckler, LLP to review the operational structure of the Minerva CIC in an amount not to exceed \$3000.00 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Mr. Gunderson stated the purpose of hiring Bricker & Eckler is to review the CIC, the organizational structure and ensure it is set up for the future to be utilized for economic development.

Mayor Tarbet announced no signs are permitted to be placed on poles!

Councilwoman Jordan announced today was the second spay & neuter clinic, Lizzie Brunner arranged. One dog and 16 cats. The next clinic is April 25.

Councilman Kishman announced the next Park Board Meeting will be April 10 @ 6:00 PM.

Mayor Tarbet announced Benjamin is collecting information on Pickle Ball. Benjamin did announce Brock Park does have a Pickle Ball Court! Mayor Tarbet asked Benjamin if he would be giving lessons. Councilman Kishman stated he heard Marty Chapman received a lesson today! Benjamin stated Marty is a one and done for my lessons!

Mayor Tarbet announced the Person of the Year nominations are due to Deb Palmer no later than March 31. Chamber Dinner will be held April 26. April 15- Senior Center Pancake Breakfast. Roxy fundraiser April 14-Jam Fest. Projector is installed and operating in the Roxy. A dedication of the downtown clock will be held April 28<sup>th</sup> including the Wanderley Family.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be April 11, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor