

Held

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## RECORD OF PROCEEDINGS

## 11th REGULAR COUNCIL MEETING

JUNE 13, 2023

The 11th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Denise Freeland, Fire Chief Stoller, Police Chief Miller, Officer Tristan Roberts

All Council Members present.

Denise Freeland reported that they have had lots of positive feedback about how great our downtown area is. There are several upcoming events, including concerts, a dinner theatre, a hypnotist, and the homecoming. There is a ribbon cutting for the Grand Opening of Komfort Zone on June 14. Crosspointe Barbershop is moving to a bigger location in the building beside Que Pasa.

Chief Miller introduced new Officer Tristan Roberts. The Police Dept. has had an open, full time position for about 2 years. Officer Roberts graduated the academy last July and was a Park Ranger with the MWCD and a bailiff at Canton Municipal Court. Officer Roberts said that it's a great opportunity and it has been a pleasure working here. Council welcomed Officer Roberts. Chief Miller said that Officer Roberts is in Stage 2 of his training with Sgt. Gardner and is doing very well.

Chief Stoller mentioned that the flag disposal ceremony was cancelled and it will be rescheduled. Mayor Tarbet noted that Chief Stoller will be the emcee of the parade.

Motion to approve the Minutes of the 10<sup>th</sup> Regular Council Meeting held May 23, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of May was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve bills totaling \$227,171.88 for the month of May was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Administrator: The Administrator reported that we received the invoice for Spring Cleanup and it was for \$13,750.32, which was under budget. He mentioned that residents will begin receiving their electric aggregation letters this week. Administrator Gunderson stated that as of Monday, June 19, the Village will become the contact for the Community Building and its scheduling. He said that we will take care of the building also. He has been working with Denise Freeland on the Appalachian Community Grant and the architects are impressed with the progress. Lastly, he noted that they are taking a look at downtown zoning districts to protect ground floor spots.

Service Director:

Street Dept.:

- Replaced garage door in Bay #2.
- Winter banners need replaced. 12 Needed.
- 2022-2023 minimum salt order met.
- 9.75 ton asphalt used repairing water cuts week of 5/29.
- Muni Bridge awarded \$1,584,655 for replacement of Grant St. bridge. Need to provide written acceptance by July 14, 2023. Grant is 100% engineering and construction, fiscal year 2025.
- 6/6 5.67 ton asphalt repairing water cuts.
- 6/7 4.5 ton asphalt repairing water cuts.
- Hauled in sand and crushed limestone.
- Paving estimate attached.

Water Dept.:

- Installed water service tap for Church at 104 Yoder Court.
- Replaced yard hydrant in Bicentennial Park.
- Repaired service leak on Stonehedge Circle.
- Euclid replacement project underway.
- Replaced broken valve on Bridge St.

Wastewater Dept.:

- Minerva Dairy surcharge for April 2023 calculated at \$3222.60 for 7 TSS, 3 CBOD and 2 pH exceedances with a discharge of 5.48 MG.

Park Dept.:

- Graded bank in Brock Park.
- Working on site prep for Rotary Park basketball pad.
- Set up for 2<sup>nd</sup> Friday.
- Removed bricks from Mayor's Park.
- Prepared site for gazebo in Mayor's Park.
- Replace rotted telephone pole and installed new LED lights at Brock basketball court.
- Removed tree limbs from creek.
- Trimmed trees at Brock Park.

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Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

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- Began homecoming setup.

## Swimming Pool:

- Pool heater heat exchanger failed, researching repair.
- Attendance 5/27 - 6/11: 1951, daily average 130, high 250 (6/3). Low 40 (6/11).
- Closed early due to weather/attendance: 6/8, 6/11.
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## Cemetery:

## Zoning:

Nuisance: 91 cases YTD. See Activity Report  
Permits: 54 YTD

Law Director: No report

Mayor: Mayor Tarbet told residents to give Village Hall a call if anyone has questions on the caboose.

## Old/New Business

Ordinance No. 35-23 an ordinance Enacting Chapter 737 to the Codified Ordinances of the Village of Minerva, Ohio to Regulate Bulk Waste Containers and Dumpsters. Second read.

Motion to hear second reading of Ordinance No. 35-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 35-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea

Ordinance No. 37-23 an Ordinance Approving the Application for Lot Split/Combination of Hoopes Development, LLC Second read.

Motion to hear second reading of Ordinance No. 37-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to approve second reading of Ordinance No. 37-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea

Ordinance No. 39-23 an Ordinance Approving the Application for Lot Split/Combination of James and Sheryl Vandegrift. Second read.

Motion to hear second reading of Ordinance No. 39-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Ordinance No. 39-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea

Ordinance No. 44-23 an Ordinance approving the Minerva Local I Annexation of 11.627 Acres from Brown Township. First read.

Motion to hear first reading of Ordinance No. 44-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator Gunderson explained that this property is owned by the Minerva Local Schools. We have no development plans as of now.

Motion to approve first reading of Ordinance No. 44-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea

Ordinance No. 45-23 an Ordinance approving the Minerva Local II Annexation of 10.899 Acres from Paris Township, Stark County, Ohio. First read.

Motion to hear first reading of Ordinance No. 45-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Administrator Gunderson explained that this property is owned by the Minerva Local Schools and has their soccer fields on it.

Motion to approve first reading of Ordinance No. 45-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea

Ordinance No. 46-23 an Ordinance authorizing the Entering of a Community Development Block Grant Agreement with the Stark County Commissioners, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 46-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Administrator Gunderson noted that this allows us to apply for CDBG funds through Stark County.

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Motion to approve first reading of Ordinance No. 46-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules of Ordinance No. 46-23 and have second and third readings by title only and for passage was made by Councilwoman Jordan and seconded by Councilman Meadows. All voted yea.

Ordinance No. 47-23 an Ordinance Approving a Real Estate Option Agreement with the Richard A. Wadsworth Revocable Trust. First reading

Motion to hear first reading of Ordinance No. 47-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator Gunderson explained that this is an option agreement in conjunction with the Appalachian Grant for future economic development.

Motion to approve first reading of Ordinance No. 47-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 48-23 an Ordinance Authorizing the Transfer of Ownership of the Train Caboose to the Minerva Growth Corporation (Community Improvement Corporation), and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 48-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator Gunderson noted that the caboose has become a safety hazard. The CIC will donate it to a train museum and they will rehab it and use it.

Motion to approve first reading of Ordinance No. 48-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules of Ordinance No. 48-23 and have second and third readings by title only and for passage was made by Councilman Boldizar and seconded by Councilman Kishman. All voted yea.

Fire Chief Stoller asked if there was any progress on the Route 30 bridge? Service Director Williams replied that they are expecting the bridge to be removed by the end of August. Fire Chief Stoller said that Council needs to think about water line replacements in the future. That we currently have some 2" and 4" lines.

Councilwoman Jordan noted that the next Altercare Clinic will be July 25, as they are doing every other month.

Councilman Meadows thanked everyone who came out to 2<sup>nd</sup> Friday. The businesses were busy. They would like more people to participate in events. He also noted that tickets for the dinner theatre on July 8 are on sale now.

Councilman Kishman wished everyone a safe Homecoming week. He also welcome Office Roberts.

Councilman Boldizar invited everyone to the Komfort Zone grand opening as they come to the parade and the homecoming.

Mayor Tarbet said he agreed with what Councilman Boldizar stated and reminded everyone that the street will be closed for the parade. He mentioned a couple of car shows coming up, 1 in June, another in September. Mayor Tarbet noted that the Village is completely renovating Mayor's Park, including new landscaping. He also invited everyone to the ribbon cutting at the Komfort Zone.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 27, 2023.

Attest

Patricia Willoughby, Acting Clerk of Council

Timothy N. Tarbet, Mayor