

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

10TH REGULAR COUNCIL MEETING

MAY 23, 2023

The 10th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

All Council Members present.

Motion to approve the Minutes of the 9th Regular Council Meeting held May 9, 2023 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Administrator: No report

Service Director: Street Dept.: Replaced vanity in men's restroom at Village Hall. Mausoleum pressure washed. Flags installed and banners scheduled. Working on N. Market drainage. Repairing lights in village hall and PD.

Water Dept.: RCAP continuing with service line survey. Water break in Bicentennial Park. Ohio EPA H2Ohio grant applications for pressure monitoring equipment in distribution system did not receive any funding. Repairing damaged valve boxes.

Wastewater Dept.: Received Minerva Dairy reporting for April 2023, under review. MLSS 4800 settleability 500/300 (great), Agri-Sludge is currently hauling out WAS.

Park Dept.: Mulching landscaped areas. Challenge rings installed at Brock Park (see photo below).

Swimming Pool: Additional lounge chairs ordered. Ready for opening day.

Cemetery: Naturescapes completed landscaping and bench installation (see photos below).

Zoning: Nuisance: 80 cases YTD. See Activity Report

Permits: 55 YTD.

Law Director: No report

Mayor: No report

OLD/NEW BUSINESS

Resolution No. 30-23 A Resolution on the submission of a question of a renewal tax levy for the purpose of making appropriations for human or social services or facilities to the senior citizens of the Village of Minerva, Stark, Carroll and Columbiana Counties, Ohio at a rate of three-tenths (0.3) mill for five years, tax years 2024, 2025, 2026, 2027 and 2028, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 30-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve the first reading of Ordinance No. 30-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Resolution No. 30-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Resolution No. 31-23 A Resolution of a Question of a Renewal Tax Levy for Parks and Recreational Purposes in the Village of Minerva, Stark, Carroll and Columbiana Counties, Ohio at a rate of one and two tenths (1.2) mills for five years, tax years 2024, 2025, 2026, 2027 and 2028, and Declaring It an Emergency.

Motion to hear first reading of Resolution No. 31-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

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Motion to approve the first reading of Resolution No. 31-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Resolution No. 31-23 was made by Councilman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 32-23 an Ordinance accepting the Bid of Shelly Company for the 2023 Street Paving Project, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 32-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the first reading of Ordinance No. 32-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage OF Ordinance No. 32-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Ordinance No. 33-23 An Ordinance approving an employment contract with the Village Law Director, And Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 33-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve the first reading of Ordinance No. 33-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Ordinance No. 33-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to withdraw Ordinance No. 34-23 An Ordinance Accepting the Bid of Constellation NewEnergy, Inc. as the Retail Electric Generation Provider for the Village of Minerva Aggregation Program, and Authorizing the Entering of a Contract for the Same, and Declaring it an Emergency was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 35-23 an Ordinance Enacting Chapter 737 to the Codified Ordinances of the Village of Minerva, Ohio to Regulate Bulk Waste Containers and Dumpsters. First read.

Motion to hear first reading of Ordinance No. 35-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 35-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Resolution No. 36-23 A Resolution creating a Moratorium against Ground Floor Residential uses in the B-1, B-2 and B-3 Zoning Districts in the Village of Minerva, Ohio. First read.

Motion to hear first reading of Resolution No. 36-23 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Resolution No. 36-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to waive second and third readings and for passage on a non-emergency measure of Resolution No. 36-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

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Ordinance No. 37-23 An Ordinance Approving the Application for Lot Split/Combination of Hoopes Development, LLC. First read.

Motion to hear first reading of Ordinance No. 37-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 37-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 38-23 An Ordinance Amending Section 1.3 of the Village of Minerva Employee Handbook, And Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 38-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

This is to update the employee handbook to clarify any sort of conflict between the handbook and any potential policies between the departments. Clearing up all confusion and making sure everyone is on the same page stated Mr. Gunderson.

Motion to approve the first reading of Ordinance No. 38-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Ordinance No. 38-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 39-23 An Ordinance Approving the Application for Lot Split/Combination of James and Sheryl Vandegrift. First read.

Motion to hear first reading of Ordinance No. 39-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 39-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 40-23 An Ordinance Accepting the Bid of Interstate Gas Supply, Inc. as the Retail Electric Provider for the Village of Minerva Electric Aggregation Program, and Authorizing the Entering of a Contract for the Same, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 40-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to approve the first reading of Ordinance No. 40-23 was made by Councilman Boldizar seconded by Councilwoman Kishman. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Ordinance No. 40-23 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Resolution No. 41-23 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the Natureworks Program administered by the Ohio Department of Natural Resources for playground equipment purchase and installation at Brock Park within Stark County, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 41-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve the first reading of Ordinance No. 41-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

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Motion to suspend statutory rules, have seconded and third readings by title only and for passage OF Ordinance No. 41-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Resolution No. 42-23 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the Natureworks Program administered by the Ohio Department of Natural Resources for the playground equipment purchase and installation at Bicentennial Park within Carroll County, and declaring it an emergency.

Motion to hear first reading of Ordinance No. 42-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the first reading of Ordinance No. 42-23 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage of Ordinance No. 42-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 43-23 An Ordinance Accepting the Renewal Quote of The Jefferson Health Plan for the Village of Minerva Employee Benefit Plan, And Declaring It an Emergency

Motion to hear first reading of Ordinance No. 43-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve the first reading of Ordinance No. 43-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have seconded and third readings by title only and for passage OF Ordinance No. 43-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A Motion is in order to authorize Benjamin W. Gunderson, Village Administrator, to competitively bid the Water Meter Replacement Project was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Mr. Gunderson stated this is an effort to clean up the outdated water meters for village residents.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 13, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor