

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

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12TH REGULAR COUNCIL MEETING

JUNE 27, 2023

The 12th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and the Lord's Prayer were said.

Guests: Aaron Stoller

All Council Members present.

Fire Chief Stoller stated the dispatch center has been working off a band aid since June 2. We have been working with head dispatcher Kim Mong on finding a permanent solution. The band aid we have is obsolete and will not work if it fails. We have looked out to the industry at two reputable providers of new updated dispatching equipment. Both have provided quotes. Vasu at \$100,000 and B&C Communications \$160,000.00. Aaron stated the \$100,000 quote is fine to go with. The State Purchasing Contract for this will end at the end of June. It would be 3 months from the signing of the contract to be installed. So, we will be working off the band aid during that time period. Aaron stated he feels this needs taken care of as soon as possible.

Motion to approve the Minutes of the 11th Regular Council Meeting held June 13th, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Gunderson announced the village audit is completed. The official results are not out. The final result is very positive. I will send out the results to council when it is finalized.

Service Director: Street Dept.: Set up detour for car show. Installed Deaf Pedestrian Sign on E. Line St. Set up detour for Hogs Helping Heroes closure. Began preparing Short St. property for paving. Hauled unscreened top soil from stock pile to Bicentennial Park.

Water Dept.: Repaired 2" main break on Roosevelt alley. Installed 4" valve on Sandyvale trailer court service line. Euclid water main replacement project complete.

Wastewater Dept.: Received Minerva Dairy May 2023 reporting, under review. Working on bar screen solids dewatering equipment.

Park Dept.: Maintained homecoming grounds. Constructed bar for community building. Finished Municipal Park Creek bank and seeded. Spread top soil, removed rocks and debris on soccer field at Bicentennial Park.

Swimming Pool: Pool heater heat exchanger failed; parts ordered.

Zoning: Nuisance: 104 cases YTD. See Activity Report

Permits: 60 YTD.

Law Director: No report

Mayor: No report

Ordinance No. 35-23 an ordinance Enacting Chapter 737 to the Codified Ordinances of the Village of Minerva, Ohio to Regulate Bulk Waste Containers and Dumpsters. Third read.

Motion to approve third and final reading and for passage of Ordinance No. 35-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 37-23 an Ordinance Approving the Application for Lot Split/Combination of Hoopes Development, LLC. Third read.

Motion to approve third and final reading and for passage of Ordinance No. 37-23 was made by Councilman Jordan seconded by Councilman Boldizar. All voted yea.

Ordinance No. 39-23 an Ordinance Approving the Application for Lot Split/Combination of James and Sheryl Vandegrift. Third read.

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20

Motion to approve third and final reading and for passage of Ordinance No. 39-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 44-23 an Ordinance approving the Minerva Local I Annexation of 11.627 Acres from Brown Township. Second read.

Motion to hear second reading of Ordinance No. 44-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Mayor Tarbet has asked for another full read of this ordinance due to confusion.

Motion to approve second reading of Ordinance No. 44-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 45-23 an Ordinance approving the Minerva Local II Annexation of 10.899 Acres from Paris Township, Stark County, Ohio. Second read.

Motion to hear second reading of Ordinance No. 45-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 45-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 47-23 an Ordinance Approving a Real Estate Option Agreement with the Richard A. Wadsworth Revocable Trust. Second reading

Motion to hear second reading of Ordinance No. 47-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to approve second reading of Ordinance No. 47-23 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 49-23 An Ordinance Amending and Restating the Article of Incorporation Designating Minerva Growth Community Improvement Corporation as the Agency of the Village of Minerva for Industrial, Commercial, Distribution and Research Development in the Village of Minerva. First read

Motion to hear first reading of Ordinance No. 49-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Mr. Gunderson stated we elected to redo the Minerva Growth Corporation to cater to the goals we see in the future. Including promoting industrial, commercial distribution research development of the Village of Minerva. It basically is catering to the economic development goals moving forward.

Motion to approve first reading of Ordinance No. 49-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion is in order to accept the quote of Agri-Sludge, Inc. for the off-site removal of 402,000 gallons of sludge in the amount not to exceed \$55,000 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Mr. Gunderson stated the WWTP is not at the condition we want at this current time. Our mix-liquor is high and some other variables we are working with. This is an attempt to get the WWTP back to condition we need at this time.

Motion is in order to retain Charles E Harris & Associates, Inc. to conduct the 2021-2022 audit and authorizing payment in an amount not to exceed \$20,000.00, to be appropriated 25% each from the General Fund, Street Fund, Water Fund and Sewer Fund was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

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Motion is in order authorizing the payment of \$15,000 to the Minerva Area Chamber of Commerce for the 2023 membership for economic development services was made by Mayor Tarbet seconded by Councilwoman Jordan. All voted yea.

Motion is in order to accept the quote and authorize payment to Patterson Specialty Services for the rental of porta-johns at a rate of \$100.00 per month for each single PR unit, which includes once a week cleaning services. Additional cleaning services will be an additional \$15.00 per cleaning. There will also be an additional delivery fee/pick up fee of \$15.00 per cleaning was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

This is an opportunity to use a local company and a member of the Chamber stated Mr. Gunderson.

Motion is in order to accept the awarded Municipal Bridge Grant Funds for eligible costs not to exceed \$1,584,655.00 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Mr. Gunderson stated due to the efforts of our Service Director as well as our consultants we were able to apply for the Municipal bridge Grant Fund. The village was awarded basically the whole amount to replace the bridge. This was a huge win!

Motion to have a Special Meeting, Thursday, June 29, 2023 @ 5:00 PM to accept a contract for a complete radio replacement system for dispatch was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Councilman Meadows- Art Council meets this Thursday to discuss the William Powell Statue. Canton Symphony Brass Quintet is at the Municipal Park this Thursday. Singo at Brewery. Tickets are available for the dinner show benefiting the Roxy "Murder Gallops Along". Planning Commission July 13. 2nd Friday July 14. July 21 Hypnotist at the Roxy. The last sound equipment will be installed which allow movies to be shown!

Councilwoman Jordan announced the next Alter Care Clinic is July 27th.

Councilman Kishman announced the Park Board will meet July 10th @ Rotary Park.

Councilman Boldizar-questions.

Cameras in Park-Mr. Gunderson spoke with the village IT. The cameras are in. The quote from Spectrum was much higher than expected. Our IT Consultants will be less expensive. Bicentennial Park will have a hot spot. Brock will have WIFI. Cameras will be in both parks. Mayor Tarbet stated the park we have the most vandalism in is Bicentennial Park. But we are not putting in a live feed asked Mayor Tarbet. It will be a live feed as long as the hot spot is on stated Mr. Gunderson.

Caboose-The Mayor received an email stating July is the time frame to have it moved.

Rotary Park- we signed the contract for paving and once we receive it back, it will be paved along with installation of a new BB hoop.

Water Meters- we are finalizing the numbers on the bis packet. We have approximately \$396,000 in ARPA Funds allocated to the project. We are looking to finance the balance. There are two potential options the differences in interest rate and terms for repayment. Once we get that number in terms of the difference, we will establish what the next step is for the funding gap.

RITA-any notice of difference in collections. Patti stated as of last week the village is down about \$109,000. Compared to the same date as last year. That may be because RITA only makes deposits twice a month. They also charge their 3% fee which is included which Patti said is \$56,000 which is part of it. Councilman Boldizar stated that is not what I expected. I thought this was going to help us. Mayor Tarbet asked if we are on their enforcement

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program. Yes, we are stated Patti. Patti stated I don't think it is in effect until July 1 to get their paperwork in.

Mayor Tarbet stated rumors are flying around town regarding the Community Building & Homecoming. We have assumed the keys and work that goes into the community building. We are at this point and time continuing to rent it. If you are interested in a rental, village hall is now your contact. We are close to a new rental contract. People on social media are discussing the future Homecoming & Parade. I have been receiving a lot of calls and emails. People are concerned it is going away. What I have ended up with is twelve people that have sent me their contact information that would like to form a committee and move forward with the plans of the Homecoming. I will meet with Clark & Benjamin to see what that is like. After meeting with them. I will meet with the group to make them understand a couple things about it. I am not promising anything! I don't know about the parade. If you want a ride company you need to schedule it now! Mayor Tarbet stated Brad Palmer would continue to help due to having the contacts. Councilman Meadows stated Brad said he already scheduled the Midway for next year. Mr. Gunderson stated it would be helpful to include the Chamber of Commerce in that planning. Mayor Tarbet stated I will let you schedule that meeting. I will not bring in these volunteers until we know what we are looking at.

Aaron Stoller announced the Flag retirement service is tomorrow. @ 6:30 PM.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be July 11, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor