

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

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15TH REGULAR COUNCIL MEETING

August 8, 2023

The 15th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and Lord's Prayer were said.

All Council Members present.

Guests: Larry Gardner, Emily Gardner, Karen Gardner, Michael Clunen, Justin Rhome, Tony Albertoni, Hayden Stiner, Jen Prevot, Denise Freeland, Aaron Stoller & Patti Willoughby.

Fire Chief Aaron Stoller presented an update report on the dispatch console. The installation process has started, they will be working remotely tomorrow. The target date to convert is August 21. This is a month ahead of schedule. They are waiting on outside vendor stuff. Mayor Tarbet asked if there would be any interruption of service. Aaron stated they are saying a half an hour, but we will revert back to the portals we used before. The one issue of concern is the main UPS supply, the batteries are shot and need replaced. Should we have a power failure it will take 30-45 seconds for the generator to kick on. There is a UPS with this system that will keep the radios up and running, but then dispatch will lose all cad, record retention, all the screens will go dark. Working on a price for the batteries. Mayor Tarbet asked if there would be dispatch training. Internal training will be by VASU Communications. Mayor Tarbet stated this is a big deal. Aaron reported he received a FEMA Grant from two years ago that we are finishing up in the next couple weeks. The grant \$52000 which will be used to update the air compressor that will put air into the Air Packs. Ladder Truck is back.

Denise reported on past events held in the village. This Friday is 2nd Friday with Daniel Grey Trio - playing on High St. Movie at the Roxy and also a dunk tank. Upcoming events: bike ride this Saturday, Stark Parks Program, Friday morning and August 19th DJ's Rock-N-Roll Big Band. Ribbon cutting for Crosspoint's Barber Shop took place.

Seargent Gardner was introduced as interim Police Chief. Seargent Gardner thanked council for allowing him to enter into the interim Police Chief position. Larry has been with the police department for 13 years. In October of 2009 he graduated from the Jefferson Community College of Police Academy. In December of 2009 he was hired in Dellroy. In April of 2010 he began parttime at the Village of Minerva while working still at Dellroy. I joined the Waterford Police Department in January 2011. I was promoted to fulltime with the Village of Minerva Department in 2011. I was promoted to Seargent in 2017. I appreciate the opportunity that is entrusted in me, and I assure you I will do the job to the best of my ability. Not only will I be doing the administrative side, but I will also be doing road duty. My door is always open and my phone is always on. My hope and goal is the next time I am in this room it will be to swear me in as your next Chief of Police. Councilman Boldizar asked with all the duties mentioned, which will be the hardest for you to have to tackle? Seargent Gardner stated the administrative role the Chief does.

Mr. Gunderson stated he has met with Seargent Gardner several times and he really shows a great level of professionalism and knowledge of the field itself. I have spoken with a few of the officers within in the department and they are very much in support of this decision as well as the next step comes. I feel he is an asset to the village and we are lucky to have him.

Motion to approve the Minutes of the 14th Regular Council Meeting held July 25, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the Special Meeting held July 28, 2023 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve the financial statement for the month of July was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$228,159.31 for the month of July was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

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Administrator: Mr. Gunderson congratulated the Police Department by receiving ARPA First Responder Incentive Grant as a retention bonus. Residents are now receiving RITA Documents indicating they have not filed their local income tax.

Service Director: Street Dept.: Removed Street light post base from Roxy to replace damaged base in area of Bing's. Found base is a different style and cannot be used at that location. Will wait for replacement base that was ordered. Set up for 2nd Friday. Assisted arts council and excavated foundation for William Powell statue. Began drainage project on N. Market St. at Chestnut. ODOT will be closing the bridge on August 21. JT asked did we do anything with the no parking on Bonnieview/East Line Streets? Mayor Tarbet stated the instruction was given to get notices out to all the property owners on Bonnieview & Line. Then we will need signs stated Mayor Tarbet. Your plan was to put up signage. We discussed hand delivered material stated Mayor Tarbet.

Water Dept.: Completed E. Line St. water main and all connections. Received Resolution of Violation for OEPA Notice of Violation dated February 15, 2023. Repaired hydrant that was struck by vehicle on Union Ave. SE. Replaced circulation pump on pool heater.

Wastewater Dept.: Minerva Dairy May 2023 surcharge, 12 violations totaling \$6664.21. Repair bar screen dewatering screw press. Received Notice of Violation from OEPA dated July 19, 2023, under review, related to dairy discharges effects on POTW from 2020 -2023. Received Minerva Dairy June 2023 reporting, under review. Working on Response to OEPA NOV dated July 19, 2023. Received Minerva Dairy June 2023 reporting, surcharge completed, 19 TSS/CBOD violations totaling \$32756.66, average daily discharge of 224181 gallons.

Park Dept.: Sprayed uptown area with weed kill. Buckeye Mechanical repaired 3 of 4 furnaces at Community building. All cooling units are operating. Quote for replacement of roof top unit \$12180.00 to heat restrooms and kitchen areas of building. Gazebo installed at Mayor's Park. Removed tree in Veteran's Park. Removed 2 stumps Brock Park.

Swimming Pool: Pool heater heat exchanger replaced 7/15. Requested to lower entry fee for pool parties to \$3 instead of daily pass rate. First is planned for 8/10. Allow day pass from that day free entry? Health Department inspected 8/4, no violations noted, suggested backflow preventer on garden hose filling pool following backwash.

Cemetery: Jeff Knoch will replace dead arborvitae at cemetery. Bowman quote for \$4000 to remove 4 silver maples in B section that have been recommended to be removed.

Zoning: Nuisance:130 cases YTD. See Activity Report
Permits: 69 YTD.

Miscellaneous: Columbia Gas is tentatively scheduling Lynnwood Drive replacement for 2024 (replacing steel lines with plastic). Repairs completed on Depot building; gutters were being installed today.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 58-23 an ordinance establishing the position of interim Chief of Police, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 58-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of ordinance no. 58-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only for Ordinance No. 58-23 and for passage was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 59-23 an ordinance establishing the Rate of Compensation for Larry Gardner as Interim Chief of Police, and Declaring it an Emergency.

Motion to have first reading of Ordinance No. 59-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

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Motion to approve first reading of ordinance no. 59-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules, and have second & third readings of Ordinance No. 59-23 and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 53-23 An ordinance approving A Rental Agreement for Rental of the Community Building. Third reading.

Motion to have third reading by title only of Ordinance No. 53-23 and for passage was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 55-23 an ordinance authorizing allocation and distribution of income tax funds from the Income Tax Fund (FUND 250), and declaring it an Emergency.

Mr. Gunderson stated this will allow property acquisition.

Motion to approve the first reading of Ordinance No. 55-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 55-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules, have second & third readings by title only of Ordinance No. 55-23 and for passage was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 56-23 an Ordinance amending Ordinance No. 50-22(annual appropriation ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 203 and declaring it an Emergency.

Motion to approve first reading of Ordinance No. 56-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 56-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules, have second & third readings by title only of Ordinance 56-23 and for passage was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 57-23 an ordinance approving the purchase agreement of and the making of improvements to the property located at 123 North Main Street, Minerva, Ohio, and Declaring it an Emergency.

Motion to approve first reading of Ordinance 57-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only of Ordinance No. 57-23 and for passage was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

A motion is in order to approve the Village of Minerva, Ohio 2024 Alternative Tax Budget for Stark, Carroll and Columbiana Counties was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to establish a Special Event on August 10 at the Minerva Swimming Pool from 8-10 PM at an admission rate of \$3 per person was made by Councilman Meadows seconded by Councilman Kishman. Mayor Tarbet stated passes will not be accepted, everyone pays the \$3. All voted yea.

Mayor Tarbet stated get this promoted!

Councilwoman Jordan announced 17 animals were transported to the AlterCare.

Councilman Kishman stated a Park Board meeting was held. Discussion on cemetery and cameras took place. Next meeting will be September 11 @ 6PM @ the village.

Councilman Boldizar reminded residents of 2nd Friday.

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Councilman Meadows announced Planning Commission will be tabled until September 14. The Roxy is will be putting the play on called "Kitchen Witches"!

Mayor Tarbet announced the paving program will begin end of August. Mayor Tarbet stated make sure our paving program does not in the lines of any of the detours that may come about from the detour. JT stated Park to E. Line. Mayors Park new gazebo has been put in place. There will be a dedication later, but I am not announcing it quite yet. The caboose has been moved to Bellevue, Ohio. Two car shows September 16-Exotic Show. September 30 Stockers & Streeters. The bridge project will start August 21 and the road will be closed for 45 days.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting is August 22, 2023.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor