

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3333 FORM NO. 10148

Held

20

RECORD OF PROCEEDINGS

16TH REGULAR COUNCIL MEETING

AUGUST 22 2023

The 16th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and the Lord's Prayer were said.

All Council Members present

Motion to approve the Minutes of the 15th Regular Council Meeting was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Administrator: Mr. Gunderson welcomed new officer, Jordan May, he was sworn in today and will start fulltime on August 28. Mr. Gunderson asked the residents for their patience during the bridge replacement it is very frustrating and we are navigating traffic and the detour. I thank everyone for their patience.

Service Director: Street Dept.: Began painting road markings. Mounted No Parking and No Truck signs for US 30 bridge closure. Assisted Arts Council in unloading and setting William Powell Statue. Assisted Naturescapes in securing William Powell statue to foundation.

Water Dept.: Attempting to locate Kepcor service line on Bridge St for demolition work.

Wastewater Dept.: Responded to OEPA NOV. Received Resolution of Violation from OEPA NOV. Received Minerva Dairy July 2023 reporting, under review.

Park Dept.: Completed and forwarded documentation for depot repairs to insurance company for reimbursement. Trimmed trees for park camera installation. Reset lamp post in Mayor's Park, excavated sidewalk for new sidewalk. Replaced rubber mats at several swing locations. Replaced several swings. Pressure washed Brock tennis court.

Zoning: Nuisance: 140 cases YTD. See Activity Report

Permits: 72 YTD.

Mayor Tarbet stated he has noticed a rise in the nuisance cases, what is the reason? It stated complaints and Rob has entered cases into the system just from being out and about.

Law Director: Atty. Battista stated Item C on the agenda is not an emergency.

Mayor: No report

Old/New Business

Ordinance No. 60-23 An Ordinance amending Ordinance No. 50-22 (annual appropriation ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 2023, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 60-23 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated the purpose behind this ordinance is each year we budget in order to cover some of the expenses we have incurred an appropriation needs to be passed to cover those costs.

All voted yea.

Motion to approve first reading of Ordinance No. 60-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Ordinance No. 60-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 61-23 An ordinance authorizing the provision of Police Department Mutual Aid outside of the Municipal Corporation Pursuant to ORC 737.041.

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Motion to hear first reading of Ordinance No. 61-23 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson stated this will allow off duty officers to provide help to local municipalities to provide work security for special events. This will allow them to make some extra money on the side.

All voted yea.

Motion to approve first reading of Ordinance No. 61-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 62-23 An Ordinance approving a Real Estate Option Agreement with Carol Haines and Eric Haines. First reading.

Motion to hear first reading of Ordinance No. 62-23 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated this ordinance allows to complete a real estate option agreement to facilitate economic development opportunities on S. Market. This is not us purchasing the property rather having some kind of control over the property so in the event we can get economic development activity in that area. The village is not purchasing the property, we are controlling the property.

All voted yea.

Motion to approve first reading of Ordinance No. 62-23 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Ordinance No. 63-23 An Ordinance amending Section 521.11 of the Codified Ordinances of the Village of Minerva, Ohio modifying the regulation of grass and weed cutting. First reading.

Motion to hear first reading of Ordinance No. 63-23 was made by Councilman Kishman seconded by Councilman Meadows.

Mr. Gunderson stated this ordinance allows us to streamline the billing, but also updates the costs associated to take care of the maintenance.

All voted yea.

Motion to approve first reading of Ordinance No. 63-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 64-23 An Ordinance converting East High Street between North Market Street and Short Street to a One-Way Street from West to East. First reading

Motion to hear first reading of Ordinance No. 64-23 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson stated the purpose behind this ordinance is the end of High St. is narrow, so by turning it into a one-way it also allows us to add parking spots as well.

All voted yea.

Motion to approve first reading of Ordinance No. 64-23 was made by Councilwoman Jordan seconded by Councilman Boldizar. All voted yea.

Motion to waive second & third readings and for passage of Ordinance No. 64-23 on a non-emergency measure was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 65-23 An Ordinance removing the traffic lights and installing stop signs at intersections on North Main Street. First reading

Motion to hear first reading of Ordinance No. 65-23 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this to help keep the flow of traffic on Main St. Often times traffic is sitting at the light, we will be removing the lights and replace with stop signs.

All voted yea.

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GOVERNMENT FORMS & SUPPLIES 844-224-3038 FORM NO. 10143

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Motion to approve first reading of Ordinance No. 65-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A Motion is in order to authorize the Village Administrator to back-order from Ohio CAT a new Caterpillar Model 420 Backhoe for the 2024 budget year in an amount not to exceed \$181,003.37 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to ban parking from August 21 -October 6, 2023 on both sides of the street as follows: 1) East Line Street from Murray Avenue to the east Village corporate limits; and 2) Bonnieview Ave. from East Line St to the railroad tracks was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this is an attempt to help the flow of traffic as we work on the bridge replacement. Letters were delivered to all affected residents.

All voted yea.

Councilwoman Jordan stated the next transport Alter Clinic will be September 26.

Councilman Boldizar reminded residents the bridge replacement project is a State project and not local, so please have patience.

Mayor Tarbet asked residents be very careful at the intersection of 30 & Bonnieview. School starts tomorrow, so use common sense and slow down.

Mayor Tarbet stated we are involved with a lot of things with economic development that a lot of people have not seen or heard of before. This process is to spur economic development. We are not hiding anything, if you have questions, please call. If you have questions on how money is being spent, please call myself or Mr. Gunderson.

Mayor Tarbet asked the service director to check on the properties at 110 S. Main & 309 W. Plain (red tag on door).

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting is September 12, 2023.

Attest:

Brenda Albaugh Clerk of Council

Mayor Timothy N. Tarbet Mayor