

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

### 20<sup>TH</sup> REGULAR COUNCIL MEETING

OCTOBER 24<sup>TH</sup>, 2023

The 20<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and the Lord's Prayer were said.

Guests: Denise Freeland

All Council Members present.

Denise reported on past and upcoming events at the Roxy. Small Business Saturday will be November 25 through the week. Winter Wonderland will have a Polar Express Theme.

Motion to approve the Minutes of the 19<sup>th</sup> Regular Council Meeting held October 10, 2023 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the Special Meeting held October 11, 2023 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Administrator: Mr. Gunderson reported the different options for the Community Building were put on FB for the community. I encourage everyone to look at the options and provide positive feedback. It is always great to hear from the community and all your thoughts. We will have water meter and water line projects next year that we will be sending to bid. We will be conducting the first round of interviews for the Police Chief tomorrow.

Service Director: Street Dept.: Painted Chase lot. 1 Funeral. Asphalt – Rotary Park, Short St., driveway approach that were damaged from E. Line St. water replacement, misc. patching, 14 ton. Main St. intersections converted to all way stops.

Water Dept.: 10/13 Water main break Union St. SE, fist size hole on bottom of 8" DIP. Assisted by Park and Street Departments.

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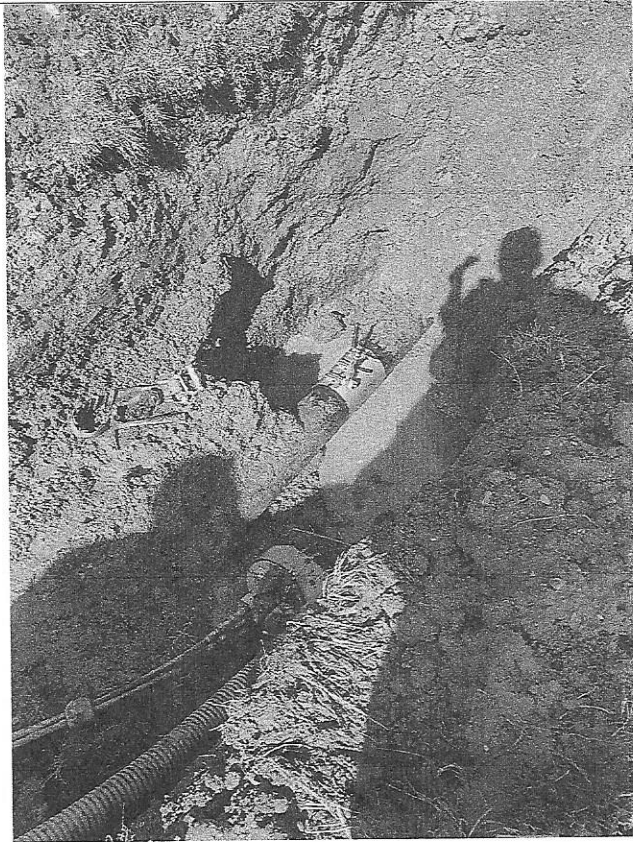
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Held

20



Preparing presentation for upcoming asset management screening related to meter replacement funding.

Wastewater Dept.: Minerva Dairy reporting for August 2023 still under review. Plant is still operating very well with dairy compliance.

Park Dept.: Mulching leaves at parks. Rototilled ball fields. Set up for 2<sup>nd</sup> Friday.

Zoning: Nuisance: 169 cases YTD. See Summary and Activity Reports.

Criminal complaints filed: 307 W. High St.- Sanitation & Junk Vehicle 604 W. Lincoln Way- Sanitation

Permits: 91 YTD.

Councilman Meadows asked if the lights on Main will be flashing for 30 days.... yes, they will be stated Service Director Williams.

Law Director: No report

Mayor: No report.

Old/New Business:

Motion to move to Executive Session @ 7:44 Pm to discuss pending litigation and employee compensation inviting the council will be present the administrator and I believe for the water & sewer or for the Dairy will be Clark & It and when we go to pay, we will ask It to leave was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to reconvene to Regular Session @ 8:14 PM with no action being taken was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea

Ordinance No. 69-23 An Ordinance approving a Policy for the Village of Minerva Facebook Page. Third Reading

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GOVERNMENT FORMS & SUPPLIES 844-224-3388 FORM NO. 10148

Held \_\_\_\_\_ 20 \_\_\_\_\_

Motion to have third and final reading by title only and for passage of Ordinance No. 69-23 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 71-23 An Ordinance amending Section 2 of Ordinance No. 12-23 to establish compensation rates for full-time and part-time employees of the Village of Minerva. Second reading.

Motion to hear second reading of Ordinance No. 71-23 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson stated this ordinance establishes the increase in minimum wage.

All voted yea.

Motion to approve second reading of Ordinance No. 71-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Ordinance No. 72-23 Consent Legislation identifying the need for described project: Crack sealing a portion of US 30 in the Village of Minerva. And, Declaring the same to be an Emergency.

Motion to hear first reading of Ordinance No. 72-23 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this allows ODOT to perform crack sealing on St. RT. 30.

All voted yea.

Motion to approve first reading of Ordinance No. 72-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by Title only and for passage of Ordinance No. 72-23 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Resolution No. 73-23 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Motion to hear the first Read of Resolution No. 73-23 was made by Councilman Kishman seconded by Councilman Meadows.

Mr. Gunderson stated this certifies the levy amounts.

All voted yea.

Motion to approve the first reading and for passage of Resolution No. 73-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Ordinance No. 74-23 an ordinance approving the statement of services to be provided to the property owners in the Great Trail Annexation area, the approximate date services will be provided, procedure for incompatible zoning uses upon its being annexed to the Village of Minerva, Ohio: and Declaring the same to be an Emergency.

Motion to hear first reading of Ordinance No. 74-23 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated this ordinance brings clarity to the what village services & utilities offer to the Great Trail Annexation so when that is annexed the area that is annexed it lays out the village police will be offered for that area. This is a necessary step for the annexation plan.

All voted yea.

Motion to approve first reading of Ordinance No. 74-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 74-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

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Minutes of

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GOVERNMENT FORMS & SUPPLIES 844-224-3838 FORM NO. 10149

Held \_\_\_\_\_ 20 \_\_\_\_\_

Motion to table Ordinance No. 75-23 An Ordinance amending Section 2 of Ordinance No. 71-23 to establish compensation rates for full-time and part-time employees of the Village of Minerva.

Motion to table Ordinance No. 75-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion is in order to authorize the Village Administrator to request bids for the Water Meter Replacement Project was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion is in order to authorize the Village Administrator to request bids for the North Market Street Waterline Replacement Project was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion is in order to authorize the Village Administrator to apply for Community Block Grant (CDBG) money for the Bridge Street Waterline Replacement Project was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Councilman Kishman announced Halloween Festivities for October 31.

Councilman Meadows announced "Father of the Bride" play will be November 9-11. Planning Commission November 13 @5 PM.

Councilman Boldizar reminded residents to vote.

Mayor Tarbet announced October 28 is the Senior Center breakfast. Mayor Tarbet attended the OML Conference. Veterans event will be Nov. 11.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be November 14, 2023.

Attest:

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Brenda Albaugh Clerk of Council

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Timothy N. Tarbet Mayor