

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3938 FORM NO. 10148

Held _____

20 _____

REGULAR COUNCIL MEETING

24TH REGULAR COUNCIL MEETING

DECEMBER 19, 2023

The 24th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance and the Lord's prayer were said.

All Council Members present.

Motion to approve the Minutes of the 23rd Regular Council Meeting was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Administrator: No report.

Service Director: Street Dept. Called out for road conditions 12/18. Leaf pick up is complete, 58 loads for the season. Geotechnical engineering proposals for Grant ST. Bridge project reviewed and evaluated. Resources International, Inc. determined to be most inclusive and best proposal.

Water Dept: Began working on repairs necessary as identifies by leak identification expert at the pool. Working on Response to Notice of Violation for OEPA NOV dated 11/27/2023. All assets in AMP have been assigned a condition in the attribute table.

Wastewater Dept: Public records request completed and forwarded to attorneys for review. NPDES permit application revisions completed.

Park Dept. Camera installation complete. Wi-Fi installed at community bldg. Mopping robot operational at community bldg. Assisted Water Dept. with recent main breaks.

Zoning: Nuisance: 186 cases YTD. Permits 104 YTD

Started a case on 15565 Lincoln Way Property. The owner stated he will clean up the property.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 78-23 an Ordinance vacating an unimproved alley bounded by West Plain Street and an unnamed alley. Second reading.

Motion to hear second reading of Ordinance No. 78-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 78-23 was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Ordinance No. 89-23 an Ordinance approving the Rules & Regulations of Cemeteries in the Village of Minerva, Ohio. Waive second & third readings.

Motion to hear first reading of Ordinance No. 89-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 89-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to waive second & third readings on a non-emergency and for passage of Ordinance No. 89-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Ordinance No. 90-23 an Ordinance amending Ordinance 50-22 (annual appropriations ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 2023, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 90-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 90-23 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

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Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 90-23 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 91-23 an ordinance creating a Moratorium against medical and recreational marijuana dispensaries, or other forms of medical and recreational marijuana cultivators, processors, retailers, or other medical and recreational marijuana sales, in the Village of Minerva, Ohio, and Declaring an Emergency.

Motion to hear first reading of Ordinance No. 91-23 was made by Councilman Kishman seconded by Councilman Boldizar.

Mr. Gunderson stated this ordinance was passed previously and we forgot a key term that needs inserted in the Whereas, so this was recommended by the Planning Commission until we address it in the zoning code.

All voted yea.

Motion to approve first reading of Ordinance No. 91-23 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 91-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 92-23 An Ordinance accepting the Proposal and Approving the terms and conditions of Resource International, Inc. for the Grant Steet Bridge Replacement Project, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 92-23 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve first reading of Ordinance No. 92-23 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 92-23 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

A motion is in order authorizing the Village Administrator to hire Stewart Land Use, LLC to review, revise and consult on the Minerva Zoning Code in an amount not to exceed \$15,000.00 was made by Councilman Meadows seconded by Councilman Kishman.

Zoning Codes will be modernized.

All voted yea.

Motion to enter Executive Session @7:50 PM for the appointment, promotion, compensation of a public employee inviting the Village administrator & Law Director was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to reconvene to Regular Session with no action taken @ 8:48 PM was made by Councilman Meadows seconded by Councilman Boldizar. All voted yea.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The Reorganizational Meeting will be January 2, 2024.

The next Regular Council Meeting will be January 9, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor