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STRATEGIC PLANNING MEETING

APRIL 22, 2024

The purpose of tonight's Strategic Planning Meeting is to discuss a five-year plan consisting of years 2024-2028.

"The Village of Minerva's mission is to foster a culture of excellence, collaboration, and accountability that drives results across all departments."

First Topic General Fund-Capital Outlay.

Fiscal Year 2024 Village Hall Renovations \$20,000.00

Fiscal Year 2025 Village Hall renovations, Splash Pad, Water Meter Loan \$100,000

Splash Pad by the pool but part of the pool fenced in. Free Use? Pool Pass sells as of no \$2100.00

Fiscal Year 2026 Village Hall Renovations, Sewer Press Loan, Skid Loader \$115,000

Fiscal Year 2027 Village Hall Renovations, Sewer Press Loan \$85,000

Fiscal Year 2028 Village Hall Renovations, Sewer Press Loan \$85,000

Capital Improvement Fund

Fiscal Year 2024-Estimated Revenue \$300,734

McDaniel Waterline Engineering \$42000 Backhoe, \$40,000 Kubota Plow & Brush \$43,000 N. Market Waterline Replacement Extras, \$20,000 Intoximeter, \$6000 Catwalk Replacement, 415,000 Paving, \$50,000 Loan Repayment, \$8,900 Pickleball Courts \$25,000 + 5,000 donations

Fiscal Year 2025-Estimated Revenue- \$346,726

Downtown Entertainment Street (Pocket Park) \$100,000 Engineering is a must. There has been a fundamental misunderstanding what that pocket park is supposed to reflect. People just don't understand it. A few people have asked me if there is going to be a playground. There is clearly a misunderstanding! Matt suggests a Ferris Wheel. Nate suggested the mailbox be on the Ferris Wheel! Benjamin stated the rendering produced was about \$600,000. \$128,000 was for the stage. I see that as more of a working draft. I still intend on doing the community meetings with residents & businesses. This is something I am really pushing for stated Benjamin. I think it will be a huge asset to the downtown. It's a matter of timing and money. The conversations I have had especially with the people going through the Chase Bank Building, every single person wants to know when the formally known pocket park will be in effect. Everyone knows that's the draw! That will keep people here. When you create a place to keep people, they have a reason to stay stated Benjamin. Oil & Gas Money maybe a chunk of that towards this or that. In my mind that is a one-time strategic money so, in that if we were going to put \$100,000 towards a 3.7 million sewer press is that really maximizing that one-time sum. In my mind with the projects going on right now, I would love to see \$170,000 go towards the Pocket Park. So, I want to see what councils thought are. I wish Mason was here for this part, because I know he feels strongly and in the same direction. He wants to put every penny we get towards that pocket park. I would love to have that allocated by the end of the year and here are the levels on that piece of pie. In 2025 start construction. I did build \$100,000 of that 2025 Capital Fund towards that. Assuming Council would agree. Engineering, Splash Pad (Brock Park), \$80,000 Bi-Centennial Basketball Court, \$70,000 Benjamin stated I want to redo the walking path or BB Court/Tennis Courts. My plan is to affix this to the paving schedule and apply for the Nature Works Grant. The application due date is June 1. The State budget has not passed as to notify what each county will receive. My opinion is if we pave the area by the BB Court/Tennis Court and make it exactly what it is we are not maximizing our investment. I think there is a better way to change that use if it moving the skate park over there, put the BB Court on the Tennis Court or 2 BB Courts. Or simply the walk path, making sure the walking path is in good condition. Which would council like to see happen. Justin stated the walking path due to more people using it. Matt likes the BB Court in Waynesburg. I have not had one person approach me regarding the Tennis Courts. Matt suggested eliminating the Tennis Court and make it a BB Court with nice hoops and make the current pad used for BB into the skate park. Benjamin stated we need to prioritize. The walking path is being used the most. Tim stated I would rather see improvements to the walking path. Nate stated they came and threw a huge fit and no work has started for improvements. I suggest it be a Dog Park! Forget the soccer field. Minerva Jail Renovation, \$20,000 An ordinance will be on tomorrow's agenda to close the jail. This is from a liability and cost factor. Matt stated I think that is a good idea. Tim stated he thinks he sent four people to a jail term for OVI's. Loan Repayment \$8,900. K-9 Police Cruiser.

Fiscal Year 2026-Estimated Revenue-\$358,028

Waterline Replacement \$175,000 K-9 Police Cruiser, \$70,000 We are still adding up cost for the K-9 we think there is an easy \$100,000 in cost related to this. Chief thinks he can do it for under \$80. I know there are grants and

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possible donations, but its great upfront, but once that money runs out, but there is still ongoing cost. One of them being is the office that handles the Canine is paid 2 hours of overtime each day for the responsibility of the dog. They also have a cruiser that they take to and from work due to the canine being with the officer at all times. All of this additional cost we have to figure in. If there are grants to offset it, great, so this gives us a whole year to tackle this stated Benjamin. I told Chief that I would like to plan on budgeting the vehicle, but I would like all other purchases from grants or donations. Mason stated for me, someone is going to have to show me how that is needed in this village. I just don't see it. Matt asked if it were a moral booster. Benjamin stated yes. Mason responded I do not care about moral that is way to much money for moral! Buy Pizza every Friday if we are boosting moral! Benjamin stated I agree with you. We said that to Chief, all surrounding counties have dogs, but none of them send the dog down here. Stark County made it clear they will not send the dog down here. If there are drugs, we know we will not get a dog. My comment was if we know that why are we taking a leap of faith to get a dog, when no one else has one, right! Why is that we are doing that? It certainly a moral booster. It's an expensive one. Matt stated we don't have the cartel around here that we need a drug sniffing dog! Patti stated your old neighbor! Benjamin stated it still could be used from a collaborative sort of angle with the surrounding departments for mutual aid and developing those relationships. In terms of actual revenues & expenses it will never pencil out. Mason for me my vote on that I would need to see a lot of it's a lot of money and I am sure it is needed. Benjamin stated I agree. Nate stated this would replace a vehicle. Benjamin stated no this would be additional. Tim stated this is not a vehicle you could give to another officer. Zero Turn Mower, \$40,000 Skid Loader \$40000 Loan Repayment \$8,900.

Fiscal Year 2027 Estimated Revenue \$369,669, Waterline Replacement. Fiscal Year 2028 Estimated revenue-\$381,659. Waterline Replacement

Wastewater Department Improvements + Projects

Fiscal Year 2024 Capital Improvement \$105,000

Sewer Press Engineering \$48,000, Backhoe \$10,000, Bar Screen Chain \$15,000, Rebuild Blower (2) \$10,000, Catwalk Replacement \$50,000, Replace 80 UV Bulbs \$2,500. Fiscal Year 2025-Capital Improvement. Manhole Replacement Program \$20,000, Clarifier 1 Replacement \$35,000. Fiscal Year 2026-Capital Improvement. Manhole Replacement Program \$20,000, Sewer Press Loan \$100,000. Fiscal Year 2027-Capital Improvement. Manhole Replacement Program \$30,000, Sewer Press Loan \$150,000. Fiscal Year 2028-Capital Improvement Manhole Replacement Program \$30,000, Sewer Press Loan \$100,000.

Water Department-Improvements + Projects

Engineering

Fiscal Year 2024-McDaniel Street \$42000. Fiscal Year 2025-Lynnwood Ave \$80000. Fiscal Year 2026-Allen Ave \$50000. Fiscal Year 2027 High Street \$50000. Fiscal Year 2028 Park Avenue \$55000.

Replacement Schedule

Fiscal Year 2024 N. Market Phase II \$292,000. Fiscal Year 2025 McDaniel Street \$430,000. Fiscal Year 2026 Bridge St. \$450,000. Fiscal Year 2027 Lynnwood Phase I \$400,000. Fiscal Year 2028 Lynnwood Phase II \$450,000.

Water Department Equipment Upgrades

Fiscal Year 2024 Capital Improvement \$150,000. S. Tank Maintenance, Backhoe, well #3 Maintenance, Cut in Valves. Fiscal Year 2025 Capital Improvement \$265,000. N. Tank Interior, Replace Filters #1-4. Fiscal Year 2026 Capital Improvement \$130,000. Well #4 Maintenance. Fiscal Year 2027 Capital Improvement. Replace Work Van, Replace Well roofs.

Parks Department-Improvements + Projects

Equipment Upgrades

Fiscal Year 2024 Kubota Plow + Brush-\$43000. Fiscal Year 2025? Fiscal Year 2026 Zero Turn Mower \$35000. Fiscal Year 2027 & 2028?

Planned Projects

Fiscal Year 2024 \$30000. Curly Slide (1/4), Fall mulch, dugouts, Frisbee Golf Signs. Fiscal Year 2025 \$235,000. Splash Pad, Bi-Centennial Basketball + Tennis Courts. Fiscal Year 26, 27 & 28 Playground Upgrades. Benjamin will be applying for Nature Works Grants.

Street Department-Improvements + Projects

Equipment upgrades

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Fiscal year 2024 Backhoe \$175,000. Fiscal Year 2025 Bullpen + Street Sweeper \$100,000. Fiscal Year 2026 Skid Loader \$65,000. Fiscal Year Pickup Truck \$70,000. Fiscal Year 2028?

Street Replacement Schedule

Fiscal Year 2024 N. Market St. Fiscal Year 2025 McDaniel St. Fiscal Year 2026 Bridge St. Fiscal Year 2027 Lynnwood Phase 1. Fiscal Year 2028 Lynnwood Phase 2.

Police Department**Equipment Upgrades**

Fiscal Year 2024 \$72,000

Office Computers, Intoximeter, Patrol vehicle, Duo Authentication. Fiscal Year 2025 \$30,000, Office Computer (2), Patrol vehicle Computer (2), Call & Radio Recording Server. Fiscal Year 2026 \$140,000, Patrol Vehicle Computer (2), K-9 Vehicle, Patrol Vehicle, Fiscal Year 2027? Fiscal Year 2028 \$65,000, Patrol Vehicle

2025 Safety Village safety amongst kids, pool safety, crossing the road. Great Interaction with the Police and Community. Vacation watch program. Software for Officers to train while at home or office. Discussion of the K-9 Unit.

Projects/Programs

Fiscal Year 2024 Vacate Jail, Create more usable and functional space, Senior + Veteran Watch Program. Fiscal Year 2025 Safety Village. Tony Albertoni will be leading this program. Vacation watch program. Fiscal Year 2026 Tentative K-9 Program. The expense of a K-9 Unit will consist of a K-9 Unit, training, vet bills and many other expenses. The Police department wanted this in 2025. Fiscal Year 27 & 28?

Department Training

Fiscal Year 2024 Police 1 Software training @ office. Background check training. Fiscal Year 2025 Detective training-experience, Rifle Certification, Handgun certification. Fiscal Year 2026, 27 & 28?

Nate asked about the Community Building included in the 5-year plan. Matt stated we wait until the Brewery opens. Mason stated the Community Building we had two town hall meetings with nine people show. Benjamin stated to answer your question no I did not include it. Benjamin stated we are not taking any reservations for 2025 we are simply stating we are reserving until the end of year and we will address it at a later point. We discussed creating an action plan for the next steps, we got the feedback and decided not to put a levy on in March. I think the action plan reflects how to reutilize that space. At least in my mind unless council tells me differently. In my mind whether the golf course exists or not, the money that is needed to renovate the building or replace it. We are going to loose our target audience. They don't want to spend \$500. Unless we subsidize it, it will never pencil out stated Benjamin! It's a sitting duck! Revenues \$3550.00 Expenses \$3072.00. Tim stated we have to make a decision. Benjamin stated the Land Bank offers an option of 50/50 to tear it down. Mason asked if it were an option to sell it. Benjamin stated it may be worth to ask if someone else wants to take it over.

No motion to adjourn.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor