

Held

20

RECORD OF PROCEEDINGS
9TH REGULAR COUNCIL MEETING
May 14, 2024

The 9th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present.

Guests: Marvin & Jen Jackson, Laura & Jon Cross, Jeff Jobes, Jayden Jobes and Don Paynter.

Mr. Jackson stated the bakery is getting close to opening!

Motion to approve the Minutes of the Strategic Planning Meeting held April 22, 2024 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the Public Hearing held April 23rd, 2024 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve the Minutes of the 8th Regular Council Meeting held April 23rd, 2024 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of April was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

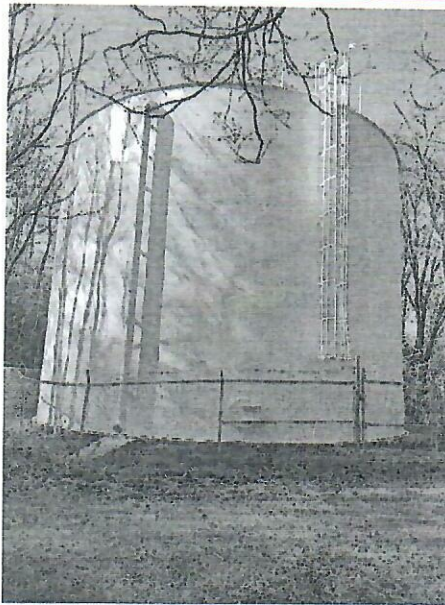
Motion to approve bills totaling \$768,079.04 for the month of April was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Gunderson announced great things are happening in the parks. Great events are coming in to the downtown summer months. New features in the parks-dugouts have been replaced, the pickleball courts will be completed by Memorial Day weekend.

Service Director: Street Dept.: Completed salt order for 2024-2025 season – 200 ton. Attended CUE COG Governing Board meeting May 8, 2024. *Balance \$30,195.73. *Increased Fiscal Officer pay from \$2500/quarter to \$3000/quarter due to increased workload from new membership. *Added Carroll and Holmes Counties to membership in by-laws. *Governing Board meetings to be held in February of each year. *Clarified unanimous vote to those members present at meeting. * New salt bid due 5/29/2024 (approximately 78,000 tons, removed fuel surcharges and permits increase or decrease in order with renewal). *Vehicle purchasing through Montrose Ford for Ford and Chevy vehicles 2 ½% over net dealer invoice, Dodge and Ram vehicles 2 ½% under net dealer invoice. Hot mix asphalt for repairs when available. 2005 International replaced rear springs. Bucket truck back in service from repairs. Repaired catch basin in front of historical society. Assisted water department with valve installation. Assisted wastewater with UV installation. Assisted with office moves at village hall. 2024 Paving bids under review. Mowing nuisance properties. Trees trimmed E. First St. overhanging CNB lot.

Held _____

20 _____



Water Dept.: South tank painting completed.

Installed 12" valve on main line from north tank for N. Market Phase II tie on at East St. Meter replacement project ongoing. N. Market Phase II nearing completion.

Wastewater Dept.: Brad Childers retired. Last day was May 2, 2024, Would like to thank Brad for his 23+ years of service. Tyler Underwood hired as wastewater operator. Flowmeter issues, working on repair. Jetted Alameda.

Park Dept.: Brock dugouts reconstruction completed (metal sheeting). Removed bricks from depot, installing top soil. Pressure wash pool building. Senior day, picked up sticks and painted Lion's pavilion. New basketball nets installed.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report. 55 YTD

Law Director: No report

Mayor: No report

Old/New Business:

Ordinance No. 23-24 An Ordinance approving an Easement and Right of Way with American electric Power. Second reading

Motion to hear second reading of Ordinance No. 23-24 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to approve second reading of Ordinance No. 23-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Mayor Tabet explained the process of passing ordinances & Resolutions.

Ordinance No. 27-24 An Ordinance amending Section 2 of Ordinance No. 22-24 to establish compensation rates for full-time and part-time employees of the Village of Minerva, and Declaring It an Emergency.

Motion to hear first reading of Resolution No. 27-24 was made by Councilman Kishman seconded by Councilman Meadows. This Ordinance is amending the WWTP employee wages & the cleaning specialist. All voted yea.

Motion to approve first reading of Resolution No. 27-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Held

20

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 27-24 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Resolution No. 28-24 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the NatureWorks Program administered by the Ohio Department of Natural Resources for the purchase and installation of a splash pad at Brock Park within Stark County, and Declaring it an emergency.

Motion to hear first reading of Resolution No. 28-24 was made by Councilman Meadows seconded by Councilman Kishman. Mr. Gunderson explained this will allow the village to submit this grant, applications are due June 1. The village has plans to install a splash pad near the pool and to offset the cost this is a program is a 75%/ 25%. The village will cover the 25% while the grant is 75% assuming we get the grant. All voted yea.

Motion to approve first reading of Resolution No. 28-24 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 28-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 29-24 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the NatureWorks Program administered by the Ohio Department of Natural Resources for replacement or rehabilitation of the walking track at Bicentennial Park within Carroll County, and Declaring it an Emergency.

Motion to hear first reading of Resolution No. 29-24 was made by Councilman Boldizar seconded by Councilman Kishman. Mr. Gunderson stated the project we are submitting for is the replacement and or the rehabilitation for the walking track around Bicentennial Park. All voted yea.

Motion to approve first reading of Resolution No. 29-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 29-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to allow the Village Administrator, Benjamin W. Gunderson, to sign the Frontier Contract for technology upgrades at Village Hall and outside departments was made by Councilman Boldizar seconded by Councilman Kishman. Mr. Gunderson stated the this will increase the internet speeds at village hall and outside departments. The village is significantly outdated in this technology. All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to pay the remaining \$57,360.89 in ARPA Funds for the Water Meter Replacement Project was made by Councilman Boldizar seconded by Councilman Kishman. Mr. Gunderson stated the village received around \$380,000 in American Relief Plan Act Funds thru COVID Funding and this was allocated for water meter replacement. This is the remaining funds. Total on project is \$900,000. Loan will be \$450,000. All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to temporarily reduce the pool passes from May 15th -May 31st, 2024 at the following rates: \$50 for an individual pass and \$130 for a family pass of 4 people and \$10 for each additional person thereafter was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to allow Village Administrator Benjamin W. Gunderson to pay Software Solutions \$32,721.96 for the yearly software subscription was made Councilman Boldizar seconded by Councilman Kishman. All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-324-3338 FORM NO. 10149

Held

20

Mr. Jobes stated he works at Hill Truck and stated they work on all the trucks if the village would ever need work. Mr. Jackson asked what the total cost of the splash pad is. Mr. Gunderson stated we are still working on estimates. The walk Path is \$40-\$50,000. I will follow up with exact numbers. Mr. Gunderson stated we are applying and keeping our fingers crossed. Mr. Jobes asked where the splash pad would be located. Mayor Tarbet stated that has not been decided but relatively close to the pool. Mayor Tarbet stated he hoped it would have a separate access.

Motion to enter Executive Session @ 8:10 PM to discuss pending litigation inviting the Law Director, Service Director & Administrator was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to reconvene to Regular Session @8:37 PM was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Councilwoman Jordan announced the next transport AlterCare is May 28.

Councilman Meadows thanked everyone that came out and supported 2nd Friday. There is no 2nd Friday in June due to the Homecoming. Art Council Meeting tomorrow @ 5 PM at the Lincoln House. Planning Commission next Tuesday @ 6 PM. Jazz Fest is this Saturday. Josee McGee has her album release party at the Roxy on May 24.

Councilman Kishman thanked the Seniors for helping cleanup the parks.

Councilman Boldizar congratulated Brad Childers on his retirement after 23 plus years with the Village.

Motion to adjourn was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be May 28th, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor