

Held

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RECORD OF PROCEEDINGS  
10<sup>TH</sup> REGULAR COUNCIL MEETING  
May 28<sup>th</sup>, 2024

The 10<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer and the Pledge of Allegiance were said.

All Council Members present with the exception of Councilman Boldizar.

Guests: Don & Jennifer Paynter, Marvin & Jennifer Jackson, Brian Stoudt, Jim Crouse & Denise Freeland.

Denise Freeland announced upcoming events at the Roxy. The Rodeo will not be held this year. The Dinner Theater will be held June 28 & 29. Ducks are still for sale. Denise finalized the Summer Calendar of Events. David Jentgen owns the former Mezzaluna building. He will be opening an art gallery in June called Art on Thirty Gallery.

Motion to excuse Councilman Boldizar from the 10<sup>th</sup> Regular Council Meeting was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve the Minutes of the 9<sup>th</sup> Regular Council Meeting held May 14<sup>th</sup>, 2024 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

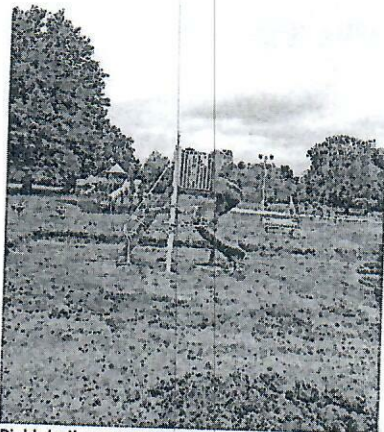
Administrator: Mr. Gunderson announced the pool is officially open! The N. Market Waterline Project is complete. The total cost of the project was \$292,000, the village will only have a little over \$90,000.00 in the project which is a huge win for the village! The pickleball court are officially done and open! Village Hall will be closed on June 5 from 11:30 to 1 for an employee luncheon that will be more of a strategic planning session for staff. An open house will be held June 7 for the new customer service area from noon to 4. This is an area where everything is centrally located. A ribbon cutting will take place for the Grand Opening!

Service Director: Street Dept.: Trimmed trees E. First St. behind CNB. Repaired street signs on Edgewood, East, McDowell. Trimmed tree on Arbor at Murray. Assembled customer service station at village hall. Set-up detour and barricades for Jazz Fest. Grant St. bridge abutment work per inspector.

Water Dept.: OEPA awarded H2Ohio grant (\$8900.00) for 3 hydrant retro fit kits for pressure and temperature monitoring to identify different hydraulic events that impact daily operations. Confirmed with supplier that price was still valid. Grant application was January 2023. Completed N. Market St. phase II water replacement project. Road striping is being scheduled. Fifth Unregulated Contaminant Monitoring Rule (UCMR 5) all substances tested below Minimum Risk Level. See attached results.

Wastewater Dept.: Nothing to report, no update on flowmeter repair, waiting on part quote.

Park Dept.: Curly slide installed at Bicentennial Park.



Pickleball courts completed. Top soil and seeded Train Depot. Rototilled Volleyball courts. Set up and tear down for 2<sup>nd</sup> Friday and Jazz Fest. Dugouts resided at Brock Park. Electric and lighting installed at stage. Mulch installed for Memorial Day. Flowers received and installed uptown.

It stated the paving bids have been evaluated, we are hoping to have that item on the next meeting's agenda.

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Mr. Gunderson stated regarding the customer service station, this was a team effort in completing this project. All of the departments are moving and shaking and getting projects done.

Mayor Tarbet stated the Park Department has accomplished in the last month. They have been involved in a lot of projects so far this year. Lights at the band shell have been installed.

Law Director: No report.

Mayor: No report

Old/New Business:

Ordinance No. 23-24 An Ordinance approving an Easement and Right of Way with American electric Power. Third reading

Motion to hear third and final reading of Ordinance No. 23-24 and for passage was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Ordinance No. 30-24 An Ordinance approving the Partnership Agreement between the Stark County Park District and the Village of Minerva, Ohio for Developing the Minerva Connector Trail Bridge over Sandy Creek, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 30-24 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 30-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 30-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to pay Kimble Refuse in the amount not to exceed \$16,400.00 for 2024 Spring Clean-Up was made by Councilman Meadows seconded by Councilman Kishman. Mr. Gunderson stated the cost of the spring clean-up was more than previously passed. All voted yea.

Motion is in order authorizing Benjamin W. Gunderson, Village Administrator, to pay Pag's Excavating, Inc. for repair of a culvert collapse sink hole on Liberty Church Road in an amount not to exceed \$60,000.00 was made by Councilman Meadows seconded by Councilwoman Jordan. Mr. Gunderson stated last week a culvert collapsed on Liberty Church creating a sink hole. All voted yea.

Jt. stated training for the water department for the meter reading equipment. 800 meters have been installed. 1700 total meters will be replaced. 47% is complete for the whole project stated Mr. Gunderson. If residents do not schedule to have their meters changed final notices will be sent and water will be shut off. August 1 is the contractual deadline.

Councilman Meadows reminded residents the Homecoming will be June 12-15! He is trying to establish a farmers market with the 2<sup>nd</sup> Fridays. Car Show is also Saturday June 15.

Councilman Kishman thanked the departments for the preparation of the cemetery for Memorial Day.

Mayor Tarbet stated the Memorial Day Festivities at East Lawn was well attended.

The hanging baskets arrived today and hung, that is one of the highlights in the downtown stated Mayor Tarbet.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be June 11, 2024.

Attest:

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Brenda Albaugh Clerk of Council

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Timothy N. Tarbet Mayor