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RECORD OF PROCEEDINGS

12th REGULAR COUNCIL MEETING

JUNE 25, 2024

The 12th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & Pledge of Allegiance were said.

Guests: Aaron Stoller.

All Council Members present.

Councilman Boldizar asked Chief Stoller if he had an update on the ambulance. Chief Stoller stated hopefully August-September.

Administrator: No report

Service Director: Street Dept.: Repaired tractor. Changed banners. Replaced damaged pole cover at N. Market St. @ US 30. Paving proposal attached as well as background information.

Water Dept.: Meter replacement ongoing, 1343 installed as of last week. Scheduling and planning new service tap on S. Grant. Ordered materials for new service tap on W. Line St.

Wastewater Dept.: MLSS has been increasing, increased wasting and pressing.

Park Dept.: Sprayed weed control uptown, Chase property and PD. Repaired wastewater Steiner (hydraulic leak) and replaced mower spindles. Trimmed trees in Bicentennial Park. Replaced lights in Bicentennial Park. Installed rubber mulch at new curly slide. Cleaned up homecoming grounds daily. Tear down of homecoming grounds.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report. 70 YTD

Miscellaneous: Miller Pipeline will begin Columbia Gas Lynnwood Dr. replacement project in July.

Councilman Boldizar asked where the Veteran Flags are. It stated the VFW has them. Councilman Boldizar asked who is responsible for putting those up. The VFW responded It. Mayor Tarbet stated the ones that have been returned to the VFW are not useable. Mayor Tarbet stated we have a meeting tomorrow morning regarding the displaying of flags. A program will be developed for the sale of and displaying banners.

Aaron asked if we finished mowing the lots between Drug Mart and the senior Center that we are responsible for? It stated no, Mike has that on his to-do list. The property did the one stated Mayor Tarbet. Aaron stated if you look at the auditors site the village owns both...right? That is the only connector to the Senior Center. We only have the one in front of Lyle's property. Ya, we know that, but we were, Mike has it on the schedule to do cause I was trying to get it done and they just haven't got to it. The homeowner that bought Unkefer's has done theirs up to the street. But we still have the other one stated Mayor Tarbet. Aaron stated technically mowed for you guys! Mayor Tarbet stated ya. It stated the property owners always mowed it. Aaron also asked if the lot beside Dollar General will be mowed? It stated yes, it is on the list. Repairs had to be done to the tractor which has delayed the mowing.

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 31-24 an Ordinance establishing the positions of Administrative Assistant 1 and Administrative Assistant 2 in the Village of Minerva, and approving the job descriptions thereof. Second reading

Motion to hear second reading of Ordinance No. 31-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 31-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Ordinance No. 32-24 an Ordinance amending the Third Sentence of Section 311.02(a) of the Minerva Codified Ordinances to require 30 days advance notice for requested road closure. Second reading

Motion to hear second reading of Ordinance No. 32-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 32-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea

Ordinance No. 33-24 an Ordinance amending Section 927. 06 of the codified ordinances to increase outside water rates. Second reading

Motion to hear second reading of Ordinance No. 33-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

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Motion to approve second reading of Ordinance No. 33-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 34-24 an Ordinance amending Section 2 of Ordinance #27-24 to establish compensation rates for full time and part time employees of the Village of Minerva. Second reading

Motion to hear second reading of Ordinance No. 34-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 34-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Ordinance No. 36-24 an Ordinance Approving a Form Agreement for a Contract for Police Services for Non-Village Security/Police Services. Second reading.

Motion to hear second reading of Ordinance No. 36-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve second reading of Ordinance No. 36-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Resolution No. 37-24 An Emergency Resolution to accept the Material Terms of the One Ohio Subdivision Settlement Pursuant to the One Ohio Memorandum of understanding and consistent with the terms of the July 21, 2021 National Opioid Settlement Agreement.

Motion to have first read of Resolution No. 37-24 was made by Councilwoman Jordan seconded by Councilman Kishman.

Mr. Gunderson stated this allows the village to submit for OPIOD Settlement money through the Kroger Settlement. There have been many settlements. This is an opportunity for the village to seek revenues and to come up with a plan to expend those revenues.

All voted yea.

Motion to approve first read of Resolution No. 37-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only and for passage of Resolution No. 37-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 38-24 Ordinance No. 38-24 An Ordinance amending Ordinance 77-23 (annual appropriation ordinance) in order to make appropriations for expenditures of the Village of Minerva, Ohio during the current fiscal year ending December 31, 2024, and Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 38-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated each year the village passes and approves an appropriation budget, which is essentially our budget that we work on. Some things come up like an unexpected cost like the culvert or a donation given for the pickleball courts. It is essential that this appropriation change show those changes.

All voted yea.

Motion to approve first reading of Ordinance No. 38-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only of Ordinance No. 38-24 and for passage was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Ordinance No. 39-24 An Ordinance Prohibiting Parking on a Portion of East Line Street in the Village of Minerva. First read

Motion to table Ordinance No. 39-24 was made by Councilman Kishman seconded by Councilman Boldizar.

Mr. Gunderson stated this will be tabled to make sure we are properly communicating the local surrounding property owners. This will be on the next agenda.

All voted yea.

Ordinance No. 40-24 An Ordinance accepting the Bid of Kingsway Services for the 2024 Street Paving Project. First reading

Motion to hear first reading of Ordinance No. 40-24 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated this ordinance allows the village to accept Kingsway's bid for the 2024 paving program.

All voted yea.

Motion to approve first reading of Ordinance No. 40-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to waive second & third readings by title only of Ordinance No. 40-24 and for passage on a nonemergency measure was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

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Ordinance No. 41-24 An Ordinance approving the Replat of Lots 7, 8, 9 and 10 of the Village of Minerva, Declaring it an Emergency.

Motion to hear first reading of Ordinance No. 41-24 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated in 2023 the village purchased the Chase Bank Building as well as the parking lot, the intent from the start was to separate the parking lot to create more public parking spaces. So, this is simply separating the lots from the building as we look to facilitate economics development.

All voted yea.

Motion to approve first reading of Ordinance No. 41-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by title only of Ordinance No. 41-24 and for passage was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Councilwoman Jordan announced a farmers market will be held in Malvern tomorrow in the park.

Councilman Meadows announced the Murder Myster Dinner will be held this weekend at the Community Building. 2nd Friday July 12th. Councilman Meadows thanked everyone that helped in any way with the Homecoming!

Councilman Kishman announced a Park Board Meeting will be July 8th @ 6PM at Municipal Park.

Councilman Boldizar stated this was one of the better Homecomings that I can remember. I enjoyed the other side. I thought it was great.

Aaron asked if there were any unresolved annexation issues. Everything that we have given water & sewer to have annexed in? Mayor Tarbet stated I know what my answer is, but that's not what counts. Mr. Gunderson stated we are still working through the process with Linkins. It went before the BZA. We have taken the stands we are not going to annex them for reasons related to the business so they will continue to pay outside water rates.

Aaron stated he received a notification from ODOT regarding the walking path bridge going to affect the Homecoming. There letter is open ended on the length. Mr. Gunderson stated we have made it clear that there is upcoming stuff related to the Homecoming and we let them know. At this point the bridge is not 100% funded, so I think that was more of a proactive/letter email to make sure everyone was in the loop. We know that is a heavily traveled bridge.

Aaron since the ordinance was passed, I would like clarification so when we did the appropriation change and talked about the gas & oil money coming in as a bonus, did all of that money go to the downtown entertainment district or did it get divided up amongst other things? Mr. Gunderson stated it was earmarked for the downtown entertainment district. Aaron asked what will that get us? That \$100,000? Mr. Gunderson responded that will get us a good portion of the way to the what we believe will be the final cost. Aaron asked so engineering? Mr. Gunderson stated that will be part of the final cost.

Mayor Tarbet said for the first year of handling the Homecoming went fairly smooth! I think the addition to across the creek added a new realm to the Homecoming.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be July 9, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor