

Held _____ 20 _____

RECORD OF PROCEEDINGS 15TH REGULAR COUNCIL MEETING AUGUST 13TH, 2024

The 15th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & The Pledge of Allegiance were said.

All council members present.

Guests: Marvin & Jen Jackson, Becky Stoller, Don Paynter, Brian Stoudt, Collin Nedig, College Student, Allyssa Snyder, & Patti Willoughby.

Becky asked if the debris will be removed on the walking trail behind the football field. It stated yes, they are preparing to pave. Hole in a grate on the Adelaide Extension. Hydrants have been painted on Valley St. from Bridge St. to Kohmans.

Motion to approve the Minutes of the 14th Regular Council Meeting held July 23rd, 2024 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of July was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve bills for the month of July totaling \$305,692.49 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Administrator: Mr. Gunderson announced letters have been delivered as an invitation for August 22 @ 6PM for downtown businesses to discuss the proposed Pocket Park. This is an opportunity for the downtown businesses to participate in the discussion as we look to identify what we would like to see in terms of offerings whether it be amenities or landscaping whatever your interest is. August 29 will be a meeting for all community input session. Similar to the previous meeting. This is an effort to identify what we want we want to offer as well as better identify our budget as we seek additional funding and internally how it will affect the budget. The meetings will take place @ 6 PM at the Community Building.

Councilman Boldizar asked if the businesses have received letters. Mr. Gunderson stated yes, they were delivered last week.

Mayor Tarbet stated we need to get this figured out so we can get moving on this.

Service Director: Street Dept.: Stop bar painted on S. Market St. Repaired bricks at intersection of Market St. and Line St. Cleaning out catch basins. Repaired manhole at W. Lincoln Way and Chestnut St. Mahoning Valley RR repaired crossing Valley St. Repaired several water cuts. Reset catch basin in Chase alley for grade issue. CUE-COG meeting scheduled for 8/14. Agenda attached and minutes for 5/8 attached. Sent email to stakeholders Grant St. bridge replacement project for environmental comments requested by September 15. Sent letter to property owners regarding upcoming environmental studies for Grant St. bridge project.

Water Dept.: AEP struck 4" water main 500 block of E. Lincoln Way installing new pole. Repaired w/ 20" clamp. Flushed distribution system 08/10, water loss 400,000 gallons.

Wastewater Dept.: Working on getting bar screen chain replaced.

Park Dept.: Dug out crack at tennis court and repaired with asphalt.



Installed 5 new dog leash signs. Installed donated wind sock at pickleball court. Replaced flag pole light at Bicentennial Park. Moved skate park equipment to Bicentennial Park. Camera issues caused by

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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tampering in Brock Park repaired, equipment boxes secured better. Prep Stark Park trail for paving. Cleaned up downed pine tree in Brock Park.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report 76 YTD

Miscellaneous: Miller Pipeline installing new gas line on Lindimore under railroad tracks. Inspection of pool 8/7, no issues.

Mayor Tarbet stated at the Park Board Meeting the camera was discussed. Do you know where the police are in their investigation? They said they have very clear pictures of the suspect. It stated it is just the matter of identifying the person. Brian Stoudt stated the perpetrator disabled half the system and he really committed theft when he took parts. If it is just a matter of identifying the guy, I was told by Murph it was six weeks ago. So, if it is just a matter of identifying the guy, first intrusion into the expensive camera system, why are we doing nothing? It stated that is a question. I do not know the status of the investigation. Brian asked who would talk to the chief to find out.

Councilman Boldizar asked why the gas line in McDaniel was canceled or postponed? It stated they pushed it back to 2025. Mayor Tarbet stated they had the permits and everything and put the line underneath the tracks and they didn't want to go through that again.

Law Director: Absent

Mayor: No report

Old/New Business

Ordinance No. 39-24 an Ordinance Prohibiting Parking on a Portion of East Line Street in the Village of Minerva. (waive 2nd & 3rd readings-non-emergency)

Motion to table ordinance No. 39-24 was made by Councilman Kishman seconded by Councilman Boldizar.

Mr. Gunderson stated the reason for tabling this is to ensure all parties involved come to a solution to address the issues at hand.

All voted yea.

Ordinance No. 46-24 An Ordinance amending the Zoning Designation of Certain Property currently owned by Hale Properties, LLC. Second reading.

Motion to table Ordinance No. 46-24 was made by Councilman Meadows seconded by Councilwoman Jordan.

Mr. Gunderson stated this is an ordinance per our Charter, we completed the first reading at the last meeting, it was then passed to the Planning Commission, which the Planning Commission denied the request. I have had previous discussions with the property owner to inquire putting a business in the location. The property owner did express interest. We will address it at the next meeting. We will establish an action plan from here. But as it relates to the ordinance, we are going to table it to be sure we properly address the ordinance itself in terms of voting.

All voted yea.

Resolution No. 47-24 A resolution authorizing the Village Administrator of the Village of Minerva, Ohio to apply for the Ohio Mid-Eastern Governments Association (OMEGA) regional Transportation Planning Organization (RTPO) Capital Allocation Program, and declaring it an Emergency.

Motion to hear first reading of Resolution No. 47-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this is a resolution that allows the village to apply for funding related to the workforce development center. This is specifically for the street scape. The streetscape is about \$1.5 to 2 million. This allows us to get up to \$400,000. They have been a partner in this project. Assuming

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we get this, we will have a capital gap still, but still at the end of the year we will apply more ODOT Funding.

All voted yea.

Motion to approve second reading of Resolution No. 47-24 was made by Councilman Boldizar seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for the passage of resolution No. 47-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to approve the Village of Minerva, Ohio 2025 Alternative Tax Budget for Stark, Carroll and Columbiana Counties was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this is passed yearly. This predicts revenues vs. expenditures. The budget is due August 20 to the county.

Councilman Boldizar stated I want to hear from Patti, I want to make sure you are on board with all of this. We have all talked to Benjamin, but I just want to make sure, I want you to give me the nod, like yep. Patti hesitated.... ummmmm, I am.

Mayor Tarbet stated this is not our final, and changes can be made. Mayor Tarbet stated their concern is making sure you are not spending more than you are taking in. Patti stated their concern is ummm the levies. They want to make sure we don't have so much money that we don't need a levy. We only have levies for the general, park and Senior Citizen.

All voted yea.

Councilwoman Jordan stated the Carroll County Planning Commission approved the sub-division regulations. A check list will be compiled of how to do lot splits. Alter Clinic will be September 24.

Councilman Meadows stated rehearsals have begun for a play at the Roxy Sept. 6 & 7. Next concert in the park is August 31.

Councilman Boldizar stated July 9th a discussion took place on rental registration. Have we moved forward on that? Mr. Gunderson stated we use IWorqs and it has a rental registration module that we can take advantage of. A meeting will be set up. Legislation will need worked on. Councilman Boldizar asked if the vacant buildings and storefronts will be addressed? Mr. Gunderson stated the rental registration and vacant registration will work hand in hand.

Mayor Tarbet stated we have installed additional signs regarding the leash law. If you have your dog in the park it is required to be on a leash.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Boldizar. All voted yea.

The next Regular Council Meeting will be August 27, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor