

Held \_\_\_\_\_

20 \_\_\_\_\_

## RECORD OF PROCEEDINGS

14<sup>TH</sup> REGULAR COUNCIL MEETINGJULY 23<sup>RD</sup>, 2024

The 14<sup>th</sup> Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Lord's Prayer & the Pledge of Allegiance were said.

Guests: Aaron Stoller, Denise Freeland, Brian Stoudt, Marvin Jackson, Don Paynter.

All Council Members present.

Denise Freeland gave an updated report on events. Denise stated it was a very successful Homecoming this year! It was very helpful to have beautiful weather. Denise announced future events. The Giant Bubble Show will be held at the Community Building August 1. Denise stated this guy contacted her and they had a lot of shows in the Midwest get canceled due to weather. This will be a small fundraiser for the Chamber. Nate has cast the first play Blithe Spirit. The play will be September 6 & 7<sup>th</sup>. Denise stated Fall events are planned! Denise has met with Gary Chaddock & Andy Mangun about putting a bus tour together for local manufacturers for Freshmen.

Marvin Jackson thanked everyone that has made the grand opening of the Clever Cookie & Creamery and since a huge success!

Motion to approve the Minutes of the 13<sup>th</sup> Regular Council Meeting held July 9, 2024 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Administrator: Mr. Gunderson stated the village has received numerous calls regarding their water bills. It has appeared the water bills have increased. Due to the water meter replacement project one of the goals behind the project was to replace out dated and antiquated equipment. We found numerous locations that the meter had slowed down or was not reading at all, which means the meter was not accurately reading. I want to emphasize the water rates have not been increased! The reason if they have increased is due to meter being accurate. Mr. Gunderson reported for the Service Director: Parks Dept. has begun prep for the Starks Parks Trail. They had to clear a 7ft wide due to getting the paver in. Street Department is paving water cuts in prep for the paving program. Line St. & 183 Intersection will be shut down for the detour and they will replace the base and fix the bricks. A manhole on Chestnut & 30 will be fixed. The Sewer Department reported having wasted 142,000 gallons this month. The mix liquor has been high, working on lowering that. We have been hit by an industrial user, which continues, but we have used a lot of OT to do pressing. Last month we wasted to our capacity. The Water Department was on sight working at the future Dunkin Donuts.

Service Director: Vacation

Law Director: No report

Mayor: No report

Old/New Business

Ordinance No. 39-24 An Ordinance Prohibiting Parking on a Portion of East Line Street in the Village of Minerva. First read. (waive 2<sup>nd</sup> & 3<sup>rd</sup> readings-nonemergency)

Motion to table Ordinance No. 39-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson apologized for tabling this ordinance the village is still working with the surrounding residents to identify a solution.

All voted yea.

Ordinance No. 43-24 An Ordinance approving the Memorandum of Understanding between the Minerva Local Board of Education and the Minerva Police Department for the School Resource Officer Program, and Declaring it an Emergency.

# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

Motion to hear first reading of Ordinance No. 43-24 was made by Councilman Boldizar seconded by Councilwoman Jordan.

Mr. Gunderson stated this is to formally approve the relationship with the Minerva Local Schools and the Minerva Police Dept. to offer an SRO at the high school.

All voted yea.

Motion to approve first reading of Ordinance No. 43-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 43-24 was made by Councilman Kishman seconded by Councilman Kishman. All voted yea.

Resolution No. 44-24 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the Natureworks Program administered by the Ohio Department of Natural resources for the Downtown Pocket Park within Stark County, and Declaring it an Emergency.

Motion to hear first reading of Resolution No. 44-24 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson stated this is a very common and yearly grant the village applies for. The funding will go towards a downtown pocket park.

All voted yea.

Motion to approve first reading of Resolution No. 44-24 was made by Councilman Boldizar seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 44-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Resolution No. 45-24 A Resolution authorizing the Village Administrator, Benjamin W. Gunderson, to file an application for a grant under the Natureworks Program administered by the Ohio Department of Natural Resources for the playground equipment purchase and installation at Bicentennial Park within Carroll County, and declaring it an emergency.

Motion to hear first reading of Resolution No. 45-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Resolution No. 45-24 was made by Councilwoman Jordan seconded by Councilwoman Jordan. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Resolution No. 45-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 46-24 An Ordinance amending the Zoning Designation of Certain Property currently owned by Hale Properties, LLC. First reading.

Motion to hear first reading of Ordinance No. 46-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated the village received a request to change the zoning for a property on N. Market St from B1 to R3. The request is to turn a business property into a multi-family property. To align with our Charter the procedure that needs to be followed is to send it Council and Council completes a first reading and then refers it to Planning Commission and within 30 days of the referral, the Planning Commission must provide a recommendation to Council. This is not to take action on the specific ordinance or this specific request at this point. But rather refer this to the Planning Commission in accordance with the village charter.

All voted yea.



# RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held

20

Motion to approve first reading of Ordinance No. 46-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to purchase a 2024 F-250 from Loudon Ford at a price not to exceed \$42,000.00 was made by Councilman Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated the Park Dept. truck's engine blew up with low miles and the cost to replace the motor it was a better choice to replace the truck. There is room in the budget for this. The truck is available on the lot.

All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to engage with Lawhon & Associates, Inc. to complete environmental services related to the Grant Street Bridge Replacement at a price not to exceed \$22,000.00 was made by Councilman Meadows seconded by Councilwoman Jordan.

Mr. Gunderson stated the village budgeted \$65,000.00 for engineering. The bridge replacement will take place in 2026.

All voted yea.

Councilwoman Jordan announced on August 6 @ 7 PM, The Carroll County Planning Commission will be holding a meeting.

Motion to shut down High St. @ 2 PM between Main & Market on Friday, August 9<sup>th</sup> for the 2<sup>nd</sup> Friday to provide ample time to set up was made by Councilman Boldizar seconded by Councilman Kishman.

Councilman Meadows stated the Wrestling Company will be there!

Councilman Boldizar stated the last 2<sup>nd</sup> Friday was what he had envisioned when the village started doing these. Everyone has gotten better since the first. I hope it continues to grow!

Mayor Tarbet announced the traffic flow change on Line & Market. Turn on red has stopped. A road closure is scheduled for the 29<sup>th</sup>. The RR Tracks on Valley between Grant & Bridge St. will be fixed and road closure will be approximately 8 days. Mayor Tarbet stated a filming group were uptown today. They are shooting a series. I do not know all the details. They were filming at Walkers. I spoke to the director and he said you know what, I have never been to Minerva, but when we turned down this street this morning, he said I am like, this looks like a movie set! And he said this is perfect for what we want to do. I didn't realize this is what we would have to work with downtown. This is great! He was impressed with the venue presented.

Motion to adjourn was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

The next Regular Council Meeting will be August 13, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor