

Held

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RECORD OF PROCEEDINGS

16TH REGULAR COUNCIL MEETING

AUGUST 27, 2024

The 16th Regular Council Meeting was called to order by Mayor Timothy N. Tarbet after the Pledge of Allegiance & the Lord's Prayer were said.

All Council Members present.

Guests: Don & Jen Paynter, Brian Stoudt, Marvin & Jen Jackson & Denise Freeland.

Denise Freeland reported on past and present events that have been held or will happen in the village. Car Show will be September 14. September 6 & 7 Community Theater will be at the Roxy. Denise and Bob Harris have been discussing next projects, roof, HVAC, and rot in the baseboards. Jim Crouse is currently rebuilding the display case on front of the Theater. The last concert will be held this Saturday. Oktoberfest will be September 28th. 2nd Friday will be September 13. Downtown Wonderland's Theme will be Gingerbread Village. That event will be December 7.

Motion to approve the Minutes of the 15th Regular Council Meeting held August 13th, 2024 was made by Councilman Kishman seconded by Councilman Boldizar. All voted yea.

Administrator: Mr. Gunderson stated last Thursday the first community input session for the Pocket Park. That was specifically for downtown businesses. This upcoming Thursday is for residents. The - purpose for the public input session is simply to walk through the steps we have done this far as to the development of a working draft renderings and to get feedback and other ideas as far as what would like offered. Events, offerings whatever we can offer to attract more people. We are planning on holding a public water input meeting September 26 @ 6 PM at the Community Building. This will be a good opportunity for Minerva residents and business to attend. Topics to be discussed current condition of the infrastructure. Projects, past & future. Infrastructure issues that we have and how the village has addresses them.

Service Director: Street Dept.: Replaced bulbs in cross walk signs at Market/30. Began painting crosswalks. Paving program completed (prep work, milling and paving), appears to be within budget, under review. Repaired side boards on dump trucks. Repaired parking meter holes. Cleaned up a concrete spill on US30.

Water Dept.: Main break N. West St. 8/19, water loss 65000. Assisted by Park Dept. Well #3 rehab under way. Wrapping up meter replacement project.

Wastewater Dept.: Bar screen chain on schedule for replacement in September. MLSS <4000 mg/l., wasted approximately 230,000 gallons sludge for August. Repaired effluent flow meter. Portable sump pump replaced. Digester 5 mixer repaired, will pick up 8/29 and put on schedule to install. Garage roof repair began this morning. Ordered new seals and bearings for RAS pump. Assisted Street Dept. with repairing manhole on 30/Chestnut. Responded to a back-up call, found residential lateral collapse.

Park Dept.: Removed a down large pine tree from school property near Stark Parks walking path, in the future we will only maintain walking path, not surrounding property that surrounds path. Removed rusted climbing structure in Bicentennial Park. Quote to replace lighting at pickleball court \$4519.56. Installed memorial bench in front of historical society building. Preparing to install new mulch at Brock Park.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report

100 YTD

Councilman Boldizar asked if the lighting would be taken care of at the Pickleball Court. Mr. Gunderson stated yes, when we originally did the pickleball courts we had someone in town stated if the lights were ever replaced they would -pay for that. So, I am going to tap into that stated Mr. Gunderson. It's about \$5000.00.

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Law Director: No report

Mayor: Mayor Tarbet reported Fines & Costs collected this year is \$24,000.

Old/New Business:

Ordinance No. 39-24 An Ordinance Prohibiting Parking on a Portion of East Line Street in the Village of Minerva. First read. (Waive 2nd & 3rd readings-nonemergency.)

Motion to table Ordinance No. 39-24 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson stated we are going to table this one more time and we will have a solution to the issues at our next meeting.

All voted yea.

Mr. Gunderson asked Atty. Battista to explain the process of this ordinance. Atty. Battista stated we had the first reading, per the Charter Council referred it to the Planning Commission. It is my understanding they came back with the recommendation, so now Council would proceed with second reading. Depending what the recommendation is or depending on what council wants to do with that recommendation. If you do not want to approve that then you simply have motion and second. For the second reading and if second reading is not approved the ordinance would die. Mayor Tarbet stated so everyone knows Ordinance 46-24 is amending zoning designation to the property currently owned by Hale Properties LLC. @ 615 N. Market St. The gentleman came and gave a presentation about multi-resident property changing it to that. This is the old dentist office. We went through our first step which was the first read, referred it to Planning Commission for their input. The Planning Commission did have that meeting and came back with the recommendation to deny the request for multi-family. Now it is back here. So, as Clark said we call for second reading and if it doesn't get the motion to have second reading it is dead. Right? You have the second reading and its dead. Clark stated you can get the motion for second, but the issue before council and then if it passes the second reading and then you go to the third reading next meeting or if it fails the ordinance dies for lack of approval of the second read. Mayor Tarbet said basically what we are doing is are we going to accept Planning Commissions suggestion for denial or are we going to do something? So that means when we vote roll call it means if you vote nay or you don't have to vote at all. Clark stated if you vote nay. Councilman Boldizar asked so we are going to make a motion to vote. Mayor Tarbet stated we are going to have second reading and if it doesn't get a motion to pass. Clark stated if you want the ordinance to die then you will vote nay. If you want to approve the second reading you will vote yea. Mayor Tarbet asked if everyone understood that.

Ordinance No. 46-24 An Ordinance amending the Zoning Designation of Certain Property currently owned by Hale Properties, LLC. Second reading.

Motion to hear second reading of Ordinance No. 46-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated I would add the staff did provide a recommendation to decline or deny this request. We felt this was not a proper rezone of the property and it did not fit our overall big picture, so that's the only other thing I would add to this!

All voted Nay.

Ordinance No. 48-24 An Ordinance Authorizing the purchase of a 2022 Schwarze A7 Street Sweeper, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 48-24 was made by Councilman Boldizar seconded by Councilman Meadows.

Mr. Gunderson commented the village will receive the sweeper this year and first payment will made in 2025. The village saved a hair under \$40000 over five years stated Mr. Gunderson.

All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

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Motion to approve first reading of Ordinance No. 48-24 was made by Councilman Boldizar seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 48-24 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 49-24 An Ordinance amending the Zoning Designation of Certain Property Currently owned by Gary L. or Sue Snode, LLC First reading.

Motion to table Ordinance No. 49-24 was made by Councilman Kishman seconded by Councilman Meadows.

Mr. Gunderson stated the need to table this ordinance due to the property owner requested a zoning change to ensure we properly reflecting his request we are going to continue to seek responses to his zoning change request to ensure this is properly executed.

All voted yea.

Councilman Kishman thanked Jt and the crews for the paving program running smoothly.

Councilman Meadows announced Art Council will meet tomorrow night @ Great Trail Golf.

Mayor Tarbet stated the Exotic Car Show will be held September 14 and the Stockers & Streeters will be September 29th.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next regular council meeting will be September 10, 2024.

Attest:

Brenda Albaugh Clerk of Council

Timothy N. Tarbet Mayor