

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3336 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

RECORD OF PROCEEDINGS

19TH REGULAR COUNCIL MEETING

OCTOBER 8, 2024

The 19th Regular Council was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & The Lord's Prayer were said.

All Council Members present.

Guests: Jen & Don Paynter, Jen & Marvin Jenkins, Matt Zahn, Aaron Stoller, Shawn Coe, Jim Crouse.

Marvin Jackson thanked Council for the Business Spotlight.

Fire Chief Stoller announced the new ambulance will be delivered October 21st. The ambulance cost \$286,000. This cost is being supported by the fire levy funds. There is a replacement 3-mill levy on the ballot in November. It is already existing; we are bringing to the current value. This will be an increase of \$15 per \$100,000 value. This levy pays for four people 24 hours a day seven days a week. The FEMA Grant that pays the Safer Act which pays for staffing of firefighters will expire in February 2025. Total of the grant was \$787,000 for three employees. We will try to turn that into a retention grant. Call volume has been between 1400 to 1500 calls for the last three years. All costs have gone up. If you order a fire truck today it will take four years to receive it. An ambulance takes 33 months for delivery. There is a burn ban in effect for Ohio between 6am-6PM. The fall pancake breakfast will be November 3, 8am -1 Pm at the fire station.

A Motion is in order to reconsider Agenda Item 3 of the September 24, 2024 Council Meeting to correct the motion to the following:

"A Motion is in order to appoint Deputy Mayor and Acting Mayor, Mason Boldizar, as Mayor, to serve until the next Regular Municipal Election on November 4, 2025 to determine the person elected to serve the unexpired term of Mayor Timothy N. Tarbet through December 31, 2027 was made by Councilman Meadows seconded by Councilman Kishman.

Atty. Battista stated he missed spoke and stated Mason would be holding that position through the unexpired term of Mr. Tarbet which would have been through 2027. We have a regular municipal election next year which are in the off year that seat will come up in November of 2025 to complete the unexpired term through at that point 2027. This is correcting last meetings motion to get the time frame correct. All voted yea.

Motion to approve the Minutes of the 18th Regular Council Meeting held September 24th, 2024 was made by Councilman Kishman seconded by Councilman Meadows. Councilwoman Coe abstained 4 yeas.

Motion to approve the financial statement for the month of September was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve bills totaling \$303,468.01 for the month of September was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Administrator: No report

Service Director: Street Dept.: Repaired Grant St., VFW water cuts, caught up on repairing cuts. Repaired manhole Market and Line St. Assisted WWTP cleaning UV. Hauled 411 limestone to restock. Crack seal equipment should be delivered this week.

Water Dept.: Waiting on motor for well #3 to complete rehabilitation project. Working on Triennial lead and copper application. Replaced skimmer basket and repoured concrete at pool. Shut off water hydrants (yard) for winter. Water main break on Edgewood. Working on pool winterization. Installed radios on industrial meters that have been replaced.

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 90043

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Wastewater Dept.: Issued NOV to PCC Airfoils for high pH discharge 9/18 – 9/23 that resulted in NPDES TSS violation. Replaced bar screen chain. Issued Minerva Dairy June 2024 surcharge, 18 days extra strength TSS, 26 days extra strength CBOD discharged. Total surcharge \$17,715.50. Cleaned UV tank and bulbs.

Park Dept.: Installed footer for Jim Waller memorial, assisted with setting and added paving stones and washed stone.



Prepped for crack seal on courts at Bicentennial Park. Set up and teardown for Oktoberfest. Installed decals on new truck.

Zoning: Nuisance: See activity and summary report. Permits: See Permit Report. 108 YTD

Councilman Meadows asked if the crosswalks would be painted. The device was sent out for repairs and the crosswalks will be painted stated JT.

Law Director: No report

Mayor: Mayor Boldizar received an update from Beth Rhodes regarding the TNR Program. Total of TNR is 104 cats & 75 rescues. Village of Minerva TNR is 80 Rescue is 53. TNR is returned to location trapped. Rescue means they were pulled from a location and placed into a rescue.

Old/New Business:

Ordinance No. 49-24 an Ordinance amending the Zoning Designation of certain property currently owned by Gary L. or Sue Snode, LLC. First reading

Motion to approve first reading of Ordinance No. 49-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated the Snode's wanted to amend the zoning classification.

All voted yea.

Motion to approve first reading of Ordinance No. 49-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Ordinance No. 51-24 An Ordinance designating a Portion of Saltsman Court as a One-Way Alley in the Village of Minerva. Third reading.

Mr. Gunderson stated this is a safety factor.

Motion to hear third and final reading of Ordinance No. 51-24 and for passage was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Ordinance No. 52-24 an ordinance approving the Grant Agreement between the office of Budget and management and Village of Minerva for the one-time Strategic Community Investment Minerva Downtown Revitalization Project. First read.

Mr. Gunderson stated this is except a \$200,000 grant that the village received through a one-time strategic fund through the State of Ohio. The grant goes towards the Minerva Work Force Center. We are looking to create a centralized space in the downtown for a co-working space and a work force development center.

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Motion to approve first reading of Ordinance No. 52-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to approve first reading of Ordinance No. 52-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to waive second & third readings by title only and for passage of ordinance No. 52-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Ordinance No. 53-24 an Ordinance authorizing the Village Administrator to apply for ODOT TAP Funding for the Minerva Downtown Expansion Project. First read.

Motion to approve first reading of Ordinance No. 53-24 was made by Councilman Meadows seconded by Councilman Kishman.

Mr. Gunderson stated this is in conjunction with the workforce downtown revitalization grant.
All voted yea.

Motion to approve first reading of Ordinance No. 53-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to waive second & third readings by title only and for passage of ordinance No. 53-24 on a non-emergency was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Resolution No. 54-24 A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local Transportation Improvement Program(s) and to Execute Contracts as Required, and Declaring it an Emergency.

Motion to approve first reading of Resolution No. 54-24 was made by Councilman Kishman seconded by Councilman Meadows.

Mr. Gunderson stated this allows him to apply for funding through OPWC for the sewer press.
All voted yea.

Motion to approve first reading of Resolution No. 54-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to waive second & third readings by Title only and for passage of Resolution No. 54-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Resolution No. 55-24 A Resolution Authorizing the Village Administrator to Prepare and Submit an application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required, And Declaring it an Emergency.

Motion to approve first reading of Resolution No. 55-24 was made by Councilman Kishman seconded by Councilwoman Jordan.

Mr. Gunderson stated this is specifically for the Bridge Street Water Line.
All voted yea.

Motion to approve first reading of Resolution No. 55-24 was made by Councilman Kishman seconded by Councilwoman Jordan. All voted yea.

Motion to waive second & third readings by Title only and for passage of Resolution No. 55-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held

20

Resolution No. 56-24 A resolution authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as required, and Declaring It an Emergency.

Motion to approve first reading of Resolution No. 56-24 was made by Councilman Kishman seconded by Councilman Meadows.

Mr. Gunderson stated this is similar to the last two Resolutions and this is specifically for the McDaniel Street Water Line Replacement. Estimated cost for the project is \$430,000.00.

All voted yea.

Motion to approve first reading of Resolution No. 56-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to waive second & third readings by Title only and for passage of Resolution No. 56-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Matt Zahn stated so these things you did with 54, 55, & 56. You are applying for them. Is it a guaranteed process, is it like a luck of the draw, how does that work? Mr. Gunderson stated nothing is guaranteed. Its very competitive, I mean pretty much every municipality applies for them. It's extremely important how they score, because that is obviously, they grade and if we score high enough, we will get it. Matt Zahn asked when will they let you know? Mr. Gunderson stated he is pretty sure early next year. Atty. Clark stated regarding the stark County side of that grant, we are competing with N. Canton and many more. The Carroll County side is smaller. Mr. Gunderson stated if we do not receive OPWC thru the district we have the ability to apply through small government funding, but that also opens us up to small governments across the State of Ohio.

Councilwoman Jordan reported the TNR program. 33 animals were taken on September 24th. Year to date we have had 88 animals utilize this program.

Councilman Meadows announced the last 2nd Friday will be this week. Friday @ 5:30 the Mayor Waller statue dedication will take place. Meat Loaf cover band at the Roxy. Planning Commission will meet October 15th.

Mayor Boldizar thanked residents that reached out interested in the open council seat. He thanked Nate for all his time he put into the organization of Mayor Waller's statue and other projects and planning of events.

Motion to adjourn was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

The next Regular Council Meeting will be October 22, 2024.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor