

RECORD OF ORDINANCES

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

RECORD OF PROCEEDINGS

23RD REGULAR COUNCIL MEETING

DECEMBER 10, 2024

The 23rd Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Lord's Prayer & the Pledge of Allegiance were said.

All Council Members present.

Guests: Greg Kinsey, Angela Kinsey, Jim Crouse, Jen Panter, Don Paynter, Matt Zahn, Marvin Jackson, Larry Garder, Karen Gardner, Dale McDorman, Hayden Stiner, Greg Mannos, James Shea, Caleb Hudson, Emily Gardner, Colton Gardner

Motion to approve the Minutes of the 22nd Regular Council Meeting held November 26th 2024 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve the Minutes of the Special Meeting held December 5, 2024 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to approve the financial statement for the month of November was made by Councilman Meadows seconded by Councilwoman Coe. All voted yea.

Motion to approve bills totaling \$254,196.40 for the month of November was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Administrator: Mr. Gunderson thanked council for the opportunity. I enjoyed my time here.

Service Director: Street Dept.: Leaf pick-up still in progress. Received Grant St. bridge project stage 2 plans, construction cost estimate increased \$390,000.00 due to 10.1% inflation, increased shaft lengths (geotechnical engineer recommendation) and 10% design contingency (letter attached). Village will award Right of Way Services by 1/31/2025. Trucks prepped for winter weather, had first call out.

Water Dept.: Water main break 700 block 6" E. First 12/2, water loss 120,000 gallons. Water main break 300 block S. Grant, leak locating service contacted for locating underground leaks, had equipment failure during attempted repair 12/3. Water main break 700 block of Stafford St. 12/4, water loss 40,000 gallons. OEPA ambient groundwater monitoring rescheduled to 12/10/2024 due to weather. Triennial lead and copper sampling application approved by OEPA.

Wastewater Dept.: Replaced bearings on sludge press. Received RAS return pump from repairs, installation pending scheduling. Interviewed 2 additional applicants for operator position. Several contacts with US EPA regarding industrial user. Provided information and scheduled meeting.

Park Dept.: Assisted with water main breaks. Picked up and installed Christmas Tree. Transported breaker for repair. Emptied flower pots and took flowers to be blasted and painted. Community building rentals. Snow removal.

Zoning: Nuisance: See activity and summary report. Permits: See Permit Report. 126 YTD

Board of Zoning Appeals meeting scheduled for 12/16/2024 at 5:00 PM.

Miscellaneous: Columbia Gas planning replacement Lincoln Way/Bonnieview area for 2025 (map attached). Columbia Gas engineering replacement project for 400 block S. Market St. area. Vandalism at columbarium, police report filed. Reported numerous street lights out to AEP.

Councilman Meadows asked if a cleaning person has been hired. It stated know, we will be advertising shortly.

Law Director: No Report

Mayor: Larry Gardner was sworn in as Police Chief.

Mr. Gardner thanked family, friends, coworkers for support. Thanked the Mayor, Administrator, and council for having enough faith in me to be able to do this.

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GOVERNMENT FORMS & SUPPLIES 644-224-3335 FORM NO. 30343

Ordinance No. _____

Passed _____, 20____

Mayor Boldizar introduced Bob Harris appointed councilman to fill the seat of Matt Kishman. There were five interviews conducted with twelve applicants.

Old/New Business

Ordinance No. 63-24 Declaring Improvements to certain parcels of real property within the Village of Minerva, Ohio to be a public purpose and exempt from real property taxation; requiring the owners of those parcels to make service payments in lieu of taxes; establishing a municipal public improvements tax increment equivalent fund for the deposit of those service payments; specifying the public infrastructure improvements to be made that directly benefit such real property; authorizing the distribution of the applicable portion of those service payments to the Minerva Local School District and the Stark County Area Vocational School District; and Declaring an Emergency.

Motion to her first reading of Ordinance No. 63-24 was made by Councilman Meadows seconded by Councilwoman Coe.

Mr. Gunderson stated this establishes a tax increment or a TIFF This is a business incentive we will have within our toolbox that will help us leverage increase taxable value.

All voted yea.

Motion to approve first reading of Ordinance No. 63-24 was made by Councilwoman Jordan seconded by Mayor Boldizar. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only of Ordinance No. 63-24 and for passage was made by Councilman Meadows seconded by Councilwoman Coe. All voted yea.

Ordinance No. 64-24 Declaring Improvements to certain parcels of real property within the Village of Minerva, Ohio to be a public purpose and exempt from real property taxation; requiring the owners of those parcels to make service payments in lieu of taxes; establishing a municipal public improvements tax increment equivalent fund for the deposit of those service payments; specifying the public infrastructure improvements to be made that directly benefit such real property; authorizing the distribution of the applicable portion of those service payments to the Minerva Local School District and the Stark County Area Vocational School District; and Declaring an Emergency.

Motion to her first reading of Ordinance No. 64-24 was made by Councilwoman Jordan seconded by Councilman Meadows.

Mr. Gunderson stated this is the same as Ord. 63-24, but pertains to the downtown area.

All voted yea.

Motion to approve first reading of Ordinance No. 64-24 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only of Ordinance No. 64-24 and for passage was made by Councilwoman Jordan seconded by Councilman Harris. All voted yea.

Ordinance No. 66-24 an Ordinance approving the Village of Minerva Police Department Records Retention Schedule (RC-2) First read

Motion to her first reading of Ordinance No. 66-24 was made by Councilman Meadows seconded by Mayor Boldizar.

Mr. Gunderson stated this is a requirement for the village disposal of records.

All voted yea.

Motion to approve first reading of Ordinance No. 66-24 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to waive the second and third readings on a non-emergency bases by title only and for passage of Ordinance No. 66-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

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Motion to table *To Request or Not request* a hearing on the advisability of Issuing the permit to Ohio Central Petrol Inc. DBA Sunoco Gas 100 W. Lincoln Way Minerva Oh 44657 was made by Councilman Meadows seconded by Councilman Harris.

Mayor Boldizar stated he would like more information.

All voted yea.

Motion to delegate cup duties related to the Designated Outdoor Refreshment Area "DORA" to the Minerva Area Chamber of Commerce was made by Councilwoman Jordan seconded by Mayor Boldizar. Councilman Meadows abstained. 4 yeas.

Motion is in order to remove Benjamin W. Gunderson as a signatory to the Consumers National Bank checking and money market accounts and certificates of deposit, and to the Meeder Investment Account was made by Councilman Meadows seconded by Councilman Harris. Councilwoman Coe abstained. 4 yeas.

Motion is in order to appoint Dave Detchon to the Board of Zoning Appeals term ending 12-31-2026 was made by Councilman Meadows seconded by Councilwoman Coe. All voted yea.

Motion to donate \$5000 towards annual painting initiative t MACTA was made by Mayor Boldizar seconded by Councilwoman Coe. All voted yea.

Motion to accept Benjamin W Gunderson's letter of resignation in effect 12/10/24 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to enter executive session @ 8:16 PM for the purposes of discussing compensation for a public employee inviting council, myself as well as Patti Willoughby, we will be discussing Ordinance No. 65-24 after executive session and plan on taking action was made by Councilman Harris seconded by Mayor Boldizar. All voted yea.

Motion to reconvene into Regular Session @ 8:49 PM was made by Councilwoman Coe seconded by Mayor Boldizar. All voted yea.

Ordinance 65-24 An Ordinance Designating an acting Village Administrator in the Village of Minerva, establishing the rate of pay, and Declaring It an Emergency.

Motion to her first reading of Ordinance No. 65-24 was made by Councilwoman Jordan seconded by Mayor Boldizar. All voted yea.

Motion to approve first reading of Ordinance No. 65-24 was made by Councilwoman Jordan seconded by Councilman Meadows. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only of Ordinance No. 65-24 and for passage was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea

Everyone wished Mr. Gunderson well on his new job starting tomorrow.

Motion to adjourn was made by Councilman Meadows seconded by Mayor Boldizar. All voted yea.

The next Regular Council Meeting will be December 17th, 2024.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor