

Held _____

20 _____

RECORD OF PROCEEDINGS
21ST REGULAR COUNCIL MEETING
NOVEMBER 12TH 2024

The 21st Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & the Lord's Prayer were said.

All Council Members present.

Guests: Jim Crouse, Don Payntor, Marvin Jackson, Brian Stoudt, Matt Zahn & Aaron Stoller.

Jim Crouse congratulated Matt on being elected to State Representative. Also, it is both on Minerva website and the app the ability to communicate to different departments in the organization. What I want to know is you get a message back that says that you will get a response. I just got the first response verbally from JT last week. The last three I sent; I have never received a response. Is this the protocol to do that or just. Mayor Boldizar asked who did you send them too? Mr. Crouse stated I believe the administrator. I sent you a Federal Grant Program & News Letter, and I never received a response. People are not going to send messages unless you respond. The Council Clerk stated I have received emails and have forwarded them to the appropriate department.

Aaron stated the ambulance is here and should be on the road by Thanksgiving!

Motion to approve the Minutes of the 20th Regular Council Meeting held October 22nd, 2024 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to approve the financial statement for the month of October was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve bills totaling \$204,522.23 for the month of October was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Administrator: No report

Service Director: Street Dept.: Crack sealing completed. Senior banners hung. Paint sprayer repaired. Leaf pick-up in progress. Received environmental engineer report that no asbestos materials were found in relation to Grant St. bridge project. Stage 2 plans are due to be submitted by 11/29/2024.

Water Dept.: Working on pool winterization. Updating service line inventory submitted to OEPA 10/15/2024 with data from meter replacement project to reduce notifications needed to be sent by 11/15/2024. As submitted 1304 notification were required. Water leak McDaniel/Allen, repaired 10/23. Columbia Gas hit service line on W. Line 11/7. 6" Water main break 11/6 lke at Lucinda.

Wastewater Dept.: Pulled return sludge pump for repairs. Installed repaired digester mixer motor. Blowers check valves replacement ongoing

Park Dept.: Repaired light timer at Bicentennial Park. Cleared leaves from pickleball court. Brock Park leaves consolidated. 5 loads removed. Assisted with crack sealing of skate park and basketball court at Bicentennial Park. Assisted Water Department with water leaks.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report. 122 YTD

Law Director: No report

Mayor: No report

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Old/New Business:

Ordinance No. 58-24 an Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances; Providing for the adoption and publication of new matter in the updated and revised codified ordinances; repealing ordinances and resolutions in conflict therewith; and Declaring an Emergency.

Motion to hear first reading of Ordinance No. 58-24 was made by Councilman Kishman seconded by Councilman Meadows. All voted yea.

Motion to approve first reading of Ordinance No. 58-24 was made by Councilwoman Jordan seconded by Councilman Kishman. All voted yea.

Motion to suspend statutory rules and have second & third readings by Title only and for passage of Ordinance No. 58-24 was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

Motion to allow Village Administrator, Benjamin W. Gunderson, to pay Software Solutions Inc (SSI) an amount not to exceed \$16,000 for the new VIP water meter software was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

A Motion is in order to take the months of February, April, June, July, September and November 2025 as Premium Holidays from the Jefferson Health Plan was made by Mayor Boldizar seconded by Councilman Kishman.

Mr. Gunderson stated the Village of Minerva pays for employees health insurance in order to be strategic as we head into next year to help offset some of the cost related to various departments, we are going to take a six-month insurance premium which simply means the village will not write a check for the insurance that month, instead the premium payment will be taken from the reserve balance. The village has a pretty good size reserve balance and this is why we are doing this. Once again this allows us to utilize those funds towards projects and other initiatives.

All voted yea.

Councilwoman Jordan announced the Carroll County Planning Commission updated the Sub-Division Regulations were updated and Revised. Councilwoman Jordan stated the last Alter Clinic is November 19.

Councilman Meadows announced the Planning Commission will be held to December 12, 2024.

Mayor Boldizar congratulated Matt on being elected to State Rep to continue to fight for us in Minerva! Its great to have a partner in Columbus.

Motion to adjourn was made by Councilman Meadows seconded by Councilman Kishman. All voted yea.

The next regular Council Meeting will be November 26th, 2024.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor