

Held _____ 20 _____

Record of Proceedings
3rd Regular Council Meeting
February 11th, 2025

The 3rd Regular Council Meeting was called to order by Mayor Mason J. Boldizar after the Pledge of Allegiance & Lord’s Prayer were said.

All Council Members Present.

Guests: Aaron Stoller, Marvin Jackson, Don & Jen Paynter & Matt Zahn.

Motion to approve the Minutes of the 2nd Regular Council Meeting held January 28th, 2025 was made by Councilman Harris seconded by Councilwoman Coe. All voted yea.

Motion to approve the Minutes of the Special Meeting held February 3rd 2025 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to approve the Minutes of the Special Meeting held February 4th 2025 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Motion to approve the financial statement for the month of January was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve bills totaling \$272,554.98 for the month of January was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Administrator: Patti reviewed the agenda.

Service Director: Street Dept.: Winter Road maintenance, received additional 100 ton of salt, 100 ton on order. Due to Cargil contract additional salt availability, ordered 200 ton from Compass. Maintenance on equipment. Checking and filling potholes. CUE-COG meeting scheduled for 02/12/2025 at 0900. Mike Hodge will attend.

Wastewater Dept.: Minerva Dairy December 2024 surcharge \$5401.62 for 17 TSS high strength discharges and 18 CBOD high strength discharges. Catwalk replacement complete. Loaner sampler installed; replacement sampler expected 4-6 weeks. Wasted 301,000 gallons of sludge in January.

Park Dept.: Winter snow and ice control (sidewalks, bridges, uptown intersections, parks). Servicing equipment.

Zoning: Nuisance: See activity and summary report.

Permits: See Permit Report. 10 YTD

Mayor Boldizar asked It if we received anything back from the old Minerva house by the Normandy-Slantz. It stated the owner of the two adjacent properties appealed the BZA decision so that is now in Carroll County Common Pleas Court as we speak. Atty. Battista stated the village’s responsibility is getting the record to the court. I am in the process of getting the record put together. We file the paperwork, then the court will set a briefing schedule. Mayor Boldizar asked how long will that take. Atty. Battista stated the briefing schedule depends on the court. Typically, they will give them a couple of weeks to file and then the village a couple of weeks.

Law Director: No report

Mayor: No report

Old/New Business:

Resolution No. 1-25: Authorizing the interfund transfer of interest earned proportionately from specific accounts from the general fund back to the respective accounts generating said interest earnings. Third reading.

Motion to hear third and final reading by title only and for passage of Resolution No. 1-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3336 FORM NO. 10146

Held

20

Resolution No. 2-25 Authorizing the Finance Director to move monies from one line item to another within funds that are solely designated as allowable transfers by the Auditor of the State of Ohio and the Ohio Revised Code. The approval of such allowable transfers is for fiscal year 2025. Third reading.

Motion to hear third and final reading by title only and for passage of Resolution No. 2-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 3-25: Authorizing the Village Administrator to advertise and receive bids for the milling of various municipal streets. Third reading.

Motion to hear third and final reading by title only and for passage of Ordinance No. 3-25 was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Ordinance No. 4-25: Authorizing the Village Administrator to advertise and receive bids for material and/or labor for resurfacing of village streets and other municipally owned properties. Third reading.

Motion to hear third and final reading by title only and for passage of Ordinance No. 4-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 5-25: An Ordinance authorizing the Village of Minerva, Ohio to sell Personal Property not needed for Public Use, Obsolete of unfit for use by Internet Auction pursuant to ORC Section 721.15. Third reading

Motion to hear third and final reading by title only and for passage of Ordinance 5-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Ordinance No. 8-25 An Ordinance approving an easement with Columbia Gas of Ohio, Inc. for East Lincoln Way. Third read.

Motion to hear third and final reading by title only and for passage of Ordinance No.8-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Ordinance No. 11-25 An Ordinance Approving a Lease with Maintenance Agreement for Copiers with Toshiba Business Solutions, and Declaring It an Emergency.

Motion to hear first reading of Ordinance No. 11-25 was made by Councilman Meadows seconded by Councilwoman Jordan. All voted yea.

Motion to approve first reading of Ordinance No. 11-25 was made by Councilwoman Jordan seconded by Councilwoman Coe. All voted yea.

Motion to suspend statutory rules and have second and third readings by title only and for passage of Ordinance No. 11-25 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Ordinance No. 12-25 An Ordinance Approving a Development Agreement with Topsy Farmer Winery, LLC and Paynter Farms, LLC

Motion to table Ordinance No. 12-25 was made by Councilman Harris seconded by Councilwoman Jordan.

Patti stated this is ummm potentially a development agreement with Topsy Farmer Winery, but because we have to take the maps to Stark County we have to those approved, we have to put this on hold until next meeting.

All voted yea.

Ordinance No. 13-25 an Ordinance enacting Subsection 927.02 (a)(a) of the Codified Ordinances of the Village of Minerva establishing a Policy for Water Utility Deposits and refunds. First reading.

Motion to hear first reading of Ordinance No. 13-25 was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

Motion to approve first reading Of Ordinance No. 13-25 was made by Councilwoman Jordan seconded by Councilman Harris. All voted yea.

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3358 FORM NO. 10748

Held

20

A motion is in order to authorize Patti Willoughby, Acting Village Administrator, to purchase a brush hog attachment for the John Deere 50 track hoe in an amount not to exceed \$12,759.92 from Ag-Pro Companies was made by Councilman Harris seconded by Councilman Meadows. All voted yea.

A motion is in order authorizing Patti Willoughby, Finance Director and Acting Village Administrator, to reimburse the Ohio Department of Taxation, payable to the Ohio Treasurer of State, to refund Municipal Net Profit Tax overpayment in an amount not to exceed \$508,063.57 was made by Councilman Meadows seconded by Councilman Harris. All voted yea.

Councilman Harris reminds residents if you walk your dog be sure to wash their paws off due to the salt.

Councilman Meadows announced Denise Freeland resigned her position with the Chamber. Mr. Meadows accepted her position as Director. After 26 years at Grinders, I am leaving.

Mayor Boldizar congratulated Nate on his new position.

Motion to enter Executive Session inviting Patti Willoughby & Atty. Battista for the purpose to discuss employment and compensation of a public official and disciplinary action and or dismissal of a public employee was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Mayor Boldizar stated we do not anticipate any action being taken.

Motion to reconvene to Regular Session @8:33 PM was made by Councilman Harris seconded by Councilwoman Jordan. All voted yea.

Motion to adjourn was made by Councilman Meadows seconded by Councilwoman Coe. All voted yea.

The next Regular Council meeting will be February 25, 2025.

Attest:

Brenda Albaugh Clerk of Council

Mason J. Boldizar Mayor